



Molemole Municipality

2017/2018

# SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN

## 1<sup>st</sup> QUARTER REPORT

**Vision:** "A developmental people driven organisation that serves its people"

**Mission:** To provide essential and sustainable services in an efficient and effective manner.

## **1. INTRODUCTION AND BACKGROUND**

The development, implementation and monitoring of a Service Delivery and Budget Implementation Plan (SDBIP) is required by the Municipal Finance Management Act (MFMA) section 69 (3) (b). Circular 13 of the National Treasury stipulates that, "the SDBIP gives effect to the Integrated Development Plan (IDP) and the budget of the municipality and will be possible if the IDP and the budget are fully aligned with each other, as required by the MFMA."

As the budget gives effect to the strategic priorities of the municipality it is important to supplement the budget and the IDP with a management and implementation plan. The SDBIP serves as the commitment by the municipality, whereby the intended objectives and projected achievements are expressed in order to ensure that desired outcomes over the long term are achieved and are implemented by the administration over the next 12 months.

The Municipal Finance Management Act (MFMA) no 56 of 2003, defines the Service Delivery Budget Implementation Plan as a detailed plan approved by the Mayor of the municipality for implementing the municipality's delivery of municipal services and its annual budget and must include the following:

- (a) Projections of each month of:
- (i) Revenue to be collected, by source and
- (ii) Operational and Capital expenditure, by vote;
- (b) Service delivery targets and performance indicators for each quarter

## **2. PURPOSE**

The document presents the 2015/2016 Service Delivery and Budget Implementation Plan of the municipality drafted in compliance with the requirements of the MFMA. The performance targets set in this document lay basis for the performance contracts of all Departmental Heads and Middle Managers. It enables the Municipal Manager to monitor the performance of Senior Managers; and the community to monitor the performance of the municipality

### **3. LEGAL REQUIREMENTS CONSIDERED WITH THE DEVELOPMENT/DESIGN OF THE SDBIP**

Section 53 1(c) (ii) of the MFMA states that the Mayor must ensure that the municipality's SDBIP is approved within 28 days after approval of the budget. Section 69(3) of the MFMA states that the Accounting Officer must no later than 14 Days after the approval of the Budget submit the draft SDBIP and Performance Agreements for the Municipal Manager and all Senior Managers to the Mayor. Sec 53 3(b) also states that the SDBIP's must be made public no later than 14 days after its approval by Council and that the Performance agreements of the Municipal Manager, Senior Managers and any other categories of officials as may be prescribed, should be made public no later than 14 days after the approval of the SDBIP.

### **4. REPORTING ON SDBIP**

This section covers reporting on the SDBIP as a way of linking the SDBIP with the oversight and monitoring operations of the Municipal administration. Various reporting requirements are outlined in the MFMA. Both the Mayor and the Accounting Officer have clear roles to play in preparing and presenting these reports. The SDBIP provides an excellent basis for generating the reports for which MFMA requires. The reports then allow the Municipality to monitor the implementation of service delivery programs and initiatives across the Molemole municipal jurisdiction.

#### **4.1. QUARTERLY REPORTING**

Section 52 (d) of the MFMA compels the mayor to submit a report to the council on the implementation of the budget and the financial state of affairs of the municipality within 30 days of the end of each quarter. The quarterly performance projections captured in the SDBIP form the basis for the mayor's quarterly report.

#### **4.2. MID-YEAR REPORTING**

Section 72 (1) (a) of the MFMA outlines the requirements for mid-year reporting. The accounting officer is required by the 25<sup>th</sup> January of each year to assess the performance of the municipality during the first half of the year taking into account:

- (i) the monthly statements referred to in section 71 of the first half of the year

(ii) the municipalities service delivery performance during the first half of the financial year, and the service delivery targets and performance indicators set in the service delivery and budget implementation plan;

(iii) The past year's annual report, and progress on resolving problems identified in the annual report; and

(iv) The performance of every municipal entity under the sole or shared control of the municipality, taking into account reports in terms of section 88 from any such entities.

Based on the outcomes of the mid-year budget and performance assessment report, an adjustments budget may be tabled if actual revenue or expenditure amounts are materially different from the projections contained in the budget or the SDBIP. The SDBIP is also a living document and may be modified based on the mid-year performance review. Thus the SDBIP remains a kind of contract that holds the Municipality accountable to the community.

#### **4.3. ANNUAL REPORTING**

Section 46 (1) of Municipal Systems Act stipulates that a municipality must prepare for each financial year a performance report reflecting (a) The municipality's, and any service provider's, performance during that financial year, also in comparison with targets of and with performance in the previous financial year;

(b) The development and service delivery priorities and the performance targets set by the municipality for the following financial year; and  
(c) Measures that were or are to be taken to improve performance.

Sec 46 (2) further states that an annual performance report must form part of the municipality's annual report in terms of Chapter 12 of the MFMA.

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**The Financial Performance report for the first quarter of the financial year 2017/2018**

**REVENUE**

DESCRIPTION	ANNUAL BUDGET	3 MONTHS BUDGET	3 MONTHS ACTUAL	% EXPENDITURE	VARIANCE	YEAR TO DATE MOVEMENT	REASONS FOR VARIANCE
	R	R	R	%	%	R	
<u>Revenue By Source</u>							
Property Rates	12,732,000	3,183,000	3,368,310	106	-6	3,368,310	The Municipality has implemented a new valuation roll which took effect on the 1 <sup>st</sup> of July 2017 which consist of improved and new improvements. Proper calculations will be done during adjustment budget period.
Service Charges-Electricity	9,909,922	2,477,481	728,276	29	71	728,276	Due to the implementation of mSCOA regulation, revenue votes (Prepaid and billing) are not consolidated on the financial system (SOLAR) and consolidation will be done in second quarter.
Service Charges-Refuse	2,055,416	513,854	432,102	84	16	432,102	Data clean-up has been done through the mSCOA implementation process which effected the alignment of household and properties.
Rental of facilities and equipment	308,637	77,159	451,491	585	-485	451,491	The previous vote number only catered for the actual amount received from rental facilities. Revenue integrated .

DESCRIPTION	ANNUAL BUDGET	3 MONTHS BUDGET	3 MONTHS ACTUAL	% EXPENDITURE	VARIANCE	YEAR TO DATE MOVEMENT	REASONS FOR VARIANCE
	R	R	R	%	%	R	
Interest earned- external investment	2,488,257	622,064	371,070	60	40	371,070	More funds are earmarked for second quarter of the second tranche of equitable share
Interest earned- outstanding debtors	1,600,754	400,189	2,364	1	99	2,364	Due to the implementation of mSCOA regulation, revenue vote are not consolidated on the financial system (SOLAR) and consolidation will be done in second quarter.
Fines	1,079,173	269,793	36,741	14	86	36,741	The municipality is still working on the integration of Solar and the manual system of issuing traffic fines. The figure appearing on the budgeted amount was based on GRAP 1 principles which is recognition on accrual basis,
Licences and permits	6,354,053	1,588,513	-	-	100	-	Control vote was not linked for receipts and the department of transport, Prodiaba payments which lead to the net effect not being recognized on the system. Votes are currently being linked for proper and effective reporting.
Agency services	2,811,486	702,872	565,988	81	19	565,988	None
Transfers and subsidies	164,709,000	41,177,250	53,673,000	130	-30	53,673,000	An amount of R51, 090, 000.0 from equitable share
Other revenue	10,293,340	2,573,335	73,032	3	97	73,032	The municipality will auction the stands during 3 <sup>rd</sup> quarter of the 2017/18 financial year
<b>Total Revenue (including Capital transferred)</b>	<b>214,342,038</b>	<b>53,585,510</b>	<b>59,702,374</b>	<b>111</b>	<b>-11</b>	<b>59,702,374</b>	

The three months' budget for the 1<sup>st</sup> quarter of 2017/18 financial year amounts to **R53,585,510.00** and the actual revenue collected from 01 July to 30 September 2017 amounts to **R59,702,374.00 (111%)** compared to the proportional percentage of **100%**.

**OPERATING EXPENDITURE**

DESCRIPTION	ANNUAL BUDGET	3 MONTHS BUDGET	3 MONTHS ACTUAL	% EXPENDITURE	VARIANCE	YEAR TO DATE MOVEMENT	REASONS FOR VARIANCE
	R	R	R	%	%	R	
<u>Expenditure by type</u>							
Employee related costs	80,387,030	20,096,757	16,082,970	80	20	16,082,970	Some vacant and funded posts not filled
Remuneration of Councilors	13,391,054	3,347,763	2,717,601	81	19	2,717,601	Upper limits not yet implemented
Debt impairment	5,195,000	1,298,750	-	-	100	-	Debts write-off resolution for 100% write off on water issued by the District council and 100% residential write-off issued by Molemole council lead to the delays in finalizing the impairment as it is having direct impact on the final figure.
Depreciation	7,200,000	1,800,000	1,740,150	97	3	1,740,150	None
Bulk purchases	9,473,821	2,368,455	1,706,472	72	28	1,706,472	None
Contracted services	4,000,000	1,000,000	818,745	82	18	818,745	None
General Expenses	39,333,068	9,833,266.89	25,806,231	262	-162	25,806,231	
Repairs and Maintenance	7,580,089	1,895,022	-	-	100	-	
<b>GRAND TOTAL</b>	<b>166,560,061</b>	<b>41,640,015</b>	<b>48,872,169</b>	<b>117</b>	<b>126</b>	<b>48,872,169</b>	

The three months budget for the 1<sup>st</sup> quarter of 2017/18 financial year amounts to **R41, 640,015.00**. The actual expenditure from 01 July to 30 September 2017 amounts to **R48,872,169.00 (117%)** compared to the proportional percentage of **100%**. The 117% expenditure includes an amount of **R1,706,472.00** of depreciation which is a non-cash item.

#### CAPITAL EXPENDITURE

DESCRIPTION	ANNUAL BUDGET	3 MONTHS BUDGET	3 MONTHS ACTUAL	% EXPENDITURE	VARIANCE	YEAR TO DATE MOVEMENT	REASONS FOR VARIANCE
	R	R	R	%	%	R	
Assets from own funds	10,449,000	2,612,250	279,688	11	89	279,688	Preparation of Bid documents
Assets from Grants and subsidies	37,078,108	9,269,527	-	-	100	-	Preparation of Bids documents.
<b>TOTAL CAPITAL EXPENDITURE</b>	<b>47,527,108</b>	<b>11,881,777</b>	<b>279,688</b>	<b>2</b>	<b>98</b>	<b>279,688</b>	

Payments in respect of capital projects funded internally from 01 July to 30 September amounts R279, 688.00(11%) against the three months' budget of R1, 612,250.00. Payments in respect of capital projects funded by grants and subsidies from 01 July to 30 September amounts R0 (0%) against the three months' budget of R9, 269,527.00.

The total capital expenditure from 01 July to 30 September amounts R279, 688.00 (2%) against the three months' budget of R11, 881,777.00.



**DEBTORS**

**Comprehensive analysis of services debtors**

The net outstanding service debtors as at 30 September 2017 amounts to R78, 416,452 and is made up as follows:

<b>Current Debt</b>	<b>Amount</b>
30 Days	1,923,532
60 Days	1,836,560
90 Days	1,764,586
120+ Days	72,891,774

<u>Plus Journals</u>	0
<b>Sub Total</b>	<b>78,416,452</b>
<u>Less: Credit Amounts</u>	0
<b>Total</b>	<b>78,416,452</b>

**The outstanding amount of R78, 416,452 is divided as follows:**

<b>Category</b>	<b>Amount</b>
Organs of state	26,817,283
Commercial	2,095,175
Households	33,119,626
Other	16,385,368
<b>Total</b>	<b>78,416,452</b>

DEPARTMENT: LOCAL ECONOMIC DEVELOPMENT AND PLANNING

Key Performance Area (KPA) 6:		Spatial Rationale									
Outcomes 9:		Responsive, Accountable, Effective and Effectant Local Government System									
Outputs :		<ul style="list-style-type: none"> <li>• Actions supportive of the human settlement outcome</li> <li>• Implement a differentiated approach to municipality financing ,planning and support</li> </ul>									
Key Organisational Strategic Objectives		To enhance conditions for economic growth and job creation To promote orderly development through integrated spatial planning and land use management									
Project No	Priority Areas (IDP)	Project Name	Key Performance indicator	Baseline	2017/18 Annual Target	Quarterly 1 target	Actual Achievements	Reason for deviation	Progress(% of target)	Revised Target	Budget Expenditure
<b>SPATIAL PLANNING</b>											
1.	Spatial Planning	Spatial Planning awareness	Number of workshop conducted	New indicator	4 Spatial awareness workshops conducted	1x Workshop conducted	None	Unable to secure date suitable for audience	0%	2 <sup>nd</sup> quarter 2017/18	Budget R40 000 Expenditure R0
2.	Spatial Planning	Development of Spatial development framework	Number of Spatial development framework developed	New indicator	One (1) Spatial development framework developed	Approval of Specifications adverts and appointment of Service Provider	Speciation approved and project advertised	None	100%	N/A	Budget R900 000 Expenditure R0
3.	Spatial Planning	Pegging of sites	Percentage of sites		100% of sites requested pegged	100% of sites requested pegged/	No requests received	None	100%	N/A	Budget R300 000 Expenditure R0
4.	Spatial Planning	Subdivision/consolidation and rezoning of municipal sites	Percentage of subdivisions/consolidation and rezoning	New indicator	100% of sites subdivision/consolidation and rezoning processed	100% of sites subdivision/consolidation and rezoning processed	No requests received	None	100%	N/A	Budget 150 000 Expenditure R0
5.	Spatial Planning	Drafting of building plans for municipal properties existing	Percentage of municipal building plans received	100%(8 out of 8 building plans) compiled	Building plans compiled	Approval of specifications and advertisement	Project not advertised	None	0%	N/A	Budget R150 000 Expenditure R0

Key Performance Areas(KPA)1:		Spatial Rationale									
Output 9:		Responsive,Accountable,Effective and Effectiant Local Government System									
Outputs :		<ul style="list-style-type: none"> <li>Actions supportive of the human settlement outcome</li> <li>Implement a differentiated approach to municipality financing ,planning and support</li> </ul>									
Key Organisational Strategic Objectives		To enhance conditions for economic growth and job creation To promote orderly development through integrated spatial planning and land use management									
Project no	Priority Area	Project Name	Key Performance Indicator	Baseline	2017/18 Annual Target	Quarterly 1 target	Actual Achievements	Reason for deviation	Progress(%to target)	Revised Target	Budget Expenditure
<b>SPATIAL PLANNING</b>											
6.	Spatial Planning	Processing of building plans	Number of building plans received processed	New indicator	100% Processing of building plans received	100% Processing of building plans received	100% of building plans received processed	None	100%	N/A	OPEX
7.	Spatial Planning	Processing of land use applications	Number of land use applications received	New indicator	100% Processing of land use applications received	100% Processing of land use applications received	100% of land use applications received processed	None	100%	N/A	OPEX
<b>LOCAL ECONOMIC DEVELOPMENT</b>											
8.	Local Economic Development	LED Stakeholder engagements	Number of LED Stakeholder engagements held	New indicator	4 LED Forum Meetings held	1 LED Forum Meetings held	1x LED forum meeting held on the 21 <sup>st</sup> of September 2017.	None	100%	None	Expenditure Nil Budget: R66 394.00
9.	Local Economic Development	Investor Conference	Number of partnership agreements signed on social labour plans	1 investor Conference held and 1x partnership agreement signed on social labour plans	Develop specification and bid Advertisement For the project	Development of TOR FOR partnership and investor conference ,appointment of service provider	Project Specification and ToR developed and bid has been advertised	None	100%	None	Expenditure Nil Budget: R400 000.00
10.	Local Economic Development	Reviewed of Molemole led Strategy	Number of LED Strategies reviewed	Current LED strategy outdated(last	Reviewed LED Strategy	Development of TOR/Specifications and advertisement of tender	Project Specification and ToR developed	None	100%	None	Expenditure Nil

Project no	Priority Area	Project Name	Key Performance Indicator	Baseline	2017/18 Annual Target	Quarterly 1 target	Actual Achievements	Reason for deviation	Progress(%to target)	Revised Target	Budget Expenditure
<b>Output 9:</b> <b>Outputs :</b> <b>Responsive,Accountable,Effective and Effectiant Local Government System</b> <ul style="list-style-type: none"> <li>• Actions supportive of the human settlement outcome</li> <li>• Implement a differentiated approach to municipality financing ,planning and support</li> </ul>											
<b>Key Organisational Strategic Objectives</b> <b>Strategic Objectives</b> <b>To enhance conditions for economic growth and job creation</b> <b>To promote orderly development through integrated spatial planning and land use management</b>											
11	Local Economic Development	Molemole Career Expo	Number of Career Expo held	1x Career Expo held	1x Career Expo held	Review of concept document for career Expo and dialogue; consultation with key stakeholder	Project Specification and ToR developed and bid has been advertised	None	100%	None	Expenditure Nil Budget: R500 000.00
12	Local Economic Development	Youth in agriculture programme	Number of graduates capacitated in agricultural programmes	6 Graduates appointed and capacitated	6 graduates capacitated in agricultural programmes	Capacity building of 6 graduates	Capacity building report	None	100%	None	Expenditure R84 000 Budget: R450 000.00
13	Local Economic Development	Job creation monitoring	Number of reports on job creation from municipal projects		2 reports compiled on job creation	No target	None	None	None	None	No budget
14	Local Economic Development	Capacity building of SMME	Number of SMME's trained	20 SMME's capacitated	20 SMME's capacitated	Reviewed concept document for the project, consultation with key stakeholders	Concept Document has been reviewed, and consultation with key stakeholders has been done	None	100%	None	Expenditure Nil Budget: R200 000.00

Key Performance Areas(KPA)1:		Spatial Rationale									
Output 9:		Responsive,Accountable,Effective and Effectiant Local Government System									
Outputs :		<ul style="list-style-type: none"> <li>• Actions supportive of the human settlement outcome</li> <li>• Implement a differentiated approach to municipality financing ,planning and support</li> </ul>									
Key Organisational Strategic Objectives		To enhance conditions for economic growth and job creation									
Strategic Objectives		To promote orderly development through integrated spatial planning and land use management									
Project no	Priority Area	Project Name	Key Performance indicator	Baseline	2017/18 Annual Target	Quarterly 1 target	Actual Achievements	Reason for deviation	Progress(%to target)	Revised Target	Budget Expenditure
<b>INTERGRATED DEVELOPMENT PLANNING</b>											
15	IDP	Development and review of IDP/Budget	Number of IDP reviewed	One Reviewed and adopted 2016/17 Draft 2017/18 IDP	Adopted and printed a credible 2018/19	Approval of 2018/19 IDP/Budget Process Plan by 31 August 2017	2018/2019 IDP/Budget Process Plan approved by council on the 28th August 2017	None	100%	None	
16	IDP Unit	IDP Representatives Forum	Number of IDP Representative Forum Coordinated	2016/17 IDP Representative Forum in place	3X 2018/19IDP Representative Forum Coordinated	1 X IDP Representative Forum Coordinated	Held IDP Representative Forum meeting on the 31st August 2017 at Mohodi Tribal Offices.	None	100%	None	
17.	IDP	Strategic planning session	Number strategic working sessions held	4 Strategic working sessions held	3 Strategic sessions held	Extended Senior Management session on the implementation of 2017/18 IDP/Budget	Held Extended Senior Management Committee Meeting to consider the implantation plan of 2017/2018 IDP/Budget priorities	None	100%	None	
18.	IDP	Printing of IDP document	Number of IDP document printed	Approved 2017/18 IDP	200 IDP documents printed	200 IDP documents printed	Appointed a service provider and	None	100%	None	

Key Performance Areas (KPA) 1:		Spatial Rationale											
Output 9:		Responsive, Accountable, Effective and Effectant Local Government System											
Outputs :		<ul style="list-style-type: none"> <li>• Actions supportive of the human settlement outcome</li> <li>• Implement a differentiated approach to municipality financing, planning and support</li> </ul>											
Key Organisational Strategic Objectives		To enhance conditions for economic growth and job creation											
Strategic Objectives		To promote orderly development through integrated spatial planning and land use management											
19.	IDP	Printing of Annual Report	Number of Annual Report documents printed	Approved 2015/16 Annual Report	200 2016/17 Annual Report documents printed	No Target	printed 200 IDP documents	none	none	none	none	none	none
20.	IDP Unit	Adoption of Final IDP/Budget	No of meetings held	One council meeting on adoption of IDP	One council meeting on final adoption Of IDP	No Target	none	none	none	none	none	none	none
20.	Risk Management	Risk Management	Percentage of identified risks resolved within the timeframe as specified un the register	0% of risks resolved	100% of risks resolved within the timeframe as specified in the register	100% of risks resolved within the timeframe as specified in the register							

DEPARTMENT: TECHNICAL SERVICES

Basic Service Delivery											
Responsive, Accountable, Effective and Efficient Local Government System											
Implement a differentiated approach to municipality financing, planning and support											
To provide sustainable basic services and infrastructure development											
Key Organisational Strategic Objectives											
Project no	Priority Area	Project Name	Key Performance indicator	Baseline	2017/18 Annual Target	Quarterly 1 target	Actual Achievements	Reason for deviation	Progress(% of target)	Revised Target	Budget Expenditure
<b>OPERATION AND MAINTANANCE</b>											
21.	Roads and Storm Water	Mohodi to Maponto Gravel to tar road	Percentage construction of Mohodi to Maponto gravel to tar	2 km of road upgraded from gravel to tar	Construction of Mohodi to Maponto from gravel to tar (1,5km of road tarred)	Preparation of road bed layer	Road bed layer prepared (0.36 km)	None	100% of 1 <sup>st</sup> quarter target 24% of annual target	none	Budget R 9 733 468.00
22.	Roads	Ramokgoph a to Eisleben gravel to tar road	Ramokgoph a to Eisleben gravel to tar	11km of road upgraded from gravel to tar	Construction of Ramokgoph a to Eisleben	Preparation of road bed layer	Consultant/ Service provider appointed	Initiated the process of getting a service provider from the beginning as the contract of previous service provider has lapsed	0%	2 <sup>nd</sup> quarter Approval of designs, site establishment, Preparation of road bed layer, sub-base and base layer	Budget R8 250 769.00
23.	Roads and Storm water	Matipana to Madikana Gravel to Tar Road	Percentage construction of Matipana to Madikana from gravel to tar including upgrading of storm water system	7km of road upgraded from gravel to tar	Construction of Matipana to Madikana road from gravel to tar (3km of storm water system upgraded)	Preparation of road specifications, advertisement and appointment of consultant	Bid advertised		67%	2 <sup>nd</sup> quarter Appointment of consultants, approval of designs and site establishment. 4 km of Storm water System has been advertised	Budget R3 629 677.00

Key Performance Areas(KPA)1:											
Basic Service Delivery											
Responsive,Accountable,Effective and Efficient Local Government System											
Implement a differentiated approach to municipality financing ,planning and support											
Key Organisational Strategic Objectives											
Project no	Priority Area	Project Name	Key Performance indicator	Baseline	2017/18 Annual Target	Quarterly 1 target	Actual Achievements	Reason for deviation	Progress(% of target)	Revised Target	Budget Expenditure
<b>OPERATION AND MAINTANANCE</b>											
24.	Roads	Upgrading of Nthabiseng Internal Street	Percentage upgrading of Nthabiseng Internal Streets	New Indicator	Upgrading of Nthabiseng Internal Streets From gravel to tar (1,5km of road tarred)	Preparation of road specifications ,advertisement and appointment of consultant	Specifications approved, bid advertised and consultant appointed	none	100%	N/A	Budget R6 960 486.00
25.	Roads	Purchase of new Tractor Loader Backhoe (TLB)	Number of Tractor Loader Backhoe (TLB)procured	1 Tractor Loader Backhoe(TLB)	1X Tractor Loader Backhoe(TLB) procured	Preparations of specifications, advertisement and appointment of Services provider	Specifications approved, and bid advertised		67%	2 <sup>nd</sup> quarter Appointment of service provider.	Budget R1 500 000.00
26.	Sports facilities	Mohodi Sports Complex	Complete Sports Complex	No Sports Complex In Mohodi	Sports Complex Constructed	Sites establishment , preparation of foundations	Consultant appointed	Initiated the process of getting a service provider from the begging as the contract of previous service provider has lapsed	0%	2 <sup>nd</sup> quarter Site establishment and preparation of foundations.	Budget R5 357 700.00
	Electricity	Upgrading of Electrical Network	Electricity Network	New indicator	Convert old conventional meters to pre-	replacement of old existing	None	Project suspended due to	0%	3 <sup>rd</sup> quarter	Budget R 1 500 000.00



			infrastructure Upgraded	payment and replacement of old pre -	pre-payment meters	insufficient funds					
<b>Key Performance Areas(KPA)1:</b>											
<b>Output 9:</b>											
<b>Outputs :</b>											
<b>Key Organisational Strategic Objectives</b>											
<b>Project no</b>	<b>Priority Area</b>	<b>Project Name</b>	<b>Key Performance indicator</b>	<b>Baseline</b>	<b>2017/18 Annual Target</b>	<b>Quarterly 1 target</b>	<b>Actual Achievements</b>	<b>Reason for deviation</b>	<b>Progress(% of target)</b>	<b>Revised Target</b>	<b>Budget Expenditure</b>
<b>OPERATION AND MAINTANANCE</b>											
27.	Electricity	Purchasing of Electrical Bakkie	Electrical bakkie purchased	New indicator	1X Electricity Bakkie purchased	Preparation of specifications, advertisement and appointment of services provider	Specifications prepared		33%	2 <sup>nd</sup> quarter	Budget R650 000.00
28.	Electricity	Supply and installation of street lights	Number of streetlights installed and maintained	New Indicator	Streetlights maintained	Preparation of specifications, advertisement and appointment of services provider	Specifications prepared		33%	2 <sup>nd</sup> quarter	Budget R 300 000.00
29.	Social amenities	Renovation and Extension of Mogwadi Tennis Court	Number of Tennis Courts renovated and extended	Renovation and Extension of Mogwadi Tennis Court 1 <sup>st</sup> phase	Implementation of 2 <sup>nd</sup> phase of Mogwadi tennis court	Preparation of specification, approval and advertisement	None	None	0%	2 <sup>nd</sup> Quarter	Budget R600, 000
30.	Social amenities	Procurement of a tractor with grass cutting equipment	Number of tractor with grass cutting equipment purchased	New indicator	Procurement of one tractor with a grass Cutting equipment	Preparation of specification, approval and advertisement	Approved Specification. Awaiting for advertisement	None	25%	None	Budget R500,000

31.	Environmental Management	Purchasing of 240 litre capacity litter bins	Number of Wheels litter bins purchased	New indicator	Procurement of 700 wheely bins	No Target	Approved Specification. Awaiting for advertisement	None	25%	None	Budget R400,000
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**DEPARTMENT: COMMUNITY SERVICES**

Spatial Rationale and Basic Service Delivery											
Responsive, Accountable, Effective and Efficient Local Government System											
Outputs :											
Key Organisational Strategic Objectives											
Project no	Priority Area	Project Name	Key Performance indicator	Baseline	2017/18 Annual Target	Quarterly 1 target	Actual Achievements	Reason for deviation	Progress(%to target)	Revised Target	Budget Expenditure
<b>OPERATION AND MAINTANANCE</b>											
32.	Social amenities	Beautification of Morebeng town	Number of entrances beautified	Beautification of Morebeng Town 1 <sup>st</sup> phase	Implementation of 2 <sup>nd</sup> phase beautification project		Approved Specification. Awaiting for advertisement	None	25%	None	Budget R400,000
33.	Risk Management	Risk Management	Percentage of identified risks resolved within timeframe as specified in the risk register	100% of identified risks resolved within timeframe as specified in the risk register	100% of identified risks resolved within timeframe as specified in the risk register						

**DEPARTMENT: CORPORATE SERVICES**

Municipal Transformation and Organizational Development											
Responsive, Accountable, Effective and Efficient Local Government System											
Implement a differentiated approach to municipal financing, planning, and support											
Provide an accountable and transparent municipality through sustained public participation, co-ordination of administration and council committees											
Ensure administrative support to municipal units through continuous institutional development and innovation.											
Project no	Priority Area	Project Name	Key Performance indicator	Baseline	2017/18 Annual Target	Quarterly 1 target	Actual Achievements	Reason for deviation	Progress(%to target)	Revised Target	Budget Expenditure
<b>ADMINISTRATION</b>											
34.	Administration	Number of office furniture procured and allocated	200 furniture items procured in 2016/17 Financial year	40 Furniture items by June 2018	Preparation of specification, approval and advertisement	Specification approved. Awaiting tender advert.	None	None	100%	None	Budget R 400,000 Expenditure R 0
35.	Administration	Number of new municipal vehicles procured	02 new vehicles procured in the 2016/17 financial year	2x new vehicle procured	No Target	Preparation of specification, Approach and advertisement	No target	None	None	None	Budget R 400,000 Expenditure R 0
36.	Administration	Establishment of Moleletji Satellite/Cluster Office	Number of cluster Offices established	New indicator	Establishment of 1x Cluster Office	Appointment of Service Provided for the establishment of Satellite Office	None	Awaiting Permission to Occupy from Moleto Traditional authority	0%	3 <sup>rd</sup> Quarter	Budget R 3,044,000 Expenditure R 0

Key Performance Areas(KPA)1:		Municipal Transformation and Organizational Development									
Output 9:		Responsive,Accountable,Effective and Effectiant Local Government System									
Outputs :		Implement a differentiated approach to municipal financing, planning, and support									
Key Organisational Strategic Objectives		Provide an accountable and transparent municipality through sustained public participation, co-ordination of administration and council committees									
Key Organisational Strategic Objectives		Ensure administrative support to municipal units through continuous institutional development and innovation.									
Project no	Priority Area	Project Name	Key Performance Indicator	Baseline	2017/18 Annual Target	Quarterly 1 target	Actual Achievements	Reason for deviation	Progress(% of target)	Revised Target	Budget Expenditure
<b>HUMAN RESOURCES MANAGEMENT</b>											
37.	Human Resources Development	Recruitment and Selection Processes	Number of workplace skills plan and Annual Training report(WSP and ATR submitted to LGSETA)		1 Workshop skills plan and Annual report (WSP and ATR submitted to LGSETA by 30 April 2017	1 Quarterly Training report developed	1x Training report developed.		100%	None	Opex
38.	Human Resources Development	Training of employees	Percentage of the training budget spent on training of employees		100%of the training budget spent on training of employees	25% of the training budget spent on training of employees	None	4x Employees trained are on block classes. Payment done in the 2016/17 financial year.	0%	None	Budget R400,000 Expenditure: R 0
39.	Human Resources Development	Training of councillors	Percentage of the training budget spent on training of councillors		100%of the training budget spent on training of councillors	25% of the training budget spent on training of councillors	58% of the training budget spent on training of 14 Councillors on Finance for non-financial managers and 05	None	100%	None	Budget R300,000 Expenditure: R175,942.31

Municipal Transformation and Organizational Development Responsive, Accountable, Effective and Efficient Local Government System											
Implement a differentiated approach to municipal financing, planning, and support											
Provide an accountable and transparent municipality through sustained public participation, co-ordination of administration and council committees											
Ensure administrative support to municipal units through continuous institutional development and innovation.											
Project no	Priority Area	Project Name	Key Performance Indicator	Baseline	2017/18 Annual Target	Quarterly 1 target	Actual Achievements	Reason for deviation	Progress(% of target)	Revised Target	Budget Expenditure
40.	Human Resources Development	Bursary fund internal	Percentage of eligible employees awarded with bursary/Loan in line with available budget		100% of eligible employees awarded with bursary/Loan in line with available budget	100% of eligible employees awarded with bursary/Loan in line with	Study bursary approved and awarded to 3x employees and 1x Councillors.	None	100%	None	Budget R82 332 Expenditure R64 840
41.	Human Resources Development	Internships and experiential training	Number of programs put in place to capacitate young people in Molemole Municipality jurisdiction (internship s and experiential training)		2 programs put in place to capacitate young people in Molemole Municipality jurisdiction (internship s and experiential training)	2 programs put in place to capacitate young people in Molemole Municipality	1x Experiential/In-service training (PMS)	Received only one application for in-service training.	50%	2 <sup>nd</sup> Quarter	Opex
42.	Labour Relations	Employment equity report	Number of employment equity report submitted to DoL		1x employment equity report submitted to DoL by January 2017	No Target	None	None	None	None	Opex
43.	Occupational Health and Safety	Fire detectors and alarm system	Percentage installation Fire detectors and alarm system		100% installation Fire detectors and alarm system in Morebeng Satellite Office	Installation of alarm system in 2x municipal buildings.	Alarm systems installed in Mogwadi and Morebeng Traffic Stations	None	100%	None	Budget R 150,000 Expenditure R 26,587.15



Municipal Transformation and Organizational Development											
Responsive, Accountable, Effective and Efficient Local Government System											
Implement a differentiated approach to municipal financing, planning, and support											
Provide an accountable and transparent municipality through sustained public participation, co-ordination of administration and council committees											
Ensure administrative support to municipal units through continuous institutional development and innovation.											
Project no	Priority Area	Project Name	Key Performance indicator	Baseline	2017/18 Annual Target	Quarterly 1 target	Actual Achievements	Reason for deviation	Progress(% of target)	Revised Target	Budget Expenditure
<b>INFORMATION COMMUNICATION AND TECHNOLOGY</b>											
46.	Information and communication Technology	Procurement of ICT Equipment	Number of ICT equipment procured and allocated to officials	35 laptops, 32 desktops, 45 printers, 3 UPS, 2 server racks in place	100% of ICT equipment procured and allocated as required	Preparation of specification for procurement of printers and computers	Specifications completed and advertised for the following projects: Installation & Configuration of Network infrastructure at Mogwadi Traffic station (Mobile Office) Upgrading & configuration of radio antennae at Mogwadi traffic & Morebeng offices Adverts closed on 13/09/2017	None	100%	None	Budget R300, 000 Expenditure R 0

Good governance & Public Participation											
Responsive, Accountable, Effective and Efficient Local Government System											
<ul style="list-style-type: none"> <li>Deepen democracy through a refined ward committee model</li> <li>Administrative and financial capability</li> </ul>											
Provide an accountable and transparent municipality through sustained public participation coordination of administration and council committees											
Project no	Priority Area	Project Name	Key Performance Indicator	Baseline	2017/18 Annual Target	Quarterly 1 target	Actual Achievements	Reason for deviation	Progress(% of target)	Revised Target	Budget Expenditure
<b>COMMUNICATIONS</b>											
47.	Communications	Printing and publication	Number of printing and publication made	500 diaries and 1000 diaries printed 10000 newsletters published	1200 Newsletters printed 800 diaries and 1500 calendars printed	Delivery of 2017 diaries and calendars and 6000 newsletters	Appointment of service providers done. Delivery to be done in second quarter	Appointment of service providers done. Delivery to be done in second quarter	50%	Second quarter	R359 100 (committed)
48.	Communications	Events management equipment	Number of event management equipment procured	17 Municipal branding purchased 1 Podium purchased	Purchased of Municipal branding, Podium and Loud Hailers	Advertising and appointment of services provider to supply and deliver Podium and Loud Hailers	Purchase of Municipal camera Branding and other equipment to be purchased in third quarter	Municipal branding from previous year in good condition	100%	Third quarter	R22750 (Committed)
49.	Communications	Trailers	Number of Trailers procured	1 Trailer purchased	Purchased of 1 Municipal Trailer	Development of specification and advertising	Specification done. Advert only to be done in third quarter	Municipal trailer from 16/17 still in good condition	25%	Third quarter	
50.	Communications	Marketing, publicity and advertising	% of marketing, publicity and advertising made	100% requested marketing and advertised of municipal	100% Municipal activities publicised and advertised	% of marketing, advertising requested on municipal	100% of Municipal activities marketed and	None	100%		R74500



Key Performance Areas(KPA)1:											
Output 9:											
Outputs :											
<ul style="list-style-type: none"> <li>• Deepen democracy through a refined ward committee model</li> <li>• Administrative and financial capability</li> </ul>											
Key Organisational Strategic Objectives											
Provide an accountable and transparent municipality through sustained public participation coordination of administration and council committees											
LEGAL SERVICES											
Project no	Priority Area	Project Name	Key Performance indicator	Baseline	2017/18 Annual Target	Quarterly 1 target	Actual Achievements	Reason for deviation	Progress(% of target)	Revised Target	Budget Expenditure
51.	Legal advisory services	Legal advisory services	Percentage of documented Legal advisory services provided	100% of Legal advises provided and documented	100% of Legal advises provided and documented	activities on print and electronic media 100% of Legal advises provided and documented	Advertised on radio and print media None.	No Legal Advisor in the 1st quarter	0%	2nd quarter	Opex
52.	Legal advisory services	Contracts	Percentage of contracts developed and drafted as per instruction	100% of contracts developed and drafted as per instruction	100% of contracts developed and drafted as per instruction	100% of contracts developed and drafted as per instruction	None.	No Legal Advisor in the 1st quarter	0%	2nd quarter	Opex
INTERNAL AUDIT											
53.	Internal Audit	Audit action plan	Percentage of Audits queries addressed	100% of Auditor General queries addressed	100% of Auditor General queries addressed	No target	No Target	None	None	None	OPEX
54.	Internal Audit	Performance audits	Number of performance audits reports submitted to Council	4 performance audit report submitted to Council	4 performance audit report submitted to Council	1 Performance audit report submitted to Council	1 Performance audit report submitted to Council	None	100%	None	OPEX

Key Performance Areas(KPA)1:		Good governance & Public Participation									
Output 9:		Responsive,Accountable,Effective and Efficient Local Government System									
Outputs :		<ul style="list-style-type: none"> <li>Deepen democracy through a refined ward committee model</li> <li>Administrative and financial capability</li> </ul>									
Key Organisational Strategic Objectives		Provide an accountable and transparent municipality through sustained public participation coordination of administration and council committees									
RISK MANAGEMENT											
Project no	Priority Area	Project Name	Key Performance indicator	Baseline	2017/18 Annual Target	Quarterly 1 target	Actual Achievements	Reason for deviation	Progress(% to target)	Revised Target	Budget Expenditure
55.	Internal Audit	Audit Committee meeting	Number of Audits committee meetings coordinated	6 Committee meetings coordinated	6 Committee meetings coordinated	1Audit Committee meeting coordinated	1Audit Committee meeting coordinated	None	100%	None	OPEX
56.	Risk management	Risk Register	Percentage of risks resolved within timeframe as specified in the risk register	100% of risks resolved within the timeframe as specified in the register	100% of risks resolved within the timeframe as specified in the register	100% of risks resolved within the timeframe as specified in the register	No target	None	100%	None	OPEX
57.	Risk management	Risk management committee meeting	Number of risk management committee meetings	4 Risk management committee meetings coordinated	4 Risk management committee meetings coordinated	1 Risk management committee meeting coordinated	1 Risk management committee meeting coordinated	None	100%	None	OPEX
58.	Risk management	Risk assessment	Number of strategic risk assessment report compiled	One (1)2016/17 Strategic risk assessment conducted and report compiled	One (1)2016/17 Strategic risk assessment conducted and report compiled	No target	No Target	No Target	N/A	None	OPEX

<b>Key Performance Areas(KPA)1:</b>		<b>Good governance &amp; Public Participation</b>								
<b>Output 9:</b>		<b>Responsive,Accountable,Effective and Efficient Local Government System</b>								
<b>Outputs :</b>		<ul style="list-style-type: none"> <li>• Deepen democracy through a refined ward committee model</li> <li>• Administrative and financial capability</li> </ul>								
<b>Key Organisational Strategic Objectives</b>		<b>Provide an accountable and transparent municipality through sustained public participation coordination of administration and council committees</b>								
59.	Risk management	Operational risk assessment	Number of operational risk assessment report compiled	Operational risk register compiled	No target	No Target	No Target	N/A	None	OPEX
60.	Risk management	Fraud Awareness	Number of Fraud awareness campaign conducted	Two (2) Fraud awareness campaign conducted	No Target	No Target	No Target	N/A	None	OPEX

Key Performance Areas(KPA)1:		Good governance & Public Participation									
Output 9:		Responsive,Accountable,Effective and Efficient Local Government System									
Outputs :		<ul style="list-style-type: none"> <li>Deepen democracy through a refined ward committee model</li> <li>Administrative and financial capability</li> </ul>									
Key Organisational Strategic Objectives		Provide an accountable and transparent municipality through sustained public participation coordination of administration and council committees									
PERFORMANCE MANAGEMENT SYSTEM											
Project no	Priority Area	Project Name	Key Performance indicator	Baseline	2017/18 Annual Target	Quarterly 1 target	Actual Achievements	Reason for deviation	Progress(% of target)	Revised Target	Budget Expenditure
61.	Performance Management System	Assessment Snr Manager	Number of performance assessment conducted	2016/17 performance assessments conducted	4X performance assessment conducted	1X performance assessment conducted	Performance assessment not done	Snr managers in acting capacities	0	Mid-year assessment will be done once snr managers are appointed	OPEX
62.	Performance Management System	Annual performance report	Coordination of annual report	1X Annual performance report compiled	1x Annual performance report compiled and submitted	1x Annual performance report compiled and submitted	Annual performance report compiled and approved by council.	None	100%	None	OPEX
63.	Performance Management System	Quarterly performance reports	Number of quarterly performance reports submitted to COGHSTA	4X quarterly performance reports	4X quarterly performance reports	1x quarterly performance reports	1 x quarterly report compiled	None	100%	None	OPEX
64.	Performance Management System	Compilation of Annual report	Approved 2016/17 performance report and annual report	Approved 2016/17 performance report and annual report	Approved 2016/17 performance report and annual report	Tabling of annual performance report by August 2017	1 x Annual report compiled	None	100%	None	OPEX

Key Performance Areas(KPA)1:											
Good governance & Public Participation											
Output 9:											
Outputs :											
Responsive,Accountable,Effective and Efficient Local Government System											
<ul style="list-style-type: none"> <li>Deepen democracy through a refined ward committee model</li> <li>Administrative and financial capability</li> </ul>											
Key Organisational Strategic Objectives											
Provide an accountable and transparent municipality through sustained public participation coordination of administration and council committees											
Project no	Priority Area	Project Name	Key Performance indicator	Baseline	2017/18 Annual Target	Quarterly 1 target	Actual Achievements	Reason for deviation	Progress(% of target)	Revised Target	Budget Expenditure
65.	Performance Management System	Printing of Annual Report	Printing2016/17 Annual Performance Report	Printing2015/16 Annual Performance Report	2016/17 Annual performance report and Annual Report to Auditor by August 31 2016	No target	200 x Annual report documents printed .	None	100%	None	Budget R 200 000 Expenditure R187 000.00
66.	Performance Management System	Consolidation of SDBIP	2018/19 SDBIP	2018/19 SDBIP compiled	No Target	No target	2017/18 SDBIP compiled and adopted by council	None	100%	None	OPEX
GOOD GORVENANCE AND PUBLIC PARTICIPATION											
67.	Special Focus	HIV/AIDS	No of HIV/AIDS activities/even ts coordinated	New indicator	4 events/Activities/ meetings	1	3 meetings coordinated During the quarter	None	100%	None	Budget R13 00 00 Expenditure
68.	Special Focus	Youth	No of youth activities/even ts /meetings	New indicator	4 events/Activities/ meetings	1	None	Still in a process of establishing the youth forums	0%	2nd quarter	Budget R1200 00 Expenditure
69.	Special Focus	Women and Children	Number of Women and Children activities events coordinated	New indicator	4 events/Activities/ meetings	1	None	Still in a process of establishing the women and children forums	0%		Budget R110 000 Expenditure

<b>Key Performance Areas(KPA)1:</b>		<b>Good governance &amp; Public Participation</b>									
<b>Output 9:</b>		<b>Responsive,Accountable,Effective and Efficient Local Government System</b>									
<b>Outputs :</b>		<ul style="list-style-type: none"> <li>• Deepen democracy through a refined ward committee model</li> <li>• Administrative and financial capability</li> </ul>									
<b>Key Organisational Strategic Objectives</b>		<b>Provide an accountable and transparent municipality through sustained public participation coordination of administration and council committees</b>									
<b>GOOD GORVENANCE AND PUBLIC PARTICIPATION</b>											
70.	Special Focus	Disability programme	Number of activities/events related to people with disabilities	New indicator	4 events/Activities/ meetings	1	None	Still in a process of establishing the disability forums	0%	2 <sup>nd</sup> quarter	Budget R90 000 Expenditure
	Special Focus	Older persons programme	Number of older person's activities/events coordinated	New indicator	Four(4) events/activities/meetings	1	None	Still in a process of establishing the older persons forums	0%	2 <sup>nd</sup> quarter	Budget R90 000 Expenditure

DEPARTMENT: BUDGET AND TREASURY

Key Performance Areas(KPA)1:		Municipal Financial Viabilities and Management Responsive,Accountable,Effective and Efficient Local Government System									
Output 9:		<ul style="list-style-type: none"> <li>Implement a differentiated approach to municipal financing, planning and support</li> <li>Administrative and financial capabilities</li> </ul>									
Key Organisational Strategic Objectives		To ensure sound and stable financial capacity									
Project no	Priority Area	Project Name	Key Performance indicator	Baseline	2017/18 Annual Target	Quarterly 1 target	Actual Achievements	Reason for deviation	Progress(% to target)	Revised Target	Budget Expenditure
<b>BUDGET AND REPORTING</b>											
71.	Financial Management	An approval credible adjustment budget as per MBRR	Number of approved credible adjustment budget as per MBRR	1x 2016/17 Adjustment budget approved	1 approved credible adjustment budget as per MBRR	No target	No target	None	N/A	None	Opex
72	Financial Management	2018/19 draft credible annual tablet as per Municipal Finance Management Act(MFMA)and MBRR	Number of draft credible annual tablet as per Municipal Finance Management Act(MFMA)and MBRR	1x 2017/18 budget adopted	A draft credible annual tablet as per Municipal Finance Management Act(MFMA)and MBRR	No target	No target	None	N/A	None	Opex
73.	Financial Management	2018/19 credible annual budget adopted	Number of credible annual budget adopted as per Municipal Finance Management Act (MFMA)	1x 2017/18 Budget approved	A credible annual budget adopted as per Municipal Finance Management Act (MFMA)and MBRR	No target	No target	None	N/A	None	Opex
74.	Financial Management	Submission of Section 71 reports	Number of Section 71 reports submitted within 10 working days after month-end to treasury submitted	12x Section 71 reports submitted	12x Section 71 reports submitted	3x Section 71 reports submitted	3x section 71 reports submitted	None	100%	None	Opex

Municipal Financial Viabilities and Management											
Responsive, Accountable, Effective and Efficient Local Government System											
<ul style="list-style-type: none"> <li>Implement a differentiated approach to municipal financing, planning and support</li> <li>Administrative and financial capabilities</li> </ul>											
To ensure sound and stable financial capacity											
BUDGET AND REPORTING											
75.	Financial Management	Submission of in Year reports	Number of MFMA compliance reports submitted	4x Quarterly reports submitted	4x Quarterly reports submitted	1x report submitted	1x report submitted	100%	None	None	
76.	Financial Management	Submission reports on MSCOA implementation plan	Number of reports on MSCOA implementation plan	2x reports submitted	4x Quarterly reports submitted	1x quarterly report submitted	1x quarterly report	100%	None	None	
77.	Financial Management	Submission of Section 72	Number of Section 72 (mid-year) reports submitted	1x Section 72 report submitted	1x Section 72 report submitted	No target	No target	N/A	None	Opex	
78.	Financial Management	Configuration of Chart of Accounts in line with MSCOA	Functional Financial system compliant with MSCOA	New indicator	Approval functional financial reporting system	Functional approved financial reporting system (SOLAR)	Approval functional financial reporting system	80%	Ongoing		
REVENUE MANAGEMENT											
79.	Revenue management	Vending system	On-line electricity vending system	New indicator	Implemented functional on-line vending solution	Implement and assessment of services providers	None	0%	Data analysis project effected the implementation of the current system due to the MSCOA Compliance requirements	Implementation will be done in second quarter	R 205 000 Expenditure R0



Key Performance Areas(KPA)1:		Municipal Financial Viabilities and Management									
Output 9:		Responsive,Accountable,Effective and Efficient Local Government System									
Outputs :		<ul style="list-style-type: none"> <li>Implement a differentiated approach to municipal financing, planning and support</li> <li>Administrative and financial capabilities</li> </ul>									
Key Organisational Strategic Objectives		To ensure sound and stable financial capacity									
REVENUE MANAGEMENT											
80.	Revenue management	Cost recovery and Depots analysis/Dept. collection	Follow-up on long outstanding depts./dept. collection	New indicator	Implementation of depts. collection process and improvement of revenue collection rate	Approval of specifications, advertisement and Appointment of service provider	Long outstanding debtors has been full analysed has been analysed	Credit control implementation and write-off processes still in progress.	100%	Implementation of Credit control and debt collection implementation process/debt write-off analysis has been finalised and credit control will be implemented in second quarter	R 205 000 Expenditure R0
81.	Revenue management	Credit control and Debt Collection implementation	Analysing Collectable monies owed by rate payers and make recommendation for effective solution to the municipal council	New indicator	GRAP compliant reporting on collectable debtors for the implementation of proper and effective decision	Approval of specifications, advertisement and Appointment of service provider	Long outstanding debtors has been full analysed.	Credit control implementation and write-off processes still in progress.	0%	Credit control will be implemented in second quarter	R 200 000 Expenditure R0

Municipal Financial Viabilities and Management											
Responsive, Accountable, Effective and Efficient Local Government System											
<ul style="list-style-type: none"> <li>Action support of the human settlement outcome</li> <li>Implement a differentiated approach to municipal financing, planning and support</li> </ul>											
Provide an accountable and transparent municipality through sustained public participation, coordination of administration and council committees											
To ensure sound and stable financial management											
Project no	Priority Area	Project Name	Key Performance Indicator	Baseline	2017/18 Annual Target	Quarterly 1 target	Actual Achievements	Reason for deviation	Progress(%to target)	Revised Target	Budget Expenditure
<b>REVENUE MANAGEMENT</b>											
82.	Revenue management	Reconciliation of debtors accounts	Reconciling debtors billed monthly and the age analysis	12 months debtors reconciliati on reports	12 months debtors reconciliati on reports	3 months debtors reconciliati on reports	3 X debtors control reconciliati on prepared.	None	100%	None	0.00
83	Revenue management	Reconciliation of traffic and licencing account	Reconciling traffic and licencing monthly reports and the Solar financial system	12 Month traffic and reconciliati on reports	12 Month traffic and reconciliati on reports	3 Month traffic and reconciliati on reports	Traffic reconciliati ons prepared.	None	100%	None	0.00
<b>SUPPLY CHAIN MANAGEMENT</b>											
84.	SCM-ASSET	Revaluation of infrastructure Asset	Number of reports on revaluation compiled	Unbundling of and Residual reports	Unbundling of Asset	No target	No target	None	None	None	Budget R818 403.00 Expenditure 0.00
85.	Supply Chain Management	Assets Reconciliation	Number of FAR&GL reconciliation	12x FAR & GL reconciliati on	12x FAR & GL reconciliati on	3x Monthly Reconciliati on	Monthly Asset Reconciliati on Prepared	None	100%	None	0.00
86.	Supply Chain Management	Loose assets verification	Number of Assets verification Reports	2 Assets verification Reports	2 Assets verification Reports	No target	No target	None	None	None	0.00

Key Performance Areas(KPA)1:		Municipal Financial Viabilities and Management									
Output 9:		Responsive,Accountable,Effective and Efficient Local Government System									
Outputs :		<ul style="list-style-type: none"> <li>Action support of the human settlement outcome</li> <li>Implement a differentiated approach to municipal financing,planning and support</li> </ul>									
Key Organisational Strategic Objectives		Provide an accountable and transparent municipality through sustained public participation, coordination of administration and council committees To ensure sound and stable financial management									
Project no	Supply Chain Management	Inventory Count	Number of inventory count report	Inventory Count Report	2017/18 Annual Target	Quarterly 1 Inventory Count Report	Actual Achievements	Reason for deviation	Progress(%to target)	Revised Target	Budget Expenditure
87.	Project Name	Procurement plan	Approved procurement plan	Approved procurement plan	No target	No target	No target	None	100%	None	0.00
88.	Priority Area	Procurement plan	Approved procurement plan	Approved procurement plan	No target	No target	No target	None	None	None	None
89.	Supply Chain Management	SCM performance reports	Number of performance reports	4x CM performance reports	1x Quarterly performance reports	1x Quarterly performance reports	1x Quarterly performance reports Done	None	100%	None	0.00
90.	Risk Management	Identification of risk	Number of risk identified	100% risks resolved	100% risks resolved	100% risks resolved	100% risks resolved				
EXPENDITURE MANAGEMENT											
91.	Financial management	Salary Reconciliations	Number of salary reconciled to General Ledger	12 Salary reconciliation performed	12 Salary reports reconciled General Ledger	3x Salary reports reconciled performed	3x Salary reports reconciled performed	None	100%	None	0.00
92.	Financial management	Petty Cash reconciliations	Number Of Petty Cash reconciliation	12 Petty Cash reconciliation Completed	12 Petty Cash reconciliation Reports	3x petty Cash reconciliation reports Developed	3x petty Cash reconciliation reports Developed	None	100%	None	0.00

Municipal Financial Viabilities and Management											
Responsive, Accountable, Effective and Efficient Local Government System											
<ul style="list-style-type: none"> <li>Action support of the human settlement outcome</li> <li>Implement a differentiated approach to municipal financing, planning and support</li> </ul>											
Provide an accountable and transparent municipality through sustained public participation, coordination of administration and council committees											
To ensure sound and stable financial management											
Project no	Priority Area	Project Name	Key Performance indicator	Baseline	2017/18 Annual Target	Quarterly 1 target	Actual Achievements	Reason for deviation	Progress(%to target)	Revised Target	Budget Expenditure
93.	Financial management	VAT 201 Reconciliation	Number of 201 reconciliation submitted to SARS	6X XVAT 201 Reconciliation submitted to SARS	6X XVAT 201 Reconciliation submitted to SARS	1X VAT 201 Reconciliation submitted to SARS	1X VAT 201 Reconciliation submitted to SARS	None	100%	None	0.00
94.	Financial management	Project Retention and Fruitless and wasteful expenditure register	Updated project, Retention and Fruitless and Waste Expenditure register	1x updated Project and retention register compiled	Update Project and retention register compiled	Update Project and retention register compiled	Update Project and retention register compiled	None	100%	None	0.00
95.	Financial management	Expenditure on staff benefits(MFMA section 66)	Number of Expenditure on staff benefits reports reconciled to General Ledger	12 Reports Expenditure on staff benefits completed	12 Expenditure on staff benefits reports reconciled to General Ledger	12 Expenditure on staff benefits reports reconciled to General Ledger	3X Expenditure on staff benefits reports reconciled to General Ledger	None	100%	None	0.00

<b>Key Performance Areas(KPA)1:</b>		<b>Municipal Financial Viabilities and Management</b>									
<b>Output 9:</b>		<b>Responsive,Accountable,Effective and Efficient Local Government System</b>									
<b>Outputs :</b>		<ul style="list-style-type: none"> <li>Action support of the human settlement outcome</li> <li>Implement a differentiated approach to municipal financing, planning and support</li> </ul>									
<b>Key Organisational Strategic Objectives</b>		Provide an accountable and transparent municipality through sustained public participation, coordination of administration and council committees To ensure sound and stable financial management									
96.	Financial management	Creditor's reconciliation for all categories of creditors	NO of Creditor's reconciliation	12	3x Creditor's reconciliation	3x Creditor's reconciliation	3x Creditor's reconciliation	None	100%	None	0.00

RAMOGALE M W

*[Signature]*  
 ACTING MUNICIPAL MANAGER

DATE: 24/10/2017.