

**HEAD OFFICE**

303 Church Street  
Private Bag X 44  
MOGWADI 0715  
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**Molemole Municipality**

ALL CORRESPONDENCE TO BE ADDRESSED TO THE MUNICIPAL MANAGER

**MOREBENG BRANCH OFFICE**

25 Cnr. Roets & Viviers Street  
MOREBENG 0810  
Telephone : (015) 397 4333 / (015) 397 4327  
Fax no : (015) 397 4334

[www.molemole.gov.za](http://www.molemole.gov.za)

**Enquiries: JimmyM**

**Reference: 8/1/1:mm02**

01 September 2014

Molemole Local Municipality is hereby inviting quotations from prospective service providers for printing of IDP and Annual report according to the following specification:

**IDP booklets:**

- 150 booklets.
- Size:A4.
- Cover page: 250g paper color one side + uv.
- 128g gloss paper ink black and white.
- Perfect binding:165 pages.

**Annual Report booklets:**

- 100 booklets
- Size:A4.
- Cover page: 250g paper color one side + uv.
- 128g gloss paper ink black and white.
- Perfect binding:201 pages.

The following documentation should accompany the quotations:

- a) Company Registration certificate
- b) A valid Tax clearance certificate
- c) BBB-EE Certificate from an accredited agency, auditor or accountant
- d) Declaration of interest (downloadable from: [www.Molemole.gov.za](http://www.Molemole.gov.za))

**The following conditions will apply:**

- Quotation must be on an official letterhead of the company;
- Price(s) quoted must be valid for at least thirty (30) days from the date of this offer;
- Price (s) must be firm and inclusive of VAT;
- Quotations will be evaluated on functionality and on 80/20 preference point system. Whereas 80 points will be for price and 20 for preference as per PPPFA of 2000, BBEEA of 2003 and preferential procurement regulation of 2001.

**Vision:** A developmental people driven organization that serves its people

**Mission:** To provide essential and sustainable services in an efficient and effective manner.

**Evaluation:**

**1) Functionality=25**

Minimum qualification score=15 points

- Submissions that do not achieve 15 functionality points will not be considered for further evaluation on 80/20.

<b>Company experience</b>	<b>20 Points</b>
5 Points per project:4 projects=20 points <i>(Please attach order or appointment letter)</i>	
<b>Sample</b>	<b>5 Points</b>
Attached sample: one document Good=5 Moderate=3 Poor=2 <i>(Sample submitted must be traceable to the service provider and the municipality will retain the sample)</i>	

- 2) Price=80
- 3) BBBEE=20

<b>B-BBEE STATUS LEVEL OF SERVICE PROVIDER.</b>	<b>SCORING NO OF POINTS FOR 80/20 SYSTEM.</b>
1.	20
2.	18
3.	16
4.	12
5.	8
6.	6
7.	4
8.	2
<b>Non-complain Contributors</b>	<b>0</b>

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For any specification enquiries please contact Mr. Morokolo M on 015 501 0243/4 during office hours. All quotations should be submitted to Mogwadi Municipal Tender Box by no later than **9 September 2014, 15H30**, and clearly marked **PRINTING OF ANNUAL REPORT AND IDP**. No quotation will be accepted after the deadline date and time. Quotations not accompanied by specified documents will not be considered. Emailed or faxed quotations will not be accepted.



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**MAKHURA N.I**

**MUNICIPAL MANAGER**

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