



2016/2017

1ST QUARTER PERFORMANCE REPORT

Vision: "A developmental people driven organisation that serves its people"

Mission: To provide essential and sustainable services in an efficient and effective manner.

1. INTRODUCTION AND BACKGROUND

The development, implementation and monitoring of a Service Delivery and Budget Implementation Plan (SDBIP) is required by the Municipal Finance Management Act (MFMA) section 69 (3) (b). Circular 13 of the National Treasury stipulates that, "the SDBIP gives effect to the Integrated Development Plan (IDP) and the budget of the municipality and will be possible if the IDP and the budget are fully aligned with each other, as required by the MFMA."

As the budget gives effect to the strategic priorities of the municipality it is important to supplement the budget and the IDP with a management and implementation plan. The SDBIP serves as the commitment by the municipality, whereby the intended objectives and projected achievements are expressed in order to ensure that desired outcomes over the long term are achieved and are implemented by the administration over the next 12 months.

The Municipal Finance Management Act (MFMA) no 56 of 2003, defines the Service Delivery Budget Implementation Plan as a detailed plan approved by the Mayor of the municipality for implementing the municipality's delivery of municipal services and its annual budget and must include the following:

- (a) Projections of each month of:
 - (i) Revenue to be collected, by source and
 - (ii) Operational and Capital expenditure, by vote;
- (b) Service delivery targets and performance indicators for each quarter

2. PURPOSE

The document presents the 2016/2017 Service Delivery and Budget Implementation Plan of the municipality drafted in compliance with the requirements of the MFMA. The performance targets set in this document lay basis for the performance contracts of all Departmental Heads and Middle Managers. It enables the Municipal Manager to monitor the performance of Senior Managers; and the community to monitor the performance of the municipality.

3. LEGAL REQUIREMENTS CONSIDERED WITH THE DEVELOPMENT/DESIGN OF THE SDBIP

Section 53 1(c) (ii) of the MFMA states that the Mayor must ensure that the municipality's SDBIP is approved within 28 days after approval of the budget. Section 69(3) of the MFMA states that the Accounting Officer must no later than 14 Days after the approval of the Budget submit the draft SDBIP and Performance Agreements for the Municipal Manager and all Senior Managers to the Mayor. Sec 53 3(b) also states that the SDBIP's must be made public no later than 14 days after its approval by Council and that the Performance agreements of the Municipal Manager, Senior Managers and any other categories of officials as may be prescribed, should be made public no later than 14 days after the approval of the SDBIP.

4. REPORTING ON SDBIP

This section covers reporting on the SDBIP as a way of linking the SDBIP with the oversight and monitoring operations of the Municipal administration. Various reporting requirements are outlined in the MFMA. Both the Mayor and the Accounting Officer have clear roles to play in preparing and presenting these reports. The SDBIP provides an excellent basis for generating the reports for which MFMA requires. The reports then allow the Municipality to monitor the implementation of service delivery programs and initiatives across the Molemole municipal jurisdiction.

4.1. QUARTERLY REPORTING

Section 52 (d) of the MFMA compels the mayor to submit a report to the council on the implementation of the budget and the financial state of affairs of the municipality within 30 days of the end of each quarter. The quarterly performance projections captured in the SDBIP form the basis for the mayor's quarterly report.

5. MID-YEAR REPORTING

Section 72 (1) (a) of the MFMA outlines the requirements for mid-year reporting. The accounting officer is required by the 25th January of each year to assess the performance of the municipality during the first half of the year taking into account:

- i. the monthly statements referred to in section 71 of the first half of the year
- ii. the municipalities service delivery performance during the first half of the financial year, and the service delivery targets and performance indicators set in the service delivery and budget implementation plan;
- iii. The past year's annual report, and progress on resolving problems identified in the annual report; and
- iv. The performance of every municipal entity under the sole or shared control of the municipality, taking into account reports in terms of section 88 from any such entities.

Based on the outcomes of the mid-year budget and performance assessment report, an adjustments budget may be tabled if actual revenue or expenditure amounts are materially different from the projections contained in the budget or the SDBIP. The SDBIP is also a living document and may be modified based on the mid-year performance review. Thus the SDBIP remains a kind of contract that holds the Municipality accountable to the community.

6. ANNUAL REPORTING

Section 46 (1) of Municipal Systems Act stipulates that a municipality must prepare for each financial year a performance report reflecting

- (a) The municipality's, and any service provider's, performance during that financial year, also in comparison with targets of and with performance in the previous financial year;
- (b) The development and service delivery priorities and the performance targets set by the municipality for the following financial year; and
- (c) Measures that were or are to be taken to improve performance.

Sec 46 (2) further states that an annual performance report must form part of the municipality's annual report in terms of Chapter 12 of the MFMA.

The Financial Performance report of the municipality for first quarter for the financial year 2016/17

Revenue

The annual budget for 2016/17 financial year amounts to **R226,832,077** and the Actual revenue collected as at 30 September 2016 amounts to **R57,249,923(25%)** compared to the proportional percentage of 25%. The 25% revenue recognized is based on accrual based accounting concept.

DESCRIPTION	TOTAL ANNUAL BUDGET	3 MONTHS BUDGET	3 MONTHS ACTUAL	3 MONTHS PERCENTAGE	VARIANCE FROM 3 MONTHS	REASONS FOR VARIANCE
Revenue by source	R	R	R	%	R	
Property Rates	12 383 208	3 095 802	2 892 968	93	202 834	Budget was done considering development/sale of stands in which the process is delaying due to site service development.
Service Charges- Electricity revenue including selling of prepaid electricity	9 727 053	2 431 763	1 736 685	71	695 078	Removal of conventional electricity meters lead to the reduction of electricity consumption.
Service Charges-Refuse Revenue	1 635 481	408 870	417 530	102	-8 660	Budget was done considering development/sale of stands in which the process is delaying due to site service development.
Service Charges- Other (Basic Levies Electricity)	594 487	148 622	-	-	148 622	Basic charge is no longer charged by the municipality.
Rental of facilities and equipment	305 784	76 446	66 066	86	10 380	Department of Home affairs has moved to a different building.
Interest earned- external investment	2 345 200	586 300	419 728	72	166 572	One short term investment was done end of first quarter in September 2016 and will mature in the beginning of third quarter. The call investment was topped up at end of September 2016 most of the interest will be earned in the second quarter.
Interest earned- outstanding debtors	4 871 328	1 217 832	384 580	32	833 252	Removal of conventional electricity meters lead to the reduction of electricity consumption which also reduced the debtors balance
Fines	1 017 128	254 282	34 100	13	220 182	Traffic fines estimates is based on IGRAP 1 principles and the figure on cash collected.
Licence and permits	5 971 854	1 492 964	973 983	65	518 981	Demand for the previous year was considered for the budgeting process.
Transfers recognized- operational	130 441 000	32 610 250	48 972 709	150	-16 362 459	None
Transfers recognized – capital	44 024 000	11 006 000	409 323	4	10 596 677	Most projects still at advertisement stage
Other revenue	13 515 554	3 378 889	1 059 000	31	2 319 889	Budget was done considering development/sale of stands in which the process is delaying due to site service development.
Total Revenue (including Capital transfered)	226 832 077	56 708 019	57 366 672	101	-658 653	

The Annual budget for 2016/17 financial year amounts to **R226, 639, 553**. The actual expenditure for the period ending 30 September 2016 amounts to **R 29,484,702**. On average **25%** of all allocated budget should be spent by end of first quarter, the municipality has spent **13%** on operating expenditure inclusive of staff benefits.

DESCRIPTION	TOTAL ANNUAL BUDGET	3 MONTHS BUDGET	3 MONTHS ACTUAL	3 MONTHS %	VARIANCE FROM 3 MONTHS	REASONS FOR VARIANCE
Salaries and Allowances(including councillors)	83 316 494	20 829 124	18 435 874	89	2 393 250	Not all vacant posts are filled
Electric Purchases	9 299 000	2 324 750	2 164 733	93	160 017	None
General Expenses	47 267 632	11 816 908	8 286 830	70	3 530 078	Most of the expenditure will be paid in the second quarter
Repairs and Maintenance	7 552 093	1 888 023	432 555	23	1 455 468	Most of expenditure will be paid in the second quarter
Interdepartmental Charges	-	-	161 773		-161 773	None
Depreciation	8 480 000	2 120 000	2 277 069	107	-157 069	None
GRAND TOTAL	155 915 219	38 978 805	31 758 834	81	7 219 971	

Payments in respect of capital projects funded internally up to 30 September 2016 amounts to **R0** against a 3 months budget of **R 6,466,250**.

Payments in respect of capital projects funded by grant up to 30 September 2016 amounts to **R 2,936** against a 3 months budget of **R 11,215,568**.
Total payments of capital projects as at 30 September 2016 is **R 2,936** against a 3 months budget of **R 17,681,818**.

DESCRIPTION	TOTAL ANNUAL BUDGET	3 MONTHS BUDGET	3 MONTHS ACTUAL	3 MONTHS %	VARIANCE FROM 3 MONTHS	REASONS FOR VARIANCE
Assets from own funds	25 865 000	6 466 250	-	-	6 466 250	Projects still at advertising stage
Assets from Grants and subsidies	44 862 270	11 215 568	2 936	0	11 212 632	Projects still at advertising stage
TOTAL CAPITAL EXPENDITURE	70 727 270	17 681 818	2 936	0	17 678 882	

DEPARTMENT : CORPORATE SERVICES

Key Performance Area (KPA) 6:		Municipal Transformation and Organizational Development									
Outcome 9:		Responsive, Accountable, Effective and Efficient Local Government System									
Outputs :		Implement a differentiated approach to municipal financing, planning, and support									
Strategic objectives		Ensure administrative support to municipal units through continuous institutional development and innovation.									
No	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2016/17 annual target	Quarter 1 target	Actual Achievements	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
1.		Procurement of 2x Vehicles for Mayor & Speaker	Number of vehicles procured	Only one (1) Mayoral vehicle purchased in 2011	Two(2) vehicles procured	Preparation of Specification, approval and advertisement	Specification approved and Bid advertised, Evaluation and Adjudicated. Awaiting tender award	None	100%	None	Budget R1,500,000
2.	Administration	Installation of Security Camera s in two municipal buildings	Number of Municipal buildings installed with surveillance cameras	No surveillance cameras installed in all municipal buildings	Two (02) municipal buildings installed with surveillance cameras	Preparation of Specification, approval and advertisement	Specification finalized and approved	Delayed advertisement due to latent re-approval of Budget by New Council	67%	30 November 2016	Budget R180,000

No	Priority area (IDP)	Project Name	Key performance Indicator	Baseline	2016/17 annual target	Quarter 1 target	Actual Achievements	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
3	Administration	Renovation of Municipal Buildings/ Extension of buildings	Number of buildings renovated	New indicator	Three (3) buildings renovated	Appointment of service provider, SLA conclusion	Specification for renovation of Mogwadi Technical and Civic buildings approved and bid advertised. RQF evaluated and awaiting appointment of service provider	Late placement of advertisement pushed closing date 04 October 2016	67%	30 October 2016	Budget R400,000
4	Administration	Construction of Parking Bays at Civic Centre and Old Building	Number of municipal parking bays constructed	New indicator	35 municipal parking bays constructed	Preparation and Approval of Specification and advertisement.	Specification finalized and approved	Delayed advertisement due to latent re-approval of Budget by New Council	67%	Bid to be advertised by 30 October 2016	Budget R200,000 (Agangang MDTG) R250,000
5	Administration	Mobile Unit	Number of mobile office unit procured	New indicator	One (1) Mobile office unit	Preparation of specifications and placing of tender advert	Specification approved and appointed a service provider for supply and delivery of Mobile (1) mobile unit through Section 32	None	100%	None	Budget R1,800,000 Expenditure R1,397,436.90
6	Administration	Procurement of Office Furniture	Number of office furniture procured	New indicator	200 office furniture procured	Preparation and Approval of Specification and advertisement.	Specification approved and Bid advertised. Service provider appointed for supply and installation of furniture at Mogwadi Chamber	None	100%	None	Budget R600,000 Expenditure R193,385.00

No	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2016/17 annual target	Quarter 1 target	Actual Achievements	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
7	Information and Communication Technology	Annual Software License renewal	Renewal of annual software licenses	Microsoft, Symantec and backup exec, Venus, Payday and GIS licenses are in place	Renewal of annual software licenses	Renewal of Payday license	Payday licence has been renewed	None	100%	None	Budget R585,000 Actual Expenditure R40 721.94
8	Information and Communication Technology	Replacement of Obsolete ICT Equipment	Percentage (13) procurement of ICT Equipment	24 laptops, 27 desktops, 41 printer, 3 UPS in place	100% (13) procurement of ICT Equipment	Preparation of Specification and advertisement for 5 printers and 5 laptops	Specifications for printers and laptops have been prepared and the projects were advertised	None	100%	None	Budget R750 000 (Aganang MDTG) R300 000
9	Human Resources Management	Installation of Fire detectors and alarm system	Installation of Fire detectors and alarm system	New Indicator	Installation of fire detectors and alarm system	Preparation of Specification and advertisement	Not achieved Unavailability of building plans in the municipality	LED & P Department to advertise for tender bids for appointment of service provider to develop building plans in the 2 nd quarter of the financial year	0%	None	Budget R200,000
10	Risk Management	Risk Management	Percentage of identified risks resolved within timeframe as specified in the risk register	54% of risks resolved (2 strategic risks and 15 operational risks resolved)	100% of risks resolved within the timeframe as specified in the register	100% of risks resolved within the timeframe as specified in the register	100% of risks resolved (2 out of 2 risks resolved)	None	100%	None	Nil

DEPARTMENT: TECHNICAL SERVICES

Key Performance Area (KPA) 2:		Basic Services & Infrastructure Planning									
Outcome 9:		Responsive, Accountable, Effective and Efficient Local Government System									
Outputs:		<ul style="list-style-type: none"> Implement a differentiated approach to municipal financing, planning, and support Improving access to basic services Implementation of the community works programme Provision of sustainable infrastructure and basic services 									
Strategic objectives											
Project No.	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2016/17 annual target	Quarter 1 target	Actual Achievements	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
OPERATIONS AND MAINTENANCE											
11	Access roads	Mogwadi Internal Streets	Number of Mogwadi Internal Streets upgraded from gravel to tar and Storm Water constructed	New indicator	3,5 km of roads and storm water completed	Site Establishment, Setting out and surveying	Site Establishment, Setting out and surveying	None	100%	None	Budget R15,000,000
12	Access roads	Mohodi to Maponto gravel to tar	Number of Mohodi to Maponto Gravel to Tar constructed	New indicator	3,5 km of road completed	Appointment of service provider, Site Establishment, Setting out and surveying.	Appointment of service provider	Delays in MIG transfer lead to delays in site establishment, setting out and surveying	30%	None	Budget R18,113,600
13	Access roads	Ramokgopa Eisleben gravel to tar	Number of Ramokgopa Eisleben Gravel to Tar constructed	New indicator	3 km of road completed	Site Establishment, Setting out and surveying.	Site Establishment, Setting out and surveying	None	100%	None	Budget R16,000,000
14	Access Roads	Mohodi Low level Bridge	Mohodi Low Level Bridge constructed	New indicator	One (1) Mohodi Low Level Bridge Completed	Specifications, advertisement and appointment of the contractor	None	Specifications, Advertisement, Appointment and Site Establishment and Setting Out to be completed during second	0%	December 2016	Budget R500,000.00

Key Performance Area (KPA) 2:		Basic Services & Infrastructure Planning									
Outcome 9:		Responsive, Accountable, Effective and Efficient Local Government System									
Outputs:		<ul style="list-style-type: none"> Implement a differentiated approach to municipal financing, planning, and support Improving access to basic services Implementation of the community works programme Provision of sustainable infrastructure and basic services 									
Project No.	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2016/17 annual target	Quarter 1 target	Actual Achievements	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
OPERATIONS AND MAINTENANCE											
15	Roads	Procurement of TLB	Number of TLB Procured	New indicator	One (1) TLB Procured	Specifications, approval and appointment of service provider	Specification has been approved	None	50%	Advertisement, Appointment of service provider. Signing of service level agreement and delivery	R1,500,000
16	Social amenities	Mohodi Sport Complex	Construction of Mohodi sports complex (Grand stand, change rooms and septic tank constructed)	Layer works and lights installed	Grand stand, change rooms and septic tank completed	Site establishment, preparation of foundations	None	Delays in transfer of MIG funds	0%	None	R6,396,300
17	Electricity	Upgrading of Electricity Network	Electricity Network infrastructure Upgraded	New indicator	Electricity Network infrastructure Upgraded (Replacement of electricity poles, Construction of MV line, construction of MV Auto Re-closer)	Preparation of specifications, advertisement and appointment of the contractor	None	None	0%	None	R1,000,000 R200,000 (Aganang MDTG)

Key Performance Area (KPA) 2:			Basic Services & Infrastructure Planning								
Outcome 9:			Responsive, Accountable, Effective and Efficient Local Government System								
Outputs:			<ul style="list-style-type: none"> Implement a differentiated approach to municipal financing, planning, and support Improving access to basic services Implementation of the community works programme 								
Strategic objectives			<ul style="list-style-type: none"> Provision of sustainable infrastructure and basic services 								
Project No.	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2016/17 annual target	Quarter 1 target	Actual Achievements	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
OPERATIONS AND MAINTENANCE											
18	Electricity	Installation of Ga Phasha High Mast light	Number of High Mast lights installed	New indicator	1 high mast light installed	Specifications, advertisement and appointment of service provider	None	Demarcation process delayed implementation of projects	0%	December 2016	R500,000
19	Electricity	Purchase of Electrical bakkie	Number of Electrical Bakkies purchased	New indicator	1 electrical bakkie purchased	Specifications, advertisement and appointment of service provider	None	Demarcation process delayed implementation of projects	0%	December 2016	R 550,000
20	Risk Management	Risk Management †	Percentage of identified risks resolved within timeframe as specified in the risk register	66% of risks resolved (2 operational risks resolved)	100% of risks resolved within the timeframe as specified in the register	100% of risks resolved within the timeframe as specified in the register	100% of risks resolved (2 out of 2 strategic risks)	None	100%	None	Nil

DEPARTMENT: COMMUNITY SERVICES

Key Performance Area (KPA) 1 & 2:

Spatial Rationale and Basic Service Delivery

Outcome 9:

Responsive, Accountable, Effective and Efficient Local Government System

Outputs :

Actions supportive of the human settlement outcome

Project No.	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2016/17 annual target	Quarter 1 target	Actual Achievements	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
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ENVIRONMENTAL MANAGEMENT

21	Environmental management	6m3 refuse containers	Number of bins procured and delivered	New indicator	15 6m3 bulk refuse containers procured	Approval of specifications and advertisements	Specifications have been approved.	Delayed demarcation processes	50%	November 2016	R300,000
22	Social amenities	Upgrading of Cemeteries	Mogwadi cemetery upgraded	New indicator	Mogwadi cemetery upgraded	Approval of specifications and advertisements	Specifications have been approved.	Delayed demarcation processes	50%	November 2016	R300,000

BASIC SERVICE DELIVERY

22	Social amenities	Renovation of tennis courts	Mogwadi tennis courts renovated	New indicator	Mogwadi tennis court renovated	Approval of specifications and advertisements	Specifications have been approved	Delayed demarcation processes	50%	November 2016	R200,000
23	Risk Management	Risk management	Percentage of identified risks resolved within timeframe as specified in the risk register	33% of risks resolved(1 operational risk resolved)	100% of risks resolved within the timeframe as specified in the register	100% of risks resolved within the timeframe as specified in the register	100% of risks resolved (1 out of 1 risk resolved)	None	100%	None	Nil

DEPARTMENT: LOCAL ECONOMIC DEVELOPMENT AND PLANNING

Key Performance Area (KPA) 1:		Spatial Rationale									
Outcome 9:		Responsive, Accountable, Effective and Efficient Local Government System									
Outputs :		<ul style="list-style-type: none"> Actions supportive of the human settlement outcome Implement a differentiated approach to municipal financing, planning, and support To Promote Orderly Development Through Integrated Spatial Planning And Land Use Management 									
Strategic objectives		Baseline	2016/17 annual target	Quarter 1 target	Actual Achievements	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure		
Project No.	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2016/17 annual target	Quarter 1 target	Actual Achievements	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
SPATIAL PLANNING											
24	Spatial planning	Development of precinct plan in Mogwadi	Number of precinct plan developed	New indicator	One (1) precinct plan developed	Approval of specification s, advertisements and Appointment of service provider	Specification done, advertisement and appointment not done	Restructuring of bid committee	40%	January 2017	Budget R 800 000
25	Spatial planning	Pegging of Existing Municipal sites in Mogwadi and Morebeng Towns	Number of sites pegged in Mogwadi and Morebeng town	New indicator	40 sites in Morebeng and 60 sites in Mogwadi pegged	Approval of specification s, advertisements and Appointment of service provider	Specification done, advertisement and appointment not done	Restructuring of bid committee	40%	January 2017	Budget R 200 000
26	Spatial planning	Drafting of building plans for existing municipal properties	Number of municipal building plans compiled	New indicator	8 building plans compiled	Approval of specification s and advertisement	Specification done, advertisement and appointment not done	Restructuring of bid committee	40%	January 2017	Budget R 350 000
27	Spatial planning	Subdivision and Rezoning of sites for Magistrate Court	Number of sites subdivided	New indicator	One (1) site subdivided	Approval of specification s and advertisement	Specification done, advertisement and appointment not done	Restructuring of bid committee	40%	January 2017	Budget R 150 000
28	Spatial planning		Number of sites rezoned	New indicator	One (1) site rezoned	No target	None	None	None	January 2017	
29	Spatial planning	Rezoning of Erven 493, 180 Mogwadi and	Number of erven rezoned	New indicator	Rezoning of 3 three municipal	Approval of specification s and	Specification done, advertisement	Restructuring of bid committee	40%	January 2017	Budget R 135 000 Expenditure

Key Performance Area (KPA) 1:		Spatial Rationale									
Outcome 9:		Responsive, Accountable, Effective and Efficient Local Government System									
Outputs :		<ul style="list-style-type: none"> Actions supportive of the human settlement local outcome Implement a differentiated approach to municipal financing, planning, and support To Promote Orderly Development Through Integrated Spatial Planning And Land Use Management 									
Strategic objectives											
Project No.	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2016/17 annual target	Quarter 1 target	Actual Achievement	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
		25 Morebeng			even	advertisement	and appointment not done				
LOCAL ECONOMIC DEVELOPMENT											
30	Local Economic Development	Youth in agriculture programme	Number of graduates capacitated in agricultural programmes	8 Graduates appointed and capacitated	5 graduates capacitated in agricultural programmes	Signing of SLA with farmers and contracts with appointed 5x graduates and placement to commercial farmers	1x service level agreement signed with Elimark farm, 4x contracts signed with appointed graduates, All 4x graduates are placed at Elimark Farm in Morebeng	1x graduate has declined the offer to pursue other things elsewhere	95%	Embark on recruitment process to fill the gap of 1x graduate during third quarter, by end of December 2016	Budget R400 000.00 Expenditure
31	Local Economic Development	Investment coordination and facilitation	Number of partnership agreements signed on social labour plans	New indicator	3x partnership agreement signed on social labour plans and investor conference	Develop specification and bid Advertisment for the project	Specification developed and bid has been advertised	None	100%	None	Budget 380 000.00 Expenditure

Key Performance Area (KPA) 1:		Spatial Rationale									
Outcome 9:		Responsive, Accountable, Effective and Efficient Local Government System									
Outputs :		<ul style="list-style-type: none"> • Actions supportive of the human settlement outcome • Implement a differentiated approach to municipal financing, planning, and support • To Promote Orderly Development Through Integrated Spatial Planning And Land Use Management 									
Strategic objectives											
Project No.	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2016/17 annual target	Quarter 1 target	Actual Achievement	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
32	Local Economic Development	Career Expo and Dialogue	Number of Career Expo held	1x Career Expo held	1x Career expo held	Review of concept document for career expo and dialogue; consultation with key stakeholders	1x concept document has been reviewed, and key stakeholders were consulted	None	100%	None	Budget R170 000.00 Expenditure
33	Local Economic Development	Capacity building on SMME	Number of SMME's trained	20 SMME's capacitated	20 SMME's capacitated	Review concept document for the project, consultation with key stakeholders	1x concept document has been reviewed, and key stakeholders were consulted	None	100%	None	Budget R200 000.00 Expenditure
INTEGRATED DEVELOPMENT PLANNING											
34	IDP	Review of 2016/2017 IDP	Reviewed 2016/2017 IDP	One Reviewed and adopted 2016/2017 IDP	Adopted and printed a credible 2017/2018 IDP	Approval of 2016/17 IDP Process Plan by 31 August 2016	2016/2017 IDP Process plan approved	None	100%	None	Budget R430,000.00
35	IDP	Strategic working sessions on the IDP and SDBIP review	Number of strategic working sessions held	4 strategic working sessions held	4 strategic sessions held	One (1) Strategic working session on the implementation plan for 2016/2017 IDP	Strategic planning session held	None	100%	None	Budget R250,000 Expenditure

Key Performance Area (KPA) 1:		Spatial Rationale									
Outcome 9:		Responsive, Accountable, Effective and Efficient Local Government System									
Outputs :		<ul style="list-style-type: none"> • Actions supportive of the human settlement outcome • Implement a differentiated approach to municipal financing, planning, and support • To Promote Orderly Development Through Integrated Spatial Planning And Land Use Management 									
Strategic objectives	Project Name	Key performance indicator	Baseline	2016/17 annual target	Quarter 1 target	Actual Achievements	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure	
36	IDP	Compilation of Annual Report	Approved 2014/2015 Annual Performance report and Annual Report	2015/2016 Annual Performance report and Annual Report approved	Tabling of Annual Performance Report by August 31 2016	Annual performance report has been tabled	None	100%	None	Budget R200,000 Expenditure	
37	IDP	Consolidation of SDBIP	2015/2016 SDBIP compiled	2017/2018 SDBIP compiled	No target	None	None	None	None	Nil	
38	IDP Unit	Coordination of IDP Representative Forum meetings	2015/16 IDP Representative Forum in place	4 X 2016/17 IDP Representative Forum coordinated	1 X 2016/17 IDP Representative Forum coordinated	2016/2017 IDP Representative Forum was coordinated on 22 September 2016	None	100%	None	Budget R74,000 Expenditure	
39	Risk Management	Risk Management	0% of risks resolved	100% of risks resolved within the timeframe as specified in the register	100% of risks resolved within the timeframe as specified in the register	50% of risks resolved(1 out of 2 risks)	50%			Nil	

DEPARTMENT : FINANCE

Key Performance Area (KPA) 4:		Municipal Financial Viability and Management									
Outcome 9:		Responsive, Accountable, Effective and Efficient Local Government System									
Outputs 1 & 7:		<ul style="list-style-type: none"> Implement a differentiated approach to municipal financing, planning and support Administrative and financial capability 									
Strategic Objective		To ensure sound and stable financial management									
Project No	Priority Area (IDP)	Project Name	Key Performance Indicator	Baseline	2016/17 Annual Target	Quarter Targets	1 Actual Achievements	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
BUDGET AND REPORTING											
40	Financial management	Configuration of Chart of Accounts in line with SCOA	Functional system compliant with MSCOA	New indicator	Approved functional financial reporting system	Formally appointment of the service provider/System vendor on the project.	The appointment was not in the first quarter.	Analysis of the current service provider was being carefully analysed as it was not formal approved.	0%	Formally appointment of the service provider/System vendor on the project will be done on the second quarter.	Budget R 1 500 000 Expenditure
41	Financial management	Infrastructure Asset Revaluation	Number of reports on assets revaluation completed	One (1) Assets report	One (1) of 2015/16 reports on assets revaluation completed	One (1) of 2015/16 reports on assets revaluation completed	One (1) of 2015/16 reports on assets revaluation completed	N/A	N/A	N/A	R 200 000.00
42	Financial management	Infrastructure Asset Revaluation	Specifications, advertisement and appointment of the contractor for 2016/17 reports on assets revaluation completed	One (1) Specifications, advertisement and appointment of the contractor for 2015/16 reports on assets revaluation completed	Specifications, advertisement and appointment of the contractor for 2016/17 reports on assets revaluation completed	No Target	None	N/A	N/A	N/A	Budget R 772,079 Expenditure
43	Financial management	Asset management plan	Annual assets management plan compiled	New indicator	One (1) annual asset management plan compiled	Specifications, advertisement and Appointment of Service Provider	None	Waiting for the formal transfer from disestablished Aganang in order to include assets in the	MEC to release asset after Audit in 30 November 2016	30 December 2016	Budget R900,000 Expenditure

Key Performance Area (KPA) 4:											
Municipal Financial Viability and Management											
Outcome 9:											
Outputs 1 & 7:											
<ul style="list-style-type: none"> Implement a differentiated approach to municipal financing, planning and support Administrative and financial capability 											
Strategic Objective											
To ensure sound and stable financial management											
Project No	Priority Area (IDP)	Project Name	Key Performance Indicator	Baseline	2016/17 Annual Target	Quarter Targets	1 Actual Achievements	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
44	Financial management	Enterprise Resource Management & Planning System (ERMP) (System improvement)	Customised Functional integrated system	New indicator	Customised Functional integrated system	Specifications, advertisement and Appointment of Service Provider	The appointment was not in the first quarter but it was done in October.	Analysis of the current service provider was being carefully analysed as it was not formal approved.	0%	Specifications, advertisement and Appointment of Service Provider will be done on the second quarter.	Budget R 1 200 000 Expenditure
45	Financial management	Data cleansing (MSCOA system improvement)	Number of data cleansing report compliant with MSCOA	New indicator	One (1) data cleansing report compliant with MSCOA	Advert and appointment of the service provider	Advert and Appointment not done	Analysis of the current service provider was being carefully analysed as it was not formal approved.	0%	None	Budget R 900 000
46	Financial management	Preparation and Compilation of Financial Statement	Number of 2015/16 AFS submitted	2014/15 AFS submitted	One (1) 2015/16 AFS submitted	One (1) 2015/16 AFS submitted	2015/16 Financial Statement has been submitted and the audit is currently in process.	None	100%	None	Budget R 750 000.00 Expenditure
47	Financial management	Maintenance of Valuation Roll	Updated general valuation and supplementary valuation roll compiled	Supplementary and general valuation roll	Maintenance and updating the general valuation roll	Maintenance and updating the general valuation roll	General valuation roll has been updated through the supplementary valuation roll.	None	100%	None	Budget R158,788.00 Expenditure
48	Financial management	Compilation of general evaluation roll	General valuation roll compiled	General valuation roll compiled	One (1) General valuation roll compiled	Preparation of general evaluation roll	Appointment of service provider is done, data has been	None	80%	None	Budget R1 450,000 Expenditure

Key Performance Area (KPA) 4:											
Outcome 9:											
Municipal Financial Viability and Management											
Outputs 1 & 7:											
<ul style="list-style-type: none"> Responsive, Accountable, Effective and Efficient Local Government System Implement a differentiated approach to municipal financing, planning and support Administrative and financial capability 											
Strategic Objective											
To ensure sound and stable financial management											
Project No	Priority Area (IDP)	Project Name	Key Performance Indicator	Baseline	2016/17 Annual Target	Quarter Targets	1 Actual Achievements	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
49	Risk Management	Risk Management	Percentage of identified risks resolved within timeframe as specified in the risk register	80% of risk resolved (4 strategic risks resolved)	100% of risks resolved within the timeframe as specified in the register	100% of risks resolved within the timeframe as specified in the register	collected and valuation roll is currently being compiled 100% of risks resolved (4 out of 4 strategic risks resolved)	None	100%	None	Nil

DEPARTMENT: MUNICIPAL MANAGERS OFFICE

Key Performance Area (KPA) 5:		Good Governance and Public Participation									
Outcome 9:		Responsive, Accountable, Effective and Efficient Local Government System									
Outputs 5:		Deepen democracy through a refined ward committee model									
Strategic Objective		<ul style="list-style-type: none"> Provide an accountable and transparent municipality through sustained public participation, coordination of administration and council committees 									
Project No.	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2016/17 annual target	Quarter 1 target	Actual Achievements	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
MAYOR'S OFFICE											
50	Special Focus	HIV/AIDS	Number of HIV/AIDS Forums held	4 x HIV/AIDS Forums held	4 x Forums	1 x forum meeting	None	No personnel	0%	December 2016	Budget R120 000 Expenditure
51	Special Focus	HIV/AIDS	Number of HIV/AIDS events held	2 events held	3 x events to be held	No target	No target	N/A	N/A		
52	Special Focus	Youth	Number of youth forums meetings	New indicator	4x Youth Council and events to be held	1 x youth council meeting	None	No personnel	N/A	December 2016	Budget R110 000 Expenditure
			Number of events to be held	1 youth day event held	2 events held	No target	No target	N/A	N/A		

Key Performance Area (KPA) 5:											
Outcome 9:					Good Governance and Public Participation						
Outputs 5:					Responsive, Accountable, Effective and Efficient Local Government System						
Strategic Objective					Deepen democracy through a refined ward committee model						
<ul style="list-style-type: none"> Provide an accountable and transparent municipality through sustained public participation, coordination of administration and council committees 											
Project No.	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2016/17 annual target	Quarter 1 target	Actual Achievements	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
53	Special Focus	Women and Children	Number of forum meetings	New indicator	4 x forum meetings and events	1 x women forum establishment 1 x Women's	None	No personnel	0%	December 2016	R100 000
54	Special Focus	Women and Children	Number of Women and Children events held	3 events held	3 x events held	1 x Children forum meeting establishment day celebration	None	No personnel	0%		
55	Special Focus	Disability	Number of Disability forums meetings	New indicator	7 x Disability forum meeting	1 x Disability forum meeting	None	No personnel	0%	December 2016	R80 000
56	Special Focus	Disability	Number of disability events held	New indicator	3 x disability awareness events	1 x disability awareness campaign	None	No personnel	0%		
57	Special Focus	Older Persons	4 x Older Persons forum meetings and 3 events to be held	New indicator	7 x Older Persons forum meetings and 3 events	1 x Older Persons forum meeting	None	No personnel	0%	December 2016	R80 000
58	Special Focus	Older persons	Number of disaster awareness campaign	1 disaster awareness campaign held	3 X Disaster awareness campaigns held	No target	No target	N/A	N/A	N/A	Nil

Project No.	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2016/2017 annual target	Quarter 1 target	Actual achievements	Reason for deviation	Progress to target (%)	Revised target	Budget Expenditure
OFFICE OF THE SPEAKER											
59	Council support	Councillor induction	Number of Councillor induction	One Councillor induction	1 councillor induction held	1 councillor induction held	1 councillor induction held (5-9 September)	None	100%		R1 M
60	Council support	ward committee induction	Number of Ward committee induction session held	Ward committee induction in 2015/16	Ward committee induction session held	Ward committee induction session held	None	No personnel	0%		
61	Council support	Ward Committee Training	Number of ward committee members trained	03 x Ward Committee training conducted in the 2015/16 financial year	4 ward committee members trained	Development of specifications for training and advertisement, 40 ward committee members trained	None	No personnel	0%	December 2016	R350,000.00

LEGAL SERVICES

62	Legal advisory services	Legal advisory services	Percentage of documented Legal advisory services provided	Limited documentation on legal advisory services provided	100% of legal advises provided & documented	100% of legal advises provided & documented	9 advices provided	None	100%	None	Opex
63	Legal advisory services	Litigation management	Percentage of cases instituted and defended	100% of cases instituted and defended	100% of cases instituted and defended	100% of cases instituted and defended	16 cases	None	100%	None	R773 000
64	Legal advisory services	Contracts	Percentage of contracts developed and drafted as per instruction	100% of contracts developed and drafted as per instruction	100% of contracts developed and drafted as per instruction	100% of contracts developed and drafted as per instruction	6 contracts	None	100%	None	Opex

65	Legal advisory services	Review of by laws	Number of bylaws reviewed and gazetted	100% reviewed and gazetted by law	Six (6) bylaws reviewed and gazetted	Review of by laws	07 (SPLUMA, Street Trading, Tariff, Outdoor advertising, Credit Control, Property rates, Cemeteries)	None	100%	None	R800 000 (MDTG)
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COMMUNICATIONS

Project No.	Priority area(IDP)	Project Name	Key performance indicator	Baseline	2016/2017 annual target	Quarter 1 target	Actual achievements	Reason for deviation	Progress (% to target)	Revised target	Budget
66	Communications	Printing and Publication	Number of diaries and calendars printed	New Indicator	300 diaries and 500 calendars printed	Advertising and Appointment of service provider for Printing on new council Know Your Leader calendars	Printing of know your leaders done	None	100%	None	Budget R 850, 000 Expenditure R4152.63
67	Communications	Printing and Publication	Number of Municipal Newsletters published	5000 newsletters published	100000 newsletters published	Advertising and Appointment of service provider for publication of newsletter	Specification developed and advertising done awaiting appointment	Newsletter specification revised in order to make it more marketable	50%	Appointment of service provider of printing newsletters to be completed Q2	
68		Events Management Equipment	Number of Equipment and material purchased	New Indicator	Procurement of podium and ten (10) municipal branding	Appointment of service provider	Specification developed and advertised, awaiting appointment	None	50%	None	Budget R100 000
69	Communications	Events Management	Number of Advertising Trailers	New Indicator	Advertising trailer procured	Development and approval of	Done	None	100%	None	Budget

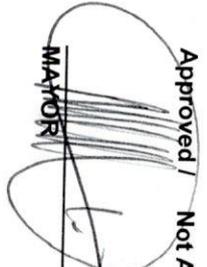
Key Performance Area (KPA) 5:										Good Governance and Public Participation				
Outcome 9:										Responsive, Accountable, Effective and Efficient Local Government System				
Outputs 5:										Deepen democracy through a refined ward committee model				
Strategic Objective										<ul style="list-style-type: none"> To protect the municipality from potential risk. To ensure reduction of fraud and corruption within the municipality To protect the municipal properties and employees against potential threats. 				
Project No.	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2016/2017 annual target	Quarter 1 target	Actual Achievements	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure			
INTERNAL AUDIT														
71	Internal Audit	Action plan	Percentage of audit queries addressed	68% of audit queries addressed	100% of Auditor General queries addressed	No target for the quarter	No target	None	N/A	None	Nil			
72	Internal Audit	Performance audits	Number of performance audit reports submitted to Council.	4 Performance audit reports submitted to Council.	4 Performance audit reports submitted to Council.	1 Performance report submitted to Council.	1 Performance Audit report compiled and submitted to Council.	None	100%	None	Nil			
73	Internal Audit	Audit Committee meeting	Number of Audit Committees coordinated	4 Audit Committee meetings coordinate	4 Audit Committee meetings coordinate	1 Audit Committee meeting coordinated	1 Audit Committee meeting coordinate	None	100%	None	Nil			
RISK MANAGEMENT														
74	Risk Management	Risk register	Percentage of risks identified resolved within timeframe as specified in the risk register.	54% of risk resolved.	100% of risks resolved within the timeframe as specified in the register	100% of risks resolved within the timeframe as specified in the register	50% of risks resolved (1 out of 2 strategic risks)	Acting PMS personnel to attend to the issues raised before end of second quarter.	50%	December 2016	Nil			
75	Risk Management	Risk Management Committee meeting	Number of Risk Management Committee meetings coordinated.	4 Risk Management Committee meetings	4 Risk Management Committee	1 Risk Management Committee meetings coordinated.	1 risk management committee coordinate	None	100%	None	Nil			

Key Performance Area (KPA) 5:											
Outcome 9:					Good Governance and Public Participation						
Outputs 5:					Responsive, Accountable, Effective and Efficient Local Government System						
					Deepen democracy through a refined ward committee model						
76	Risk Management	Risk Management Committee meeting	Number of Risk assessment reports compiled	4 Risk assessment reports	4 of Risk assessment reports compiled	One (1) Risk assessment reports compiled	One risk assessment report compiled	None	100%	None	Nil
77	Risk management	Risk management	Number of Strategic Risk assessments reports compiled	One (1) 2015/2016 Strategic Risk assessments reports compiled	One (1) Strategic Risk assessments reports compiled	No target	No Target	None	N/A	None	Nil
78	Risk management	Risk management	Number of operational risk register compiled	One (1) operational risk register compiled	One (1) operational risk register compiled	No target	No Target	None	N/A	None	Nil
79	Risk management	Risk management	Number of risk management awareness campaigns conducted	New Indicator	Two (2) risk management awareness campaigns conducted	One (1) risk management awareness campaigns conducted for employees	Target not achieved	Goghsta was still busy conducting Councilors awareness	0%	3rd Quarter	Nil

Key Performance Area (KPA) 5:											
Outcome 9:											
Outputs 5:											
Strategic Objective											
<ul style="list-style-type: none"> To protect the municipality from potential risk. To ensure reduction of fraud and corruption within the municipality To protect the municipal properties and employees against potential threats. 											
PERFORMANCE MANAGEMENT SYSTEM											
Project No.	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2016/2017 annual target	Quarter 1 target	Actual Achievements	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
80	Performance Management	Assessment of Senior Managers.	Number of Performance assessment conducted	2015/2016 performance assessment conducted	2 performance assessments conducted	1 Annual performance assessment	None	None	0%	Second quarter	Nil
81	Performance Management	Annual performance report	Coordination of Annual Performance Report	1 Annual Performance report compiled	1 Annual Performance report compiled and submitted	2014/15 Annual Performance report compiled and submitted	2015/16 Annual performance report compiled and approved by Council	None	100%	None	Nil
82	Performance Management	Annual performance report	Number of SDBIP Quarterly Performance reports submitted to COghsta	Four (4) quarterly performance reports	Four (4) SDBIP Quarterly performance reports	One (1) SDBIP Quarterly performance reports	One (1) SDBIP Quarterly performance reports compiled	None	100%	None	Nil
83	Risk Management	Percentage of identified risks resolved within timeframe as specified in the risk register	0% of risk resolved	100% of risks resolved within the timeframe as specified in the register	100% of risks resolved within the timeframe as specified in the register	100% of risks resolved within the timeframe as specified in the register	50% of risks resolved (1 out of 2 strategic risks)	Acting PMS personnel to attend to the issues raised before end of second quarter.	50%	December 2016	Nil


MUNICIPAL MANAGER

31/10/2016
/DATE

Approved / Not Approved

MAKOR

31/10/2016
/DATE