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[www.molemole.gov.za](http://www.molemole.gov.za)

ALL CORRESPONDENCE TO BE ADDRESSED TO THE MUNICIPAL MANAGER

Enquiries: **Mabote N.J**

Reference: **8/1/1**

10 November 2014

Molemole municipality is hereby inviting proposals / quotations from prospective service providers for the training and/ or workshop of integrated supply chain management.

- **The module (Unit Standard) must be accredited with LGSETA**
- **The number of officials to be trained (30)**
- **Training should take place within the boundaries of the Molemole Municipality on cost of the training provider.**

The following documentation should accompany your proposal / quotation:

- a) Company registration certificate
- b) An original valid Tax clearance certificate
- c) Completed declaration form (downloadable on municipal website)
- d) An original or certified copy of valid BBBEE certificate (if applicable)

The following conditions will apply:

- Quotation must be on an official letterhead of the company;
- Price(s) quoted must be valid for at least thirty (30) days from the date of this offer;
- Price (s) must be firm and inclusive of VAT;
- Delivery must be made within 14 days. Failure to deliver within 14 day may result in the municipality cancelling its order.
- Payment will be effected within 30 days of receipt of invoice.

**Evaluation Criteria**

The bid will be evaluated based on:

- Functionality = 100%
- Minimum qualifying score = 70%

<b>Program facilitator</b> Detailed CV and certified copies of NQF 6 or higher qualification (Not more than 3 months).	<b>Weight = 20 Points</b>
Qualification	<b>Applicable Value System</b> <ul style="list-style-type: none"> <li>• Poor = 1</li> <li>• Average = 2</li> <li>• Good = 3</li> <li>• Very good = 4</li> <li>• Excellent = 5</li> </ul>
<b>Experience in facilitating workshops or similar experience.</b> (Please attach appointment letter or purchase order)	<b>Weight = 30 Points</b>

Vision: A developmental people driven organization that serves its people

Mission: To provide essential and sustainable services in an efficient and effective manner



Similar programs at least two	<b>Applicable Value System</b> <ul style="list-style-type: none"> <li>• Poor = 1</li> <li>• Average = 2</li> <li>• Good = 3</li> <li>• Very good = 4</li> <li>• Excellent = 5</li> </ul>
<b>Accreditation.</b>	<b>Weight = 20 Points</b>
Facilitator accreditation, Module accreditation and or Company accreditation	<b>Applicable Value System</b> <ul style="list-style-type: none"> <li>• Poor = 1</li> <li>• Average = 2</li> <li>• Good = 3</li> <li>• Very good = 4</li> <li>• Excellent = 5</li> </ul>
<b>Experience in facilitation similar workshop in local government</b>	<b>Weight = 30 Points</b>
Facilitated similar program to at least two municipalities or municipality related workshop.	<b>Applicable Value System</b> <ul style="list-style-type: none"> <li>• Poor = 1</li> <li>• Average = 2</li> <li>• Very good = 3</li> <li>• Good = 4</li> <li>• Excellent = 5</li> </ul>

- **Preference point system, (80/20).** Whereas 80 points will be for price and 20 for preference as per PPPFA of 2000, BBEEA of 2003 and preferential procurement regulation of 2001.

Kindly direct all technical enquiries to Mr. Mabote N.J at 015 501 0243 between 08:00 and 16:30. All quotations should be submitted at Mogwadi Municipal Tender Box by the latest 18 November 2014 at 12:00, clearly marked integrated supply chain management. No quotation will be accepted after the closing date.

Molemole municipality reserves the right to accept any quotation.



**Mr. Makura N.I**  
**MUNICIPAL MANAGER**

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