

HEAD OFFICE

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ALL CORRESPONDENCE TO BE ADDRESSED TO THE MUNICIPAL MANAGER

Enquiries:

Reference:

20 April 2012

CALL FOR QUOTATION FROM SERVICE PROVIDERS FOR DESIGN AND PRINTING OF MUNICIPAL NEWSLETTER: NOTICE NO: MM 20/04/2012

Molemole municipality is hereby inviting quotation from prospective service providers for designing and printing of Municipal Newsletter as per the specification below:

- **Size:** **A4 Newsletter: A3 folds to A4;**
- **Number of pages:** **±24 x A4 pages (grow or shrink x 4 pages at time);**
- **Inside:** **Prints full color both sides on 100gsm Gloss paper;**
- **Cover:** **Prints full color both sides on 250gsm Gloss.**
- **Binding:** **Perfect bind.**

The following documentation should accompany the quotations.

- a) Company registration certificate
- b) A valid Tax clearance certificate
- c) Value Added Tax certificate [if any]
- d) Company profile indicating relevant experience

The following conditions will apply:

- Price (s) quoted must be valid for at least thirist (30) days from date of the offer;
- Price (s) must be firm and must be inclusive of VAT [if applicable];
- A firm delivery period must be indicated.

For any specification enquiries please contact Mr. Nkoto Modisha at 015 501 0243/4 during office hours. All quotations should be submitted at Mogwadi Municipal Tender Box on the 04th May 2012, 12H00 midday, clearly marked **Design and Printing of Municipal Newsletter**. No quotation will be accepted after the deadline date and time and quotations not accompanied by specified documents will not be considered.

TD NKOANA
MUNICIPAL MANAGER

Vision: Provision of affordable and sustainable services through community participation

Mission: To provide essential and affordable quality services to communities, efficiently and effectively in a transparent and accountable manner