



2015/2016 FOURTH QUARTER REPORT

Vision: “A developmental people driven organisation that serves its people”

Mission: To provide essential and sustainable services in an efficient and effective manner.

1. INTRODUCTION AND BACKGROUND

The development, implementation and monitoring of a Service Delivery and Budget Implementation Plan (SDBIP) is required by the Municipal Finance Management Act (MFMA) section 69 (3) (b). Circular 13 of the National Treasury stipulates that, “the SDBIP gives effect to the Integrated Development Plan (IDP) and the budget of the municipality and will be possible if the IDP and the budget are fully aligned with each other, as required by the MFMA.”

As the budget gives effect to the strategic priorities of the municipality it is important to supplement the budget and the IDP with a management and implementation plan. The SDBIP serves as the commitment by the municipality, whereby the intended objectives and projected achievements are expressed in order to ensure that desired outcomes over the long term are achieved and are implemented by the administration over the next 12 months.

The Municipal Finance Management Act (MFMA) no 56 of 2003, defines the Service Delivery Budget Implementation Plan as a detailed plan approved by the Mayor of the municipality for implementing the municipality’s delivery of municipal services and its annual budget and must include the following:

(a) Projections of each month of:

(i) Revenue to be collected, by source and

(ii) Operational and Capital expenditure, by vote;

(b) Service delivery targets and performance indicators for each quarter

2. PURPOSE

The document presents the 2015/2016 Service Delivery and Budget Implementation Plan of the municipality drafted in compliance with the requirements of the MFMA. The performance targets set in this document lay basis for the performance contracts of all Departmental Heads and Middle Managers. It enables the Municipal Manager to monitor the performance of Senior Managers; and the community to monitor the performance of the municipality

3. LEGAL REQUIREMENTS CONSIDERED WITH THE DEVELOPMENT/DESIGN OF THE SDBIP

Section 53 1(c) (ii) of the MFMA states that the Mayor must ensure that the municipality’s SDBIP is approved within 28 days after approval of the budget. Section 69(3) of the MFMA states that the Accounting Officer must no later than 14 Days after the approval of the Budget submit the draft SDBIP and Performance Agreements for the Municipal Manager and all Senior Managers to the Mayor. Sec 53 3(b) also states that the SDBIP’s must be made public no later than 14 days after its approval by Council and that the Performance agreements of the Municipal Manager, Senior Managers and any other categories of officials as may be prescribed, should be made public no later than 14 days after the approval of the SDBIP.

4. REPORTING ON SDBIP

This section covers reporting on the SDBIP as a way of linking the SDBIP with the oversight and monitoring operations of the Municipal administration. Various reporting requirements are outlined in the MFMA. Both the Mayor and the Accounting Officer have clear roles to play in preparing and presenting these reports. The SDBIP provides an excellent basis for generating the reports for which MFMA requires. The reports then allow the Municipality to monitor the implementation of service delivery programs and initiatives across the Molemole municipal jurisdiction.

4.1. QUARTERLY REPORTING

Section 52 (d) of the MFMA compels the mayor to submit a report to the council on the implementation of the budget and the financial state of affairs of the municipality within 30 days of the end of each quarter. The quarterly performance projections captured in the SDBIP form the basis for the mayor's quarterly report.

4.2. MID-YEAR REPORTING

Section 72 (1) (a) of the MFMA outlines the requirements for mid-year reporting. The accounting officer is required by the 25th January of each year to assess the performance of the municipality during the first half of the year taking into account:

- (i) the monthly statements referred to in section 71 of the first half of the year
- (ii) the municipalities service delivery performance during the first half of the financial year, and the service delivery targets and performance indicators set in the service delivery and budget implementation plan;
- (iii) The past year's annual report, and progress on resolving problems identified in the annual report; and
- (iv) The performance of every municipal entity under the sole or shared control of the municipality, taking into account reports in terms of section 88 from any such entities.

Based on the outcomes of the mid-year budget and performance assessment report, an adjustments budget may be tabled if actual revenue or expenditure amounts are materially different from the projections contained in the budget or the SDBIP. The SDBIP is also a living document and may be modified based on the mid-year performance review. Thus the SDBIP remains a kind of contract that holds the Municipality accountable to the community.

4.3. ANNUAL REPORTING

Section 46 (1) of Municipal Systems Act stipulates that a municipality must prepare for each financial year a performance report reflecting

- (a) The municipality's, and any service provider's, performance during that financial year, also in comparison with targets of and with performance in the previous financial year;
- (b) The development and service delivery priorities and the performance targets set by the municipality for the following financial year; and
- (c) Measures that were or are to be taken to improve performance.

Sec 46 (2) further states that an annual performance report must form part of the municipality's annual report in terms of Chapter 12 of the MFMA.

5. CORPORATE SERVICES

5.1. ADMINISTRATION

Achievements

- Appointed Service Providers for provision of the following services:
- Repairing of 2x Mogwadi Entrance gates, 1x Parking Bay and door handles for aluminium doors
- Partitioning of Mobile office at Mogwadi
- Cleaning of office toilet equipment in 08 municipal buildings
- Renovating 2x offices at Mogwadi Library Office
- Short messaging services for 3x units [Traffic, Income and Electricity]
- Finalize IEC lease agreement for putting a prefab office.

Challenges

- Delays in finalizing lease agreement for Mogwadi Clinic

Corrective measures

- Escalate the matter to office of the MM

5.2. INFORMATION AND COMMUNICATION TECHNOLOGY

Achievements

- Completed network cabling upgrade project at Civic Building.
- Completed network cabling project at the new mobile office.
- Procured four (4) PoE network switches.

Challenges

- Unstable telephone management system
- Slow network connection at Morebeng office.

Corrective measures

- That a VLAN be implemented so that data and voice can be able to run on separate lines
- That a data line at Morebeng be upgraded from 128Kbps to 1Mbps.

5.3. HUMAN RESOURCES MANAGEMENT

Achievements

- Processed retirement for Moloto MP due to Old age
- Processed retirement for Maphanga MP due to Ill-health retirement
- Processed 99 sick leave applications and 542 Annual leave applications, Captured and filed.
- 5 councillors attended Ethics and Integrity training
- 1 councillor attended Municipal Governance programme
- 29 employees trained on Municipal programmes
- Coordinated a successful Wellness day session

Challenges

- Non submission of tender bids by service providers.

Corrective measures

- To source quotations telephonically.

6. TECHNICAL SERVICES

6.1. OPERATIONS AND MAINTANANCE

Achievements

- 196.5 km of gravel road bladed and maintained

Challenges

- Mechanical breakdowns of plant due to limited resources.
- Slow turnaround time when repairing plant from the appointed service provider and the termination of the contract by service provider
 - lack of in house tyre repair services which means the division must use petty cash to repair tyres.

Corrective measures

- The Appointed Mechanical Service provider terminated their services as they were failing to repair the plant.
- The municipality's mechanical artisan will attend to minor repairs and major repair will be referred to suppliers of the said plant.

6.2. ROADS

Achievements

- The specifications, advert, appointment and delivery of a Motor Grader has been completed.
- Madiehe Low Level Bridge is 100% completed and the site has been handed over.
- Madikana Low Level Bridge is 100% completed and the site has been handed over.
- Ramatjowe Low Level Bridge is 100% completed and the site has been handed over.
- The contractor for Upgrading of Mogwadi Internal Street has been appointed.
- Construction of Machaka to Sekakene gravel to tar road is 100% completed and the site has been handed over.
- Construction of Mohodi to Thupana road gravel to tar road is 100% completed and the site has been handed over.

Challenges

- Late appointment of the Contractor for Upgrading of Mogwadi Internal Streets.

Corrective measures

- None

6.3. SOCIAL AMENITIES

Achievements

- The Construction of earthworks for platforms and electrical works of Mohodi Sport Complex.

Challenges

- Slow progress by the contractor on site as they should have completed 100% with installing an Elevated Steel tank, Electrical works high mast lights and fencing lights

Corrective measures

- A nominated sub-contractor has been brought in to assist with earthworks and electrical works.

6.4. ELECTRICITY

Achievements

- Highmast lights project 100% completed.
- Upgrading of electricity network project, replacement of 80 rotten poles, 1500 Low Voltage conductor and 120 Low Voltage insulators are 100% completed.

Challenges

- Late appointments of contractors.

Corrective measures

- Appointment should be done in line with the SDBIP plan.

7. COMMUNITY SERVICES DEPARTMENT

7.1. TRAFFIC AND LICENSING

Achievements

- 12 roadblocks were successfully staged in the fourth quarter.
- 1298 driver's licenses were examined.
- 1622 applications for learners' licenses were examined.
- 210 applications for motor vehicle were registered.
- 1525 motor vehicles were licensed.

7.2. ENVIRONMENTAL MANAGEMENT

Achievements.

- EPWP Environment & Culture programme created 50 job opportunities and it was successfully implemented until expiry of beneficiaries' contract at the end of the financial year.
- 30 Street litter bins were delivered and installed at Morebeng town.
- Implementation of Beautification plan project for Morebeng town was completed and handed over to the department.

Challenges

- The Refurbishment of the Mogwadi Landfill Site bid was re-advertised for the third time due to non-responsiveness of bidders and hence set target could not be met.

Corrective measures

- None

7.3. BASIC SERVICES PROVISION

Achievements

- Mohodi Maponto CrossTaxi Rank was completed and handed over.

Challenges

- The Mogwadi Park was vandalised and a 10 000 litre tank was stolen. The fence around the amenity has been cut off to allow access to the vandalisers. The children's play area has also been vandalised. Braai stands accessories have been stolen as well.

Corrective measures

- Repairs on the amenity and replacement of stolen items will take place in the 2016/2017 FY and issues of security at the amenity will be considered.

8. LOCAL ECONOMIC DEVELOPMENT AND PLANNING

8.1. SPATIAL PLANNING

Achievements

- Nine building plans were considered
- Successfully completed pegged 13 sites in Morebeng
- Successfully appointed for Audit of community Facilities and Township Establishment projects and reports compiled.

Challenges

- Draughtsman Submit incomplete/ none compliant building plan in terms of National Building Regulations and Building Standard Act (Act 103 of 1977)
- Municipality has no mechanism to consider the applications because SPLUMA is pending
- Non Responsive Bid

Corrective Measures

- Workshop Draughtsman and assist them to register with NHBRC
- Obtain council approval to deal with Land Use Applications
- Obtain directive from the Department of Rural Development and Land Reform and Cooperative Governance Human Settlement and Traditional affairs on how to deal with Tribal land use applications

8.2. LOCAL ECONOMIC DEVELOPMENT

Achievements

- Career Expo for grade 12 learners was held for Bochum East Circuit, the expo took place at Mohodi Community Hall on the 21st of June 2016. Eleven schools attended the expo, with over 900 learners attending the event.
- Molemole Investor conference took place on the 23rd of June 2016 at Mogwadi Boeresaal.
- LED forum meeting was merged with investor conference, both events took place simultaneously
- Capacity building of SMME's was carried out whereby twenty eight small businesses were trained

Challenges

- One Community Works Programme (CWP) forum meeting did not surface due to unavailability of members

Corrective measures

- The next CWP forum will be held in August 2016.

8.3. INTERGRATED DEVELOPMENT PLANNING

Achievements

- 1x strategic planning session held during May 2016 for the finalization of 2016/2017 IDP/Budget
- 2014/2015 Annual report approved
- SDBIP approved by EXCO and Council
- 4 x public consultation meetings held
- 1 x IDP Representative meeting held

Challenges

- None

Corrective Measures

- None

9. FINANCE DEPARTMENT

9.1. BUDGET AND REPORTING

Achievements:

- April – June 2016 MFMA Section 71 Reports compiled and submitted to various stakeholders.
- April – June 2016 Bank Reconciliation performed timeously.
- April – June 2016 Investment Register performed with maximum return on investment as per policy.
- April – June 2016 Grant Register compiled.

Challenges:

- Section 71 Reports are still performed manually which takes time to prepare (conversely little time to review) and that affect the integrity therefore.

Interventions:

- Accelerate learning curve on Venus software (newly upgraded Solaris V21.10) that will assists in timeous preparation of the Section 71 reports on system.
- Accelerate further training on use of Venus Solaris V21.10 (processing) and Case ware (reporting) in the preparation of the quarterly Financial Statements.

9.2. INCOME AND REVENUE MANAGEMENT

Achievements:

- Municipal accounts are being issued on monthly basis.
- Revenue reporting is done as required by GRAP 9 and 23
- Traffic fines are being reconciled monthly and reported as required by IGRAP 1
- Indigent register has been approved and all qualifying indigent households are benefiting from the process as required by the Constitution.

Challenges:

- Low Revenue collection.

Corrective measures:

- Implementation of Credit Control and Debt Collection procedures.

9.3. EXPENDITURE**Achievements**

- The unit has successfully completed all the quarter reconciliations and reports

Challenges

- None

Corrective measures

- None

9.4. SUPPLY CHAIN MANAGEMENT**Achievements**

- All bids as per the approved procurement plan where successfully advertised
- Physical Assets verification was successfully conducted
- Inventory count was conducted with AG on 30June 2016, the last date of year
- SCM performance report was compiled
- All assets bought were recognised in the asset register and insured with the Municipal Insurance (Marsh Pty Ltd)

Challenges

- Bids are re-advertised due to specification
- SCM staff are Overloaded and it makes it difficult to deal with all issues in a qualitative manner meaning compliance with the SCM regulation

Corrective measures

- The SCM Manager will thoroughly look at Bids documents before advertising and advice appropriately
- Applied for additions of manpower

10. MUNICIPAL MANAGER'S OFFICE**10.1. OFFICE OF THE SPEAKER****Achievements**

- Council meetings convened as scheduled
- Mayoral outreach programmes convened as scheduled
- MPAC

Challenges

- MPAC meetings not convened as scheduled
- Portfolio committees not quorating
- Training Committee not convened as scheduled

Corrective measures

- Managers and Councillors should adhere to corporate calendar.
- Councillors improve on attendance of meetings
- Political interference be avoided in as far as training of ward committees is concerned.

10.2. LEGAL SERVICES

Achievements

- Reduction in the expenditure of Legal costs. Availability and record of signed contracts. Availability of documents relating to litigation.

Challenges

- Delays in development and signing of contracts. Contract signed before review by Legal services. Unavailability of records relating to stands sold by the municipality years ago as this will lead to litigation.

Corrective measures

- Contract Management Framework has been developed and earmarked to be approved in the 2016/2017. And request has been made to
- Conveyancers to provide information on sale and transfer of stands

10.3. COMMUNICATIONS

Achievements

- Production of informative newsletters, diaries and calendars as per targets.

Challenges

- Delay in the submission of information to be placed on the website.
- Insufficient budget for marketing and promotional material.

Corrective measures

- Development of website update register.
- New indicator for marketing, publicity and advertising with an allocated budget.

10.4. INTERNAL AUDIT AND RISK MANAGEMENT

Achievements

- Held one Audit Committee meeting.
- Held one Risk Management Committee meeting.
- Performance Information Audit conducted.
- Strategic risk assessment 2016/17 coordinated and risk register drafted.
- Operational risk register 2016/17 completed.

Challenges

- Late submission of portfolio of evidence by departments.
- Slow progress in resolving issues raised by Auditor General.
- Slow progress in mitigation of identified risks.

Corrective measures

- Portfolio of evidence to be submitted seven (7) working days before packaging of the Audit Committee agenda.
- Weekly Audit Steering Committee meeting to update progress on issues raised by the Auditor General.
- Weekly distribution of the risk register to management to update progress

10.5. PERFORMANCE MANAGEMENT SYSTEM**Achievements**

- Successfully assessed all Senior Managers during mid year.
- SDBIP 2016/17 adopted by Council.
- B2B action plan for all the quarters were coordinated and submitted

Challenges

- Municipal Managers not assessed
- Reports from departments received very late for consolidation

Corrective measures

- Senior Managers should submit report on time.
- Municipal Manager's performance plan should be done
- To develop a schedule of assessment for senior managers

The Financial Performance report of the municipality for fourth quarter for the financial year 2015/16:

Revenue

The three months budget for the 4th quarter of 2015/16 financial year amounts to **R45 666 756** and the Actual revenue collected from 01 April 2016 to 30 June 2016 amounts to **43 175 773 (95%)** compared to the proportional percentage of **100**. The **95%** revenue recognized is based on accrual based accounting concept not on cash basis.

DESCRIPTION	TOTAL ANNUAL BUDGET	3 MONTHS BUDGET	3 MONTHS ACTUAL	3 MONTHS %	VARIANCE FROM 3 MONTHS	REASONS FOR VARIANCE
	R	R	R	%	R	
Revenue By Source						
Property Rates	10 866 000	2 716 500	3 637 828	134	-921 328	Billing was two months in one month was included in the fourth quarter due to the system problem.
Service Charges- Electricity revenue including selling of prepaid electricity	9 556 982	2 389 246	2 115 012	89	274 234	The budgeted amount was based on the high billing population (conventional electricity meters) from the previous environment
Service Charges-Refuse Revenue	1 534 222	383 556	525 046	137	-141 491	Billing was two months in one month was included in the fourth quarter due to the system problem.
Rental of facilities and equipment	286 851	71 713	158 622	221	-86 909	Department of health payment from October 2015 to March 2016 months was received in June.
Interest earned- external investment	2 200 000	550 000	765 485	139	-215 485	Two short term investments matured in the fourth quarter.

Interest earned- outstanding debtors	4 569 726	1 142 432	476 535	42	665 897	Reduction of debtors and interest rate
Fines	954 154	238 539	56 000	23	182 539	97 of traffic fines issued not yet paid
Licence and permits	5 602 114	1 400 529	2 263 038	162	862 510	The total amount received was inclusive of the expenditure needed to be transferred to Prodiba and the Department of road and transport.
Transfers recognized-operational	111 217 000	27 804 250	27 663 010	99	141 240	None
Agency services	2 082 852	520 713	657 155	126	-136 442	Billing was two months in one month was included in the fourth quarter due to the system problem.
Transfers recognized – capital	31 739 433	7 934 858	5 379 687	68	2 555 171	None
Other revenue	1 220 799	305 200	135 510	44	96 917	Assets not auctioned cause they decision was transferred to the next financial year.
Total Revenue (including Capital transferred)	181 830 133	45 457 533	43 832 928	96	1 624 605	

The three months budget for the 4th quarter of 2015/16 financial year amounts to **R33 278 284**. The actual expenditure from 01 April to 30 June 2016 amounts to **R35 608 378(107)** against proportional percentage of 100.

DESCRIPTION	TOTAL ANNUAL BUDGET	3 MONTHS BUDGET	3 MONTHS ACTUAL	3 MONTHS %	VARIANCE FROM 3 MONTHS	REASONS FOR VARIANCE
Salaries and Allowances(including councillors)	66 166 386	16 541 597	15 553 183	94	988 414	Vacant and funded posts not filled
Remuneration of Councillors	10 246 420	2 561 605	2 121 150	83	440 455	None
Debt impairment	6 000 000	1 500 000	0	0	1 500 000	Proper provision is performed at year end and not updated as yet.
Electric Purchases	8 500 000	2 125 000	1 874 622	88	250 378	None
Contracted services	3 307 856	826 964	758 097	92	68 867	None
Depreciation & asset impairment	8 000 000	1 058 000	2 704 290	135	-704 290	
Other expenditure	42 039 971	10 509 993	12 597 036	120	2 087 043	
GRAND TOTAL	144 260 633	36 065 158	35 608 378	99	456 780	
Payments in respect of capital projects funded internally up to 30 June 2016 amounts to R3, 253,703 against a 3 months budget of R 5,417,660 which translates to 40%.						
Payments in respect of capital projects funded by grant up to 30 June 2016 amounts to R 8,818,808 against a 3 months budget of R 7,405,202 which translates to 119%.						
Total payments of capital projects as at 30 June 2016 is R 10,982,765 against a 3 months budget of R 12,822,862 which translates to 86%.						
DESCRIPTION	TOTAL ANNUAL BUDGET	3 MONTHS BUDGET	3 MONTHS ACTUAL	3 MONTHS %	VARIANCE FROM 3 MONTHS	REASONS FOR VARIANCE
Assets from own funds	21 670 641	5 417 660	2 163 957	40	3 253 703	
Assets from Grants and subsidies	29 620 806	7 405 202	8 818 808	119	-1 413 607	
TOTAL CAPITAL EXPENDITURE	51 291 447	12 822 862	10 982 765	86	1 840 097	

DEBTORS

Comprehensive analysis of services debtors

The net outstanding service debtors as at 30 June 2016 amounts to Rand is made up as follows:

Current Debt	Amount
30 Days	1 492 000
60 Days	1 442 000
90 Days	1 534 000
120+ Days	53 535 000

<u>Plus Journals</u>	0
Sub Total	58 005 000
<u>Less: Credit Amounts</u>	0
Total	58 005 000

The outstanding amount of R58 005 000 is divided as follows:

Category	Amount
Government	20 703 000
Business	1 375 000
Households	22 466 000
Other	13 461 000
Total	58 005 000

DEPARTMENT: CORPORATE SERVICES

Key Performance Area (KPA) 6:					Municipal Transformation and Organizational Development						
Outcome 9:					Responsive, Accountable, Effective and Efficient Local Government System						
Outputs :					Implement a differentiated approach to municipal financing, planning, and support						
Strategic objectives					Ensure administrative support to municipal units through continuous institutional development and innovation.						
No	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2015/16 annual target	Quarter 4 target	Actual Achievement	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
1.	Administration	Erection of Palisade Fence at Sekgose DLTC	353m of palisade fence erected at Sekgose DLTC	135m of Palisade fence constructed in Sekgose DLTC	353m of palisade fence erected at Sekgose DLTC	Project Completion and Hand over	No target	None	100%	None	Budget R 500,000.00 Expenditure R 470,315.00
2.		Supply, installation and maintenance of Cleaning equipment & accessories.	Number of Municipal building installed with Cleaning Equipment & accessories	Inadequate Cleaning equipment & accessories	08 municipal buildings: Installed with Cleaning equipment & accessories	Project completion and hand over	Project completed and handed over	None	100%	None	Opex

No	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2015/16 annual target	Quarter 4 target	Actual Achievement	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
3.	Administration	Annual Renewal of Software Licenses	Number of Software licenses renewed	Seven (7 Software licenses renewed for municipal systems (Venus, Payday, Microsoft server, Symantec antivirus, Backup Exec, GIS and case ware.)	Seven (7) Software licenses renewed for municipal systems: Venus, Payday, Microsoft, Symantec antivirus, backup exec, GIS and case ware,	Bid Evaluation, Adjudication and appointment of Service Provider for renewal of licences for Payday, Symantec antivirus and backup exec licenses	Renewed annual licenses for Symantec Anti-Virus, Payday, Microsoft Server & Backup Exec	None	100%	None	Annual Budget: R535,000.00 Expenditure: R375,333.00
4.	Information and Communication Technology	Procurement of ICT equipment	Number of ICT Equipment purchased	Total Laptops 46 Total Desktops 64 Total Server 7 Total Printers 19	17 ICT Equipment purchased (1 DR Servers, 1 payroll printer, 13 office printers, (network switches)	Appointment of Service Provider for the supply and installation of network switches	Project for supply and installation for network switches was successfully completed.	None	100%	None	Annual Budget: R710 000.00 Expenditure: R197 852.00

5.		Supply and installation of ICT Network infrastructure	Number of office buildings installed with ICT Network infrastructure	Network infrastructure installed in 7 municipal buildings	Network cabling upgrade from CAT5E to CAT6 in Civic Building	Appointment of service provider for network cabling installation	Upgraded network cabling from CAT5E to CAT6 in civic building	None.	100%	None	Annual Budget: R270,000.00 Expenditure: R 149,700.00
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No	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2015/16 annual target	Quarter 4 target	Actual Achievement	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
6.	Human Resources Management	Management of discipline in the workplace	Percentage of referred cases attended to within the required time frames	100 percent of all cases attended to within 90 days	100% of all cases attended to within 90 days	No target	Achieved 100% of all cases attended to within 90 days (1 case reported and finalised)	None	100%	None	Opex
		Local Labour Forum (LLF)	Number of LLF and sub-committee meeting coordinated to enhance labour relations	3 LLF and 3 sub-committee meeting held	4 LLF and 4 Sub-committee meeting held	1 LLF and 1 Sub-committee meeting held	Achieved 1 LLF committee meeting held and 3 Sub-committee meetings held(2 Training and 1 OHS Meetings)	Achieved 1 LLF committee meeting held and 3 Sub-committee meetings held(2 Training and 1 OHS Meetings)	100%	None	Opex
		Training of Councillors and employees	Number of Councillors Trained on municipal programmes	20 Councilors trained	20 Councilors Trained on municipal programmes	5 Councilors Trained on municipal programmes	Achieved 1 councillor trained on Municipal Governance	Budget exhausted	100%	None	Opex
7.											

No	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2015/16 annual target	Quarter 4 target	Actual Achievement	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
8.	Human Resource Management		Number of employees capacitated on all identified municipal programmes	49 employees capacitated on all identified municipal programmes	40 employees capacitated on all identified municipal programmes as per workplace skills plan (WSP)	10 employees capacitated on all identified municipal programmes as per workplace skills plan (WSP)	Achieved 29 Employees capacitated on identified municipal programme as per workplace skills plan (WSP) (Intermediate and Advanced Excel)	None	100%	None	R164 504.00
9.		WSP (Workplace Skills Plan) submitted to LGSETA	Number of WSP (Workplace Skills Plan) submitted to LGSETA	WSP (Workplace Skills Plan) submitted on 30 April 2015	1 WSP (Workplace Skills Plan) submitted to LGSETA by 30 April 2016	Final draft approved and submitted to LGSETA	Achieved 1 WSP (Workplace Skills Plan) developed	None	100%	None	Opex
10.		Development and submission of Employment Equity Report to Department of Labour (DoL)	Number of Employment Equity Reports developed and submitted	One (1) Employment Equity Report developed and submitted to DoL	One (1) Employment Equity Report developed and submitted to DoL	No target	No target	None	None	None	Opex

Project No.	Priority area(ID P)	Project Name	Key performance indicator	Baseline	2015/16 annual target	Quarter 4 target	Actual Achievement	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
OFFICE OF THE SPEAKER											
11.	Council and Administrative Support	Council and Council Committee Meetings	Number of Council meetings held	4 Council meetings	4 Council	1 Council meeting held	1 Council meeting held	None	100%	None	Opex
12.			Number of Portfolio Committee meetings held	60 Portfolio Committee Meetings	60 Portfolio Committees held	15 Portfolio Committee meeting held	10 x Portfolio Committee meetings held	Portfolio committee meetings did not quorate/ not convened	75%	None	Opex
13.			Number of Exco meetings held	12 Exco Meeting held	03 Exco Meetings held	03 Exco Meetings held	3 x Exco meetings held	None	100%	None	Opex
14.	Public Participation programmes	Oversight Programmes	Number of MPAC meetings held	5 MPAC meetings held	4 MPAC meetings held	1x MPAC meetings held	1x MPAC meeting held 0x Public Hearing held	None	100%	None	Opex
			Number of Public Hearings held	2 MPAC Public Hearings held	2 MPAC Public Hearings held	No target	No target	No target	No target	None	Opex

15.	Public Participation programmes	Ward Committee Capacity Building	Number of training interventions conducted	4 training interventions conducted	4 training interventions conducted	1x Ward committee training (induction) conducted	0 x ward committee training		75%	None	Opex
16.	Risk Management		% of identified risks resolved within timeframe as specified in the risk register	100% of risks resolved	100% of risks resolved within the timeframe as specified in the register	100% of risks resolved within the timeframe as specified in the register	100% of strategic resolved within the timeframe as specified in the register.	None	100%	None	Opex

DEPARTMENT: TECHNICAL SERVICES

Key Performance Area (KPA) 2:				Basic Services & Infrastructure Planning							
Outcome 9:				Responsive, Accountable, Effective and Efficient Local Government System							
Outputs:				<ul style="list-style-type: none"> • Implement a differentiated approach to municipal financing, planning, and support • Improving access to basic services • Implementation of the community works programme 							
Strategic objectives				<ul style="list-style-type: none"> • Provision of sustainable infrastructure and basic services 							
Project No.	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2015/16 annual target	Quarter 4 target	Actual Achievement	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
OPERATIONS AND MAINTENANCE											
17.	Roads	maintenance of roads and storm water infrastructure	Number of kilometres of gravel roads graded and storm water maintained	613 km of gravel roads	613 km of gravel roads graded and storm water maintained.	163 km of gravel roads graded and storm water maintained	196.5 km of gravel roads graded and storm water maintained	None	100%	None	Opex
18.	Roads	Purchase of new grader	Number of Graders procured.	3 graders available	1x Grader procured	No target	Grader is delivered	None	100%	None	Budget R 3 000 000.00 Expenditure R 2 500 119.81
19.	Roads	Madikana low level bridge	Number of low level bridge constructed	Limited access at Madikana internal streets	1x low level bridge constructed at Madikana	Completion and site hand over	Project Completed and Site handed over	None	100%	None	Budget R 500 000.00 Expenditure R 328 622.10
20.	Roads	Madiehe low level bridge	Number of low level bridge constructed	Limited access at Madiehe internal streets	1x low level bridge constructed at Madiehe	Completion and site hand over	Project Completed and Site handed over	None	100%	None	Budget R 500 000.00 Expenditure R 306 468.66

Key Performance Area (KPA) 2:				Basic Services & Infrastructure Planning							
Outcome 9:				Responsive, Accountable, Effective and Efficient Local Government System							
Outputs:				<ul style="list-style-type: none"> • Implement a differentiated approach to municipal financing, planning, and support • Improving access to basic services • Implementation of the community works programme 							
Strategic objectives				<ul style="list-style-type: none"> • Provision of sustainable infrastructure and basic services 							
Project No.	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2015/16 annual target	Quarter 4 target	Actual Achievement	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
OPERATIONS AND MAINTENANCE											
21.	Roads	Ramatjowe low level bridge	Number of low level bridge constructed	Limited access at Ramatjowe internal streets	1x low level bridge constructed at Ramatjowe	Preparations of foundation. Installation of culverts, completion and handover	Project Completed and Site handed over	None	100%	None	Budget R 500 000.00 Expenditure R 388 238.80
22.	Roads	Mogwadi internal streets	2 km of Mogwadi internal streets constructed	2.6 km tarred	Appointment of contractor, site establishment	Appointment of the contractor, site establishment	Contractor has been Appointed	Late appointment of the contractor	50%	-	Budget R 10 000 000 Expenditure R 1 328 769.18
23.	Roads	Machaka to sekakene gravel to tar road	3.1 km of Machaka to sekakene road from gravel to tar constructed	613 km gravel road	Construction of Machaka to sekakene road from gravel to tar (3,1 km of road tarred)	Completion and handover	Project Completed and Site handed over	None	100%	None	Budget R 14 221 600 Expenditure R 14 221 600
24.	Roads	Mohodi to Thupana gravel to tar road	2km of Mohodi to Thupana road from gravel to	4.8km tarred	Construction of Mohodi to Thupana road from gravel to tar	Completion and handover	Project Completed and Site handed over	None	100%	None	Budget R 9 792 000 Expenditure R 9 792 000

Key Performance Area (KPA) 2:				Basic Services & Infrastructure Planning							
Outcome 9:				Responsive, Accountable, Effective and Efficient Local Government System							
Outputs:				<ul style="list-style-type: none"> • Implement a differentiated approach to municipal financing, planning, and support • Improving access to basic services • Implementation of the community works programme 							
Strategic objectives				<ul style="list-style-type: none"> • Provision of sustainable infrastructure and basic services 							
Project No.	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2015/16 annual target	Quarter 4 target	Actual Achievement	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
OPERATIONS AND MAINTENANCE											
			tar constructed		(2 km of road tarred)						
25.	Social facilities	Mohodi Sport Complex	Complete sport complex	Palisade Fence and ticket sales house completed	Dam rehabilitation, electrical works, borehole drilling and elevated tank	Installed Elevated Steel tank, Electrical works high mast lights and fencing lights	Electrical works, high mast lights and fencing lights	Slow progress by the contractor	95%	September 2016	Budget R 4 502 550 Expenditure R 4 502 550

Key Performance Area (KPA) 2:				Basic Services & Infrastructure Planning							
Outcome 9:				Responsive, Accountable, Effective and Efficient Local Government System							
Outputs:				<ul style="list-style-type: none"> • Implement a differentiated approach to municipal financing, planning, and support • Improving access to basic services • Implementation of the community works programme 							
Strategic objectives				<ul style="list-style-type: none"> • Provision of sustainable infrastructure and basic services 							
Project No.	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2015/16 annual target	Quarter 4 target	Actual Achievement	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
ELECTRICITY											
26.	Electrical services	Upgrading Electricity network	Uninterrupted electricity supply and compliance with electricity standard.	Overloaded aging electricity infrastructure	Replacement of 80 rotten poles, 1500 Low Voltage conductor and 120 Low Voltage insulators	Replacement of 80 rotten poles, 1500 Low Voltage conductor and 120 Low Voltage insulators	Replacement of 80 rotten poles, 1500 Low Voltage conductor and 120 Low Voltage insulators completed.	None	100%	None	Budget R1 200 000 Expenditure R 610,167.90
27.	Electricity services	High mast Lights	Provide night time security to the community.	No high mast lights at Capricorn park and Mogwadi Ext 4	2 x High mast lights constructed.	Completion and handover	Highmast completed, energised and handed over.	None	100%	None	Budget R 1 198 854.00 Expenditure R907 166.40
28.	Electricity services	Replacement of old electricity meters	Number of electricity prepaid meters replaced	Old and incompatible prepaid meters	160 electricity meters replaced	160 electricity meters replaced	0%	Late appointment of contractor.	0%	2016/17	Budget R 500 000.00 Expenditure R 0.00
29.	Electricity services	Relocation of prepaid meters.	Number of electricity meters	Inaccessible of electricity	Relocated 120 electricity	Relocated 120 electricity	0%	Late appointment of contractor.	0%	2016/17	Budget R 1 000 000 Expenditure

Key Performance Area (KPA) 2:				Basic Services & Infrastructure Planning							
Outcome 9:				Responsive, Accountable, Effective and Efficient Local Government System							
Outputs:				<ul style="list-style-type: none"> • Implement a differentiated approach to municipal financing, planning, and support • Improving access to basic services • Implementation of the community works programme 							
Strategic objectives				<ul style="list-style-type: none"> • Provision of sustainable infrastructure and basic services 							
Project No.	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2015/16 annual target	Quarter 4 target	Actual Achievement	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
ELECTRICITY											
			relocated	meters	meters.	meters					R 0.00
30.	Risk Management		% of identified risks resolved within timeframe as specified in the risk register	100% of risks resolved	100% of risks resolved within the timeframe as specified in the register	100% of risks resolved within the timeframe as specified in the register	50% of Strategic Operational risks resolved within the timeframe as specified in the register		50%		Opex

DEPARTMENT: COMMUNITY SERVICES

Key Performance Area (KPA) 2:				Basic Services Delivery							
Outcome 9:				Responsive, Accountable, Effective and Efficient Local Government System							
Outputs :				Actions supportive of the human settlement outcome Implement a differentiated approach to municipal financing, planning, and support							
Strategic objectives				Provision of sustainable infrastructure and basic services Provision of social amenities and promotion of healthy and safe communities							
Project No.	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2015/16 annual target	Quarter 4 target	Actual Achievement	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
TRAFFIC AND LICENSING											
31.	Traffic and Licensing	Law enforcement operations	Number of roadblocks staged within the required time frames	48 roadblocks staged	48 roadblocks staged	12 roadblocks staged	12 roadblocks staged	None	100%	None	Opex
32.		Management of driving licenses	Number of drivers licenses examined	6125 drivers license examined	100% of drivers licenses examined	100% of drivers licenses examined	1298 of drivers licenses examined	None	100%	None	Opex
33.		Management of learners licenses	Number of learners licenses examined	5586 learners license clients examined	100% of learners licenses examined	100% of learners licenses examined	1622 of learners licenses examined	None	100%	None	Opex
34.		Management of registration of motor vehicles	Number of vehicles registered	1046 motor vehicles registered	100% of received applications for vehicle registration processed	100% of received applications for vehicle registration processed	210 of received applications for vehicle registration processed	None	100%	None	Opex
35.		Management of licencing of motor vehicles	Number of vehicles licensed	6687 vehicles licensed	100% of received applications for vehicle licensing processed	100% of received applications for vehicle licensing processed	1525 of received applications for vehicle licensing processed	None	100%	None	Opex

Key Performance Area (KPA) 1:				Municipal Transformation and Organizational Development							
Outcome 9:				Responsive, Accountable, Effective and Efficient Local Government System							
Outputs :				Implement a differentiated approach to municipal financing, planning, and support							
Strategic objectives				Provision of sustainable infrastructure and basic services							
Project No.	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2015/16 annual target	Quarter 4 target	Actual Achievement	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
ENVIRONMENTAL MANAGEMENT											
36.	Environmental Management	Beautification Plan	Percentage implementation of beautification plan	Phase 1 of beautification plan completed at Mogwadi town	Implementation of beautification plans at Morebeng	Appointment of service provider, site handover and 100% implementation of approved designs for beautification plan and project completion	Service provider appointed, site handed over and implementation of approved designs for beautification plan and project completed	None	100%	None	Budget R 250 000 Expenditure R196 650.00
37.	Environmental Management	Refurbishment of Mogwadi Landfill site	Number of Landfill Sites refurbished	Non compliant Landfill Site	Construction of 400m of palisade fence at Mogwadi	Appointment of service provider, site handover and construction of 400m palisade fence and project completion	None	Service provider was appointed at the end of the financial year and the project has been rolled over	0%	October 2016/17	Budget R500.00.00 Expenditure R0

Key Performance Area (KPA) 1:				Municipal Transformation and Organizational Development							
Outcome 9:				Responsive, Accountable, Effective and Efficient Local Government System							
Outputs :				Implement a differentiated approach to municipal financing, planning, and support							
Strategic objectives				Provision of sustainable infrastructure and basic services							
Project No.	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2015/16 annual target	Quarter 4 target	Actual Achievement	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
ENVIRONMENTAL MANAGEMENT											
38.	Environmental Management	EPWP Environment & Culture Sector	Number of jobs created	54 job opportunities created	Create 50 job opportunities	Monitoring and Contract management	50 job opportunities created	None	100%	None	Budget R500.000.00 Expenditure R
39.	Basic Services Provision	Erection of Street Litter Bins	Number of bins procured and installed	No street litter bins at Morebeng town	30 street litter bins procured and installed at Morebeng town	No target	30 street litter bins procured and installed at Morebeng town	None	100%	None	Budget R100.000.00 Expenditure R98000.00
40.	Basic Services Provision	Mohodi/Maponto Cross Taxi Rank	Number of taxi ranks constructed at Mohodi Maponto	No formal taxi rank structures at Mohodi Maponto	1x constructed taxi rank at Mohodi Maponto cross	Construction of taxi rank at Mohodi/Maponto Cross, completion and site handover	Taxi rank at Mohodi/Maponto Cross, completed and handed over	None	100%	None	Budget R600.00.00 Expenditure R538 650.00
41.	Risk Management		% of identified risks resolved within timeframe as specified in the risk register	100% of risks resolved	100% of risks resolved within the timeframe as specified in the register	100% of risks resolved within the timeframe as specified in the register	0% of Strategic risks resolved within the timeframe as specified in the register	The outstanding risk is for waste management. Inefficient capacitation of the municipality environmental Inspectorate	0%	None	Opex

DEPARTMENT: LOCAL ECONOMIC DEVELOPMENT AND PLANNING

Key Performance Area (KPA) 1:				Spatial Rationale							
Outcome 9:				Responsive, Accountable, Effective and Efficient Local Government System							
Outputs :				<ul style="list-style-type: none"> • Actions supportive of the human settlement outcome • Implement a differentiated approach to municipal financing, planning, and support 							
Strategic objectives				<ul style="list-style-type: none"> • To Promote Orderly Development Through Integrated Spatial Planning And Land Use Management 							
Proj ect No.	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2015/16 annual target	Quarter 4 target	Actual Achieveme nt	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditur e
SPATIAL PLANNING											
42.	Spatial Planning	Building control	Percentage of building plans considered for approval	40 building plans received, considered for approval	100% received building plans processed	100% received building plans processed	Nine (9) Building plans were processed	None	100%	None	Opex
43.		Assessm ent of land use applicatio ns	Percentage of applications tabled to the Land Use Committee for consideration	4 land developme nt applications received	100% of lodged land use applications processed	100% of lodged land use applications processed	0% of lodged land use applications processed	Pending implement ation of SPLUMA	0%	3 rd quarter 2016/17 financial year	Opex
44.		Repeggin g of sites	Number of sites pegged at Morebeng.	13 demarcated sites not pegged at Morebeng.	13 demarcated sites pegged in Morebeng	No target	N/A	N/A	N/A	N/A	Opex

Project No.	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2015/16 annual target	Quarter 4 target	Actual Achievement	Reason for deviation	Progress (% to target)	Revised target	Budget
45.	Spatial planning	Audit of community facilities	Number of reports compiled	New indicator	1x Audit report of community facilities compiled	Compilation of report and Submission of report to LED & P portfolio for approval	Report compiled	Late appointment of service provider as responsive bids could not be sourced.	50%	30 September 2016	Budget R 400 000
46.	Spatial planning	Integrated transport plan	Number of Integrated Transport Plans developed	New indicator	1x Molemole Integrated Transport Plan developed	Compilation of report and Submission of report to LED & P portfolio for approval	No report compiled	Late appointment of service provider as responsive bids could not be sourced.	0%	30 December 2016.	Budget R 500 000
47.	Spatial planning	Township establishment	Number of layout plans compiled for township establishment	Mogwadi park not demarcated	1x layout plan compiled for township establishment	Compilation of report and Submission of report to LED & P portfolio for approval	Report compiled	None	50%		Budget R 500 000
48.	LED	Youth in agriculture programme	Number of graduates capacitated in agricultural programmes	8 Graduates appointed and currently being capacitated Concept Document	5x graduates to be recruited, but placement and capacity building will take place in July	5x contracts signed with appointed graduates	Recruitment process has been completed, contracts has been prepared. Pending is signing of contracts	Interviews were conducted, and 5x graduates were selected. Contracts has been generated	90%	The contracts will be signed with selected graduates, placement of this graduates will take	Budget R 350 000

				and ToR in place			by incumbents	and prepared		place during this quarter	
49.	LED	Investment coordination and facilitation	Number of partnership agreements signed Number of investor conference held	No partnership agreement No investor conference	2x partnerships agreements and 1x investor conference	Appointment of service provider, signing of 2x partnership agreements and hosting of investor conference	3 agreements were signed with partners, and 1x investor conference was held	3x signed partnership agreement and 1x investor conference held	100%	None	Budget R 350 000
50.		Molemole LED Forum	Number of LED forum meetings held	3x LED forum meetings held	4x LED forum meetings held	1x LED forum meetings held	1x LED forum/investor conference held	1x LED forum/investor conference held on the 23/06/2016	100%	None	Budget R0.00
51.		Molemole CWP LRC Forum	Number of CWP LRC Forum held	11x CWP LRC Forum held	12x CWP LRC Forums held	3x CWP LRC Forums held	2x CWP forums held	2x CWP held during quarter four	90%	1x CWP was not held due to unavailability of members. The next forum will be held in August	Budget R0.00
52.		Career Expo	Number of Career Expo held	1x Career Expo held	1x Career expo held	Hosting of Career Expo	1x Career Expo was held	Career expo held on the 21/06/2016 at Mohodi Community Hall	100%	None	Budget R 150 000
53.		SMME Training	Number of SMME's trained	No SMME's trained	20 SMME's trained	20 SMME's trained	28x SMME's have been	SMME's trained in both	100%	None	Budget R 200 000

							trained	Molemole East and West			
54.	IDP	Review of 2015/2016 IDP	Reviewed 2015/2016 IDP	Reviewed 2014/2015 IDP	Adopted and printed a credible IDP	Public Consultation and approval of 2016/2017 IDP	4 x public consultation meetings held	None	100%	None	Budget

Key Performance Area (KPA) 6:				Municipal Transformation and Organizational Development							
Outcome 9:				Responsive, Accountable, Effective and Efficient Local Government System							
Outputs :				Actions supportive of the human settlement outcome Implement a differentiated approach to municipal financing, planning, and support							
Strategic objectives				Ensure administrative support to municipal units through continuous institutional development and innovation.							
Proj ect No.	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2015/16 annual target	Quarter 3 target	Actual Achievem ent	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditur e
INTEGRATED DEVELOPMENT PLANNING											
55.	IDP	Strategic working sessions on the IDP and SDBIP review	Number of strategic working sessions held	4 strategic working sessions held	4 strategic sessions held	Strategic working session on the finalisation of 2016/2017 IDP/Budget during May 2016	1 x strategic planning session held during May 2016 for the finalisation of 2016/2017 IDP/Budget	None	100%	None	Budget R250 000
56.	IDP	Compilation of Annual Report	Approved 2014/2015 Annual Performance report and Annual Report	Approved 2013/2014 Annual Performance report and Annual report	2014/2015 Annual Report approved	Publication of Annual Report	2014/2015 Annual report approved	None	100%	None	Budget R 200 000
57.	IDP	Consolidation of SDBIP	2016/17 SDBIP	2014/2015 SDBIP in place	2016/17 SDBIP developed	Submission and approval of 2016/2017 SDBIP to EXCO by 15 June 2016	SDBIP approved by EXCO and Council	None	100%	None	Opex

Key Performance Area (KPA) 6:				Municipal Transformation and Organizational Development							
Outcome 9:				Responsive, Accountable, Effective and Efficient Local Government System							
Outputs :				Actions supportive of the human settlement outcome Implement a differentiated approach to municipal financing, planning, and support							
Strategic objectives				Ensure administrative support to municipal units through continuous institutional development and innovation.							
Proj ect No.	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2015/16 annual target	Quarter 3 target	Actual Achievem ent	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditur e
INTEGRATED DEVELOPMENT PLANNING											
58.	IDP Unit	Coordination of IDP Representative Forum meetings	Number of IDP Representative Forum coordinated	2014/15 IDP Representative Forum in place	4 X 2015/16 IDP Representative Forum coordinated	1x 2015/16 IDP Representative Forum coordinate	1 x IDP Representative meeting held	None	100%	None	Budget R 30 000
59.	Risk Management		% of identified risks resolved within timeframe as specified in the risk register	100% of risks resolved	100% of risks resolved within the timeframe as specified in the register	100% of risks resolved within the timeframe as specified in the register	33% of Strategic risks resolved within the timeframe as specified in the register	The outstanding risk is for misuse of land.Lack of implementation of SPLUMA.	33%	2016/17	Opex

Key Performance Area (KPA) 4:					Municipal Financial Viability and Management							
Outcome 9:					Responsive, Accountable, Effective and Efficient Local Government System							
Outputs 1 & 7:					<ul style="list-style-type: none"> • Implement a differentiated approach to municipal financing, planning and support • Administrative and financial capability 							
Strategic Objective					To ensure sound and stable financial management							
Project No	Priority Area(IDP)	Project Name	Key Performance Indicator	Baseline	2015/16 Annual Target	Quarter 4 Targets	Actual Achievement	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure	
BUDGET AND REPORTING												
60.	Financial viability	Submission of Section 71 reports	Number of Section 71 reports submitted	12x Section 71 reports submitted	12x Section 71 reports submitted	3x Section 71 reports submitted	3x section 71 reports Submitted	None	100%	None	Opex	
61.	Financial Management	Financial Management	Number of Financial Statement submitted	4x financial statement submitted	4x financial statement submitted	1x financial statement submitted	Slow progress on confirmation of opening balances on Venus (no immediate availability of remote consultants re-BCX), that will affect timeous compilation of quarterly financial statements on Case ware.	0%	None	0	Opex	

Key Performance Area (KPA) 4:					Municipal Financial Viability and Management						
Outcome 9:					Responsive, Accountable, Effective and Efficient Local Government System						
Outputs 1 & 7:					<ul style="list-style-type: none"> • Implement a differentiated approach to municipal financing, planning and support • Administrative and financial capability 						
Strategic Objective					To ensure sound and stable financial management						
Project No	Priority Area(IDP)	Project Name	Key Performance Indicator	Baseline	2015/16 Annual Target	Quarter 4 Targets	Actual Achievement	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
62.	Financial viability	Annual Financial statements(AFS)	Fair presentation of Annual Financial Statements	AFS with a Qualified opinion by AG	AFS with an unqualified AG opinion	Preparation of 2015/2016 AFS process plan	Unqualified	None	100%	None	Budget R 750 000
63.	Financial viability	Submission of in year reports	MFMA compliance reports submitted	4 quarterly reports	4 quarterly reports	1x report submitted	1 report submitted	None	100%	None	Opex
64.	Financial viability	Submission of Section 72 report	Number of Section 72 report submitted	1 mid-year report(s72)	1 mid-year report(s72)	No target	-	-	-	-	Opex
65.	Financial viability	Submission of in year reports	Number of 2015/16 Adjustment budget compiled	1x 2014/15 Adjustment budget approved	1x 2015/16 Adjustment budget compiled & approved	No target	-	-	-	-	Opex
66.	Financial viability	Compilation of 2015/16 budget	2016/17 Budget compiled	Approved 2015/2016 budget in place	2016/2017 budget compiled and approved	Tabling of budget for 2016/2017	2016/2017 budget approved	None	100%	None	Opex
67.	Financial viability	Reconciliation of bank statement	Number of Bank reconciliation compiled	12 Bank reconciliations in place	12 Bank reconciliation compiled	3x bank reconciliation	3X bank reconciliation prepared	None	100%	None	Opex
68.	Financial viability	Reconciliation of Investment register	Number of investment registers report	12 Investment registers in place	12 Investment registers	3x investment register	3X Investment register prepared	None	100%	None	Opex

Key Performance Area (KPA) 4:					Municipal Financial Viability and Management						
Outcome 9:					Responsive, Accountable, Effective and Efficient Local Government System						
Outputs 1 & 7:					<ul style="list-style-type: none"> • Implement a differentiated approach to municipal financing, planning and support • Administrative and financial capability 						
Strategic Objective					To ensure sound and stable financial management						
Project No	Priority Area(IDP)	Project Name	Key Performance Indicator	Baseline	2015/16 Annual Target	Quarter 4 Targets	Actual Achievement	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
			compiled								
69.	Financial viability	Reconciliations	Number of grant registers submitted	12 grant registers submitted	12 grant registers	3x grant register	3 X grant register prepared	None	100%	None	Opex

INCOME AND REVENUE MANAGEMENT

Project No	Priority Area(IDP)	Project Name	Key Performance Indicator	Baseline	2015/16 Annual Target	Quarter 4 Targets	Actual Achievement	Reason for deviation	Progress (% to target)	Revised target	Budget
70.	Revenue management	Revenue collection	Percentage of revenue collected	R11, 211 199	R13, 250 000	R 3 250 00	R4,173113.84 collected	None	128%	None	Opex
71.	Debtors Management	Balancing of debtors Control against age analysis	Number of Reports Submitted	12 Completed Reports	12 Complete Debtors Control Reports and Ageing Analysis	3x Debtors Control Reconciliation	3 X Debtors reconciliations has been submitted.	None	100%	None	Opex
72.	Revenue management	Reminding customers to settle their outstanding municipal accounts	Number of Reports Submitted	New indicator	4x Notices of reminding customers to honour their payment.	1x Notice for reminding customers to honour payments	None	Credit Control and Debt Collection procedures by-laws to be approved.	0%	100%	Opex
73.	Revenue management	Monitoring and allocation of Unallocated Deposit	Number of Reports Submitted	12 Completed Reports	12 Completed Reports	3x Unallocated Reports	3 X Unallocated reports reviewed and submitted	None	100%	None	Opex
74.	Debtors Management	Revenue Collection	Cost recovery and debtors analysis	None	Debtor's analysis and Cost recovery report.	Completion	By-laws and procedures are in place and account information has been uploaded to the system(online vending system)	None	100%	None	Budget R 500 000

EXPENDITURE

Project No	Priority Area(IDP)	Project Name	Key Performance Indicator	Baseline	2015/16 Annual Target	Quarter 4 Targets	Actual Achievement	Reason for deviation	Progress (% to target)	Revised target	Budget
75.	Expenditure Management	Salary reconciliations	Number of Salary reports reconciled to General Ledger	12 Salary reconciliations /reports Completed	12 Salary reports reconciled to General Ledger	3x Salary reconciliations developed	3x Salary reconciliations developed	None	100%	None	Opex
76.	Expenditure Management	Petty Cash reconciliations	Number of Petty Cash reconciliations	12 Petty Cash reconciliation Completed	12 Petty Cash reconciliation Reports	3x Petty Cash reconciliation reports developed	3x Petty Cash reconciliation reports developed	None	100%	None	Opex
77.	Expenditure Management	VAT 201 Reconciliation	Number of VAT 201 Reconciliations submitted to SARS	6x VAT 201 Reconciliations submitted to SARS	6x VAT 201 Reconciliations submitted to SARS	1x VAT 201 Reconciliations submitted to SARS	2x VAT 201 Reconciliations submitted to SARS	None	100%	None	Opex
78.	Expenditure Management	Project and Retention register	Updated Project and Retention register	1x updated Project and Retention register compiled	Updated Project and Retention register compiled	Updated Project and Retention register compiled	Updated Project and Retention register compiled	None	100%	None	Opex
79.	Expenditure Management	Creditors Reconciliation Reports	Number of Creditors Reconciliation Approved by CFO	12 Creditors Reconciliations	12 Creditors Reconciliation and 1 Annual creditors lead schedule balanced to GL	3x creditors reconciliation	3x creditors reconciliation	None	100%	None	Opex

SUPPLY CHAIN MANAGEMENT

Project No	Priority Area(IDP)	Project Name	Key Performance Indicator	Baseline	2015/16 Annual Target	Quarter 4 Targets	Actual Achievement	Reason for deviation	Progress (% to target)	Revised target	Budget
80.	SUPPLY CHAIN MANAGEMENT	Asset Reconciliation	Number of FAR & GL reconciliation	12x FAR & GL reconciliation	12x FAR & GL reconciliation	3x FAR & GL reconciliation	3x FAR & GL reconciliation	None	100%	None	Opex
81.		Asset Verification	Number of Asset Verification Reports	2 Asset Verification Reports	2 Asset Verification Reports	1x Asset Verification Reports compiled	1 Asset verification report	None	100%	None	Opex
82.		Development of loose asset register and Loose asset verification	Number of loose asset register developed and Loose asset verification	New indicator	1x loose asset register developed and 2x Loose asset verification compiled	1x Loose Asset verification report compiled	1x loose asset register developed and 1x loose asset verification compiled	None	100%	None	Opex
83		Revaluation of Assets	Approved Revaluation Report	2014/2015 Revaluation Report in place	1 x Revaluation report compiled	Development of specification Advertisement and appointment of service provider and revaluation report compilation	1 Inventory Count Reports compiled	None	100%	None	Opex
84.		Inventory Count	Number of Inventory Count Reports	1 Inventory Count Report	4 Inventory Count Reports compiled	1x Inventory Count reports compiled	1x Inventory Count reports compiled	None	100%	None	Opex
85.		Procurement Plan	Approved Procurement Plan	Approved spending plan	Approved Procurement Plan	N/A	Procurement Plan in Place	None	100%	None	Opex

86.	Supply Chain Management	Supplier Database management	Number of supplier database advertisements	1x supplier database advertisement	1x supplier database advertisements	1x supplier database advertisements	No target	No target	No target	No target	Budget R 50 000
87.	Supply Chain Management	Supplier Database management	Revised existing supplier database	Noncompliant supplier database	Compliant supplier database	Revised existing database	1x supplier database advertisement	Only one supplier database and will continuously maintained	100%	Monthly maintenance of supplier database	Opex
88.	Supply Chain Management	SCM performance Report	Number of performance reports	New indicator	4 x SCM performance reports compiled and table to the council	1x SCM performance reports compiled and table to the council	1x SCM performance report compiled	None	100%	None	Opex
89.	Supply Chain Management	Declaration of business interest-new council	Percentage of declaration forms signed	New indicator	100% of Declaration forms of councillors and employees signed	100% of Declaration forms of councillors and employees signed	Continuous updating of business interest by councillors	None	100%	None	Opex
90.	Risk Management		% of identified risks resolved within timeframe as specified in the risk register	0% of risk resolved	100% of risks resolved within the timeframe as specified in the register	100% of risks resolved within the timeframe as specified in the register	75% of Strategic risks resolved within the timeframe as specified in the register.	None	75%	None	Opex

DEPARTMENT: MAYOR & MUNICIPAL MANAGERS OFFICE

Key Performance Area (KPA) 5:					Good Governance and Public Participation						
Outcome 9:					Responsive, Accountable, Effective and Efficient Local Government System						
Outputs 5:					Deepen democracy through a refined ward committee model						
Strategic Objective					Provide an accountable and transparent municipality through sustained public participation, coordination of administration and council committees						
Project No.	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2015/16 annual target	Quarter 4 target	Actual Achievement	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
MAYOR'S OFFICE											
92.	Mayoral Support Services	Mayoral outreach programmes	Number of Mayoral Outreach Programmes Held	4 Mayoral Outreach Programmes Held	4 Mayoral Outreach Programmes Held	1x Mayoral Outreach Programmes Held	1x Mayoral Outreach Programmes Held	None	100%	None	Opex
93.	Mayoral Support Services	Mayor Stakeholder Participation (State of the Municipal address)	Number of State of the Municipal Address Held	1 State of the Municipal Address held	1 State of the Municipal Address Held	State of the Municipal Address Held	State of the Municipal Address Held	None	100%	None	Opex
94.	Mayoral Support Services	Back to school outreach programme	Number of schools visited	2 schools visited	4 schools visited	No target	No target	No target	No target	None	Opex

Key Performance Area (KPA) 5:					Good Governance and Public Participation						
Outcome 9:					Responsive, Accountable, Effective and Efficient Local Government System						
Outputs 5:					Deepen democracy through a refined ward committee model						
Strategic Objective					<ul style="list-style-type: none"> Provide an accountable and transparent municipality through sustained public participation, coordination of administration and council committees 						
Project No.	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2015/16 annual target	Quarter 4 target	Actual Achievement	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
LEGAL SERVICES											
96.	Legal services	Litigation management	Number of litigations defended and instituted	12 of cases instituted and defended	100% of cases instituted and defended	100% of cases instituted and defended	25 cases	None	100%	None	Budget R 730 000 Expenditure R530 576.55
97.		Legal advisory services	Number of documented Legal advisory services	Limited documentation on legal advisory services	100% of legal advises provided & documented	100% of legal advises provided & documented	10	None	100%	None	Opex
98.	Legal Services	Contracts Development and/or Review	Percentage of contracts developed and reviewed	46 of contracts developed and drafted as per instruction	100% of contracts developed and reviewed	100% of contracts developed and reviewed	06	None	100%	None	Opex

Key Performance Area (KPA) 5:					Good Governance and Public Participation							
Outcome 9:					Responsive, Accountable, Effective and Efficient Local Government System							
Outputs 5:					Deepen democracy through a refined ward committee model							
Strategic Objective					<ul style="list-style-type: none"> To provide communication support services, public liaison, marketing, advocacy and events management activities within molemole municipality Enhance corporate identity 							
Project No.	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2015/16 annual target	Quarter 4 target	Actual Achievement	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure	
COMMUNICATIONS												
100.	Communication management	Advertising and Publications of municipal activities	percentage of advertisement of municipal activities placed	6x advertisement of municipal activities placed	100% of requested municipal publications placed	100%	Published three public notices Mayoral Imbizo broadcasted live by three radio stations One outreached event covered in Print media	None	100%	None	Budget R250 000	
			Number of newsletters published.	No newsletter published in 2014/15.	2 newsletter published.	1x newsletter published	1x newsletter published	1x newsletter published		100%		
			Number of diaries and calendars printed	300 diaries and 800 calendars printed	300 diaries and 1000 calendars printed	No target	No target	No target			None	Budget R 250 000
101.	Corporate Identity	Purchase of Communication material and	No of equipment and materials purchased	One audio camera, one video camera and limited branding material	Procurement of 1x Branded trailer 27x Branded watches, 4x Loud	Delivery of 8x work suites, 1x trailer and 27 watches	Delivery of Work suites and loud hailers done.	Procurement of watches was cancelled in line with MFMA Circular 82	50%		R 105 500	

Key Performance Area (KPA) 5:					Good Governance and Public Participation						
Outcome 9:					Responsive, Accountable, Effective and Efficient Local Government System						
Outputs 5:					Deepen democracy through a refined ward committee model						
		event equipme nt			Hailers and 8x work suits			that speaks to cost containment Trailer not purchased due to insufficient budget			

Key Performance Area (KPA) 5:					Good Governance and Public Participation						
Outcome 9:					Responsive, Accountable, Effective and Efficient Local Government System						
Outputs 5:					Deepen democracy through a refined ward committee model						
Strategic Objective					<ul style="list-style-type: none"> To protect the municipality from potential risk. To ensure reduction of fraud and corruption within the municipality To protect the municipal properties and employees against potential threats. 						
Project No.	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2015/16 Annual target	Quarter 4 target	Actual Achievement	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
INTERNAL AUDIT AND RISK MANAGEMENT											
102.	Internal Audit	Action plan	% of audit queries addressed	60% of audit queries addressed	100% of Auditor General queries addressed	25% of Auditor General queries addressed	83% of Auditor General queries addressed	Slow progress in resolving issues raised by management.	83%	First quarter 2016/17	Opex
103.	Risk Management		% of identified risks resolved within timeframe as specified in the risk register	36%	100% of risks resolved within the timeframe as specified in the register	25% of risks resolved within the timeframe as specified in the register	52% of strategic risks resolved within the timeframe as specified in the register	Slow progress in mitigating the identified risks by management.	52%	First quarter 2016/17	Opex
104.	Risk Management		Number of Risk Management Committees coordinated	2 Risk Management Committee meeting coordinated.	4 Risk Management Committee coordinated	1 Risk Management Committee coordinated	1 Risk Management Committee coordinated	None	100%	None	Opex
105.	Internal Audit	Audit Committee meeting	Number of Audit Committee meetings held successfully	4 Audit Committee meeting held	4 Audit Committee meeting held	1 Audit Committee meeting held	1 Audit Committee meeting held	None	100%	None	Opex

Key Performance Area (KPA) 5:					Good Governance and Public Participation						
Outcome 9:					Responsive, Accountable, Effective and Efficient Local Government System						
Outputs 5:					Deepen democracy through a refined ward committee model						
106.	Internal Audit	Performance audits	Number of Performance audit reports submitted to Council	4 Performance audit report submitted to council	4 Performance audit report submitted to council	1x Performance audit report submitted to council	1x Performance audit report submitted to council	None	100%	None	Opex

Project No.	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2015/16 annual target	Quarter 4 target	Actual Achievement	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
PERFORMANCE MANAGEMENT SYSTEM											
106	Performance Management System	Review of performance Management Framework	Review of performance Management Framework	Performance Management Framework	1 Performance Management Framework reviewed	Implementation and monitoring of Performance Management Framework	Implementation and monitoring of Performance Management Framework.	None	100%	None	Opex
107		Assessment of Senior Managers	Quarterly Performance Assessment	None	4 Performance assessment coordinated and conducted	1 quarterly assessment coordinate and conducted	Quarterly assessment for Third quarter not conducted.	No schedule for PMS activities.	0%	First quarter 2016/17	Opex
108		Annual Performance report	Coordination of Annual Performance Report	1 Annual Performance report compiled	1 Annual Performance report compiled and submitted	No target	No target	No target	No target	None	Opex