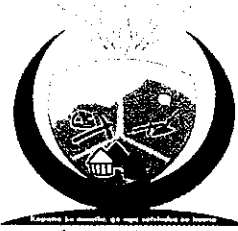


**HEAD OFFICE**

303 Church Street  
 Private Bag X 44  
 MOGWADI 0715  
 Telephone : (015) 501 0243/4  
 Fax no : (015) 501 0419  
 E-mail: info@molemole.gov.za

**Molemole Municipality**

ALL CORRESPONDENCE TO BE ADDRESSED TO THE MUNICIPAL MANAGER

**MOREBENG BRANCH OFFICE**

25 Cnr. Roets & Viviers Street  
 MOREBENG 0810  
 Telephone : (015) 397 4333 / (015) 397 4327  
 Fax no : (015) 397 4334

[www.molemole.gov.za](http://www.molemole.gov.za)

**Enquiries: JimmyM**

**Reference: Stationery 1**

18 July 2013

**CALL FOR QUOTATIONS FROM SERVICE PROVIDER FOR THE SUPPLY AND DELIVERY OF STATIONERY, TONERS AND CARTRIDGES TUBULATED BELOW.**

<b>STATIONERY</b>	<b>BRAND</b>	<b>QUAUNTITY</b>
<b>A4 PAGES WHITE</b>	<b>TYPEK/ROTATRIM</b>	<b>100 BOXES</b>
<b>A4 HARD BOARD PAGES YELLOW</b>	<b>TYPEK</b>	<b>5 REAMS</b>
<b>LEVER ARCH FILES</b>	<b>TREELINE/BANTEX</b>	<b>100</b>
<b>PVC LEVER ARCH FILES</b>	<b>BANTEX</b>	<b>150</b>
<b>RING BINDER PVC</b>	<b>TREELINE</b>	<b>50</b>
<b>SUPER GRIP PEN</b>	<b>PILOT</b>	<b>120</b>
<b>GEL INK ROLLER BALL</b>	<b>UNI-BALL SIGNO 207</b>	<b>96</b>
<b>PILOT ACROBALL</b>	<b>PILOT</b>	<b>120</b>
<b>FLASH DRIVE 8gig</b>	<b>VERBATIM/SANDIKS</b>	<b>20</b>
<b>HIGHLIGHTERS multicolour</b>	<b>PENFLEX</b>	<b>80</b>
<b>MOLEMOLE Z20 FILES</b>		<b>350</b>
<b>SUSPENSION FILES NO.926</b>	<b>TREELINE</b>	<b>150</b>
<b>RED SECURITY TAPE</b>		<b>480</b>
<b>WHITE SECURITY TAPE</b>		<b>200</b>

**Vision: A developmental people driven organization that serves its people**

**Mission: To provide essential and sustainable services in an efficient and effective manner.**

## TONNERS AND CATRIDGES

ITEMS	BRAND	QUANTITY
CE 320 A	hp	6
CE 321 A	hp	3
CE 322 A	hp	3
CE 323 A	hp	4
CB 540 A	hp	2
CE 278 A	hp	10
CE 505 A	hp	5
CF 213 A	hp	6
CB 540 A	hp	2
ROLLER	HP Design jet T520	2
CZ 133 A	HP	2
CZ 132 A	HP	2
CZ 131 A	HP	2
CZ 130 A	HP	2

The following documentation should accompany the quotations:

- a) Company Registration certificate
- b) A valid Tax clearance certificate
- c) BBB-EE Certificate from an accredited agency, auditor or accountant

The following conditions will apply:

- Quotation must be on an official letterhead of the company;
- Price(s) quoted must be valid for at least thirty (30) days from the date of this offer;
- Price (s) must be firm and inclusive of VAT;

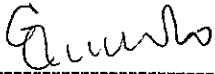
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- A firm delivery date must be indicated.
- Quotations will be evaluated on 80/20 preference point system. Whereas 80 points will be for price and 20 for preference as per PPPFA of 2000, BBBEEA of 2003 and preferential procurement regulation of 2001.

For any specification enquiries please contact Budget and Treasury: Mr Phahlahla on 015 501 0243/4 during office hours. All quotations should be submitted to Mogwadi Municipal Tender Box by no later than 25 July 2013, 11H30, and clearly marked **Stationery**. No quotation will be accepted after the deadline date and time. Quotations not accompanied by specified documents will not be considered. Emailed or faxed quotations will not be accepted.



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**EK MOLOKO**

**ACTING MUNICIPAL MANAGER**

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**Mission: To provide essential and sustainable services in an efficient and effective manner.**