

#### 2018/2019

## SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN 1<sup>st</sup> QUARTER REPORT

Vision: "A developmental people driven organisation that serves its people"

Mission: To provide essential and sustainable services in an efficient and effective manner.

## 1. INTRODUCTION AND BACKGROUND

required by the MFMA." Development Plan (IDP) and the budget of the municipality and will be possible if the IDP and the budget are fully aligned with each other, as Finance Management Act (MFMA) section 69 (3) (b). Circular 13 of the National Treasury stipulates that, "the SDBIP gives effect to the Integrated The development, implementation and monitoring of a Service Delivery and Budget Implementation Plan (SDBIP) is required by the Municipal

are expressed in order to ensure that desired outcomes over the long term are achieved and are implemented by the administration over the next and implementation plan. The SDBIP serves as the commitment by the municipality, whereby the intended objectives and projected achievements As the budget gives effect to the strategic priorities of the municipality it is important to supplement the budget and the IDP with a management

approved by the Mayor of the municipality for implementing the municipality's delivery of municipal services and its annual budget and must include the following The Municipal Finance Management Act (MFMA) no 56 of 2003, defines the Service Delivery Budget Implementation Plan as a detailed plan

(a)Projections of each month of

12 months

- (i)Revenue to be collected, by source and
- (ii)Operational and Capital expenditure, by vote:
- (b)Service delivery targets and performance indicators for each quarter

#### 2. PURPOSE

The document presents the 2015/2016 Service Delivery and Budget Implementation Plan of the municipality drafted in compliance with the Middle Managers. It enables the Municipal Manager to monitor the performance of Senior Managers; and the community to monitor the requirements of the MFMA. The performance targets set in this document lay basis for the performance contracts of all Departmental Heads and performance of the municipality

# LEGAL REQUIREMENTS CONSIDERED WITH THE DEVELOPMENT/DESIGN OF THE SDBIP

the SDBIP Senior Managers and any other categories of officials as may be prescribed, should be made public no later than 14 days after the approval of SDBIP's must be made public no later than 14 days after its approval by Council and that the Performance agreements of the Municipal Manager, draft SDBIP and Performance Agreements for the Municipal Manager and all Senior Managers to the Mayor. Sec 53 3(b) also states that the budget. Section 69(3) of the MFMA states that the Accounting Officer must no later than 14 Days after the approval of the Budget submit the Section 53 1(c) (ii) of the MFMA states that the Mayor must ensure that the municipality's SDBIP is approved within 28 days after approval of the

#### 4. REPORTING ON SDBIP

then allow the Municipality to monitor the implementation of service delivery programs and initiatives across the Molemole municipal jurisdiction. preparing and presenting these reports. The SDBIP provides an excellent basis for generating the reports for which MFMA requires. The reports administration. Various reporting requirements are outlined in the MFMA. Both the Mayor and the Accounting Officer have clear roles to play in This section covers reporting on the SDBIP as a way of linking the SDBIP with the oversight and monitoring operations of the Municipal

### I.1. QUARTERLY REPORTING

affairs of the municipality within 30 days of the end of each quarter. The quarterly performance projections captured in the SDBIP form the basis Section 52 (d) of the MFMA compels the mayor to submit a report to the council on the implementation of the budget and the financial state of for the mayor's quarterly report

### 4.2. MID-YEAR REPORTING

year to assess the performance of the municipality during the first half of the year taking into account: Section 72 (1) (a) of the MFMA outlines the requirements for mid-year reporting. The accounting officer is required by the 25th January of each

(i) the monthly statements referred to in section 71 of the first half of the year

- indicators set in the service delivery and budget implementation plan; (ii) the municipalities service delivery performance during the first half of the financial year, and the service delivery targets and performance
- (iii) The past year's annual report, and progress on resolving problems identified in the annual report; and
- 88 from any such entities (iv) The performance of every municipal entity under the sole or shared control of the municipality, taking into account reports in terms of section

to the community expenditure amounts are materially different from the projections contained in the budget or the SDBIP. The SDBIP is also a living document and may be modified based on the mid-year performance review. Thus the SDBIP remains a kind of contract that holds the Municipality accountable Based on the outcomes of the mid-year budget and performance assessment report, an adjustments budget may be tabled if actual revenue or

### 1.3. ANNUAL REPORTING

(a) The municipality's, and any service provider's, performance during that financial year, also in comparison with targets of and with performance Section 46 (1) of Municipal Systems Act stipulates that a municipality must prepare for each financial year a performance report reflecting

- (b) The development and service delivery priorities and the performance targets set by the municipality for the following financial year; and in the previous financial year
- (c) Measures that were or are to be taken to improve performance

Sec 46 (2) further states that an annual performance report must form part of the municipality's annual report in terms of Chapter 12 of the

# The Financial Performance Report for the First Quarter of the Financial Year 2018/2019

#### REVENUE

| DESCRIPTION                             | ANNUAL     | 3 MONTHS<br>BUDGET | 3 MONTHS<br>ACTUAL | %   | VARIA | YEAR TO<br>DATE<br>MOVEMENT | REASONS FOR<br>VARIANCE |
|---|------------|--------------------|--------------------|-----|-------|-----------------------------|-------------------------|
| Revenue By<br>Source                    | Z          | ZJ                 | Z                  | %   | %     | Z)                          |                         |
| Property Rates                          | 14,480,287 | 3,620,072          | 3,799,060          | 105 | -51   | 3,799,060                   |                         |
| Service Charges-<br>Electricity Revenue | 8,702,375  | 2,175,594          | 2,135,339          | 98  | 2     | 2,135,339                   | None                    |
| Service Charges-<br>Refuse Revenue      | 2,166,986  | 541,747            | 465,996            | 86  | 14    | 465,996                     |                         |
| Rental of facilities and equipment      | 268,878    | 67,220             | 54,927             | 82  | 18    | 54,927                      |                         |
| Interest earned-<br>external investment | 2,000,000  | 500,000            | 207,684            | 42  | 58    | 207,684                     |                         |
| Interest earned-<br>outstanding debtors | 1,404,472  | 351,118            | 234,661            | 67  | 33    | 234,661                     |                         |
| Fines                                   | 1,136,369  | 284,092            | 31,117             | 1   | 89    | 31,117                      |                         |
| Licences and permits                    | 6,690,818  | 1,672,704          | 1,634,317          | 98  | 2     | 1,634,317                   | None                    |

|                                   | 64,945,241 | -12 | 112 | 64,945,241 | 58,191,511 | 232,766,045 | (including Capital transferred) |
|-----------------------------------|------------|-----|-----|------------|------------|-------------|---------------------------------|
|                                   |            |     |     |            |            |             | Total Revenue                   |
|                                   | 44,356     | 99  | _   | 44,356     | 6,846,959  | 27,387,835  | Other revenue                   |
| An amount of From equitable share | 55,813,000 | -34 | 134 | 55,813,000 | 41,545,245 | 166,180,979 | Transfers and subsidies         |
|                                   | 524,783    | 1   | 89  | 524,783    | 586,762    | 2,347,046   | Agency services                 |

From 01 July To 30 September 2018 Amounts To R58,191,511.00(112%) Compared To The Proportional Percentage Of 100%. The Three Months' Budget For The 1st Quarter Of 2018/19 Financial Year Amounts To R64,945,241.00 And The Actual Revenue Collected

### **OPERATING EXPENDITURE**

| DESCRIPTION                     | ANNUAL      | 3 MONTHS<br>BUDGET | 3 MONTHS<br>ACTUAL | %<br>EXPEN<br>DITURE | VARIANCE | YEAR TO DATE MOVEMEN | REASONS FOR<br>VARIANCE                 |
|---------------------------------|-------------|--------------------|--------------------|----------------------|----------|----------------------|---|
| Employee related costs          | 84,760,535  | 21,190,134         | 18,181,876         | 86                   | 14       | 18,181,876           | Some vacant and funded posts not filled |
| Remuneration of Councillors     | 12,865,286  | 3,216,322          | 2,973,909          | 92                   | ω        | 2,973,909            | Upper limits not yet implemented        |
| Debt impairment                 | 5,506,700   | 1,376,675          | 1                  | •                    | 100      | 1                    |   |
| Depreciation & asset impairment | 8,148,576   | 2,037,144          | 1                  | ı                    | 100      | ,                    |   |
| Finance charges                 | 1,184,232   | 296,058            | 14,681             | •                    |          |                      |   |
| Bulk purchases                  | 7,800,000   | 1,950,000          | 2,656,131          | 136                  | -36      | 2,656,131            |   |
| Other materials                 | 3,583,659   | 895,915            | 877,868            | 98                   |          | 877.868              |   |
| Contracted services             | 27,981,801  | 6,995,450          | 4,639,318          | 66                   | 34       | 4,639,318            |   |
| Other expenditure               | 30,527,109  | 7,631,777          | 5,953,451          | 78                   | 22       | 5,953,451            |   |
| TOTAL OPERATING EXPENDITURE     | 182,357,898 | 45,589,475         | 35,297,235         | 77                   | 23       | 35,297,235           |   |

to 30 June 2018 Amounts To R35, 297,235.00 (77%) Compared To The Proportional Percentage Of 100%. The Three Months Budget for the 1st Quarter of 2018/19 Financial Year Amounts To R45, 589,475.00. The Actual Expenditure from 01 July

#### CAPITAL EXPENDITURE

| DESCRIPTION BUDGET BUDGET ACTUAL                              | NTHS EXPEND     | E VARIA | DATE<br>MOVEMENT | REASONS FOR VARIANCE |
|---|-----------------|---------|------------------|----------------------|
| ZD ZD   | Х %             | %       |                  |                      |
| Assets from own 17,679,067 4,419,767                          | 89,100 2        | 98      | 89,100           |                      |
| Assets from Grants and subsidies 46,376,457 11,594,114 2,244, | 2,244,909.80 19 | 81      | 2,244,910        |                      |
| TOTAL CAPITAL 64,055,524 16,013,881 2,334,010 15              |                 | 85      | 2,334,010        |                      |

2018 amounts R2, 244,909.80(19%) against the three months' budget of R11, 594,114.00. months' budget of R4, 419,767.00. Payments In Respect Of Capital Projects funded by Grants and Subsidies from 01 July to 30 September Payments In Respect Of Capital Projects Funded Internally from 01 July to 30 September 2018 amounts R89, 100.00 (2%) against the three

013,881.00. The Total Capital Expenditure from 01 July to 30 September 2018 Amounts R2, 334,010.00 (15%) Against The Three Months' Budget of R16,

#### DEBTORS

## Comprehensive analysis of services debtors

The Net outstanding Service Debtors as at 30 September 2018 amounts to 92,097,045.00 and is made up as follows:

| 120+ Days     | 90 Days       | 60 Days      | 30 Days      | Current Debt |
|---------------|---------------|--------------|--------------|--------------|
| 70,516,220.00 | 17,546,220.00 | 1,891,572.00 | 2,143,033.00 | Amount       |

| Total         | Less: Credit Amounts | Sub Total     | Plus Journals |
|---------------|----------------------|---------------|---------------|
| 92,097,045.00 | 0                    | 92,097,045.00 | 0             |

# The outstanding amount of R92,097, 045. 00 is divided as follows:

| Total         | Other         | Households    | Commercial   | Organs of State | Category |
|---------------|---------------|---------------|--------------|-----------------|----------|
| 92,097,045.00 | 34,237,808.00 | 14,857,187.00 | 5,649,176.00 | 37,352,874.00   | Amount   |

# DEPARTMENT: LOCAL ECONOMIC DEVELOPMENT AND PLANNING

| Key P                   | erformance /                               | Key Performance Area(KPA) 1: | Spatial Kationale  | ē  |  |                                   |                              |                                 |                  |                                    |                           |
|-------------------------|--|------------------------------|--|--|--|-----------------------------------|------------------------------|---------------------------------|------------------|------------------------------------|---------------------------|
| Outcomes 9:             | mes 9:                                     |                              | Responsive, Accountable, Effective and Efficient Local Government System   | countable,Eff  | ective and Effic   | ient Local Gov                    | ernment Syste                | 3                               |                  |                                    |                           |
| Outputs :               | <b></b>                                    |                              | Implem     Improv     Implem     Actions   | nent a differer<br>ing access to<br>nentation of the<br>s supportive o | Implement a differentiated approached to municipal filmproving access to basic services Implementation of the community works programme Actions supportive of the human settlement outcome | hed to municip<br>vorks programi  | al financing, pl<br>me<br>me | financing, planning and support | upport           |                                    |                           |
| Key Organ<br>Objectives | Key Organisational Strategic<br>Objectives | Il Strategic                 | To enhance conditions for economic growth and job creation To manage and coordinate spatial planning within the municipality | nditions for ec  | conomic growtl<br>patial planning  | n and job creat<br>within the mur | ion<br>nicipality            |                                 |                  |                                    |                           |
| Proje                   | Proje Priority I                           | Key performance              | Project  | Baseline   | 2018/19<br>Annual  | Quarterly 1 target                | Actual<br>Achieveme          | Reason                          | Progress(<br>%to | Means of verificatio               | Budget<br>Expenditure     |
|                         | P  |                              |  |  |  | DIANNINO                          | nts                          | deviation                       | raigery          | HS(FOL)                            |                           |
| 1                       | Chatial                                    | Number of                    | Spatial  | 9x   | 4x Spatial   | 1x workshop                       | 1×                           | none                            | 100%             | Agenda,                            | Budget                    |
|                         | Planning                                   | workshop                     | planning awareness   | workshop   | awareness<br>workshop<br>conducted   | conducted                         | workshop<br>conducted        |                                 |                  | Attendance<br>Register,<br>Minutes | R60 000.00<br>Expenditure |
| 2                       | Spatial                                    | Number of settlements        | Demarcation of sites   | New<br>Indicator   | 1 settlement demarcated  | Specification s and               | Draft<br>Specification       | Advertisem ent not              | 50%              | Draft<br>Specificati               | Budget<br>R400 000        |
|                         | i  | demarcated                   |  |  |  | advertiseme<br>nt                 | done.                        | done.                           |                  | ons                                | Expenditure-<br>Nil       |
| ω                       | Spatial<br>Planning                        | Percentage of building plans | Processing of building plans   | 100%<br>processing<br>of received                                      | 100%<br>processing<br>of received  | 100% processing of received       | 100%(7 out of 7) of building | none                            | 100%             | Building<br>Plan<br>Register       | Opex                      |
|                         |  | processed                    |  | building   | building   | building                          | plans                        |                                 |                  |                                    |                           |
|                         |  |                              |  | planto   | Ciciro   |                                   | processed                    |                                 |                  |                                    |                           |
| 4                       | Spatial                                    | Percentage of                | Processing of  | 100%<br>Processing   | 100%<br>Processing   | 100%<br>Processing                | 100%(1 out of 1)of land      | none                            | 100%             | Land Use application               | Opex                      |
|                         | - Idilliliy                                | applications                 | use application  | of received  | of received  | of received                       | use                          |                                 |                  | Register                           |                           |
|                         |  | processed                    |  | land use   | land use   | land use                          | applications                 |                                 |                  | 8                                  |                           |
|                         |  |                              |  | application  | applications   | applications                      | processed                    |                                 |                  | 5                                  |                           |
|                         |  |                              |  |  |  |                                   |                              |                                 |                  |                                    |                           |

| Key Pe         | erformance .         | Key Performance Area(KPA) 3:            |                            | LOCAL ECC                 | LOCAL ECONOMIC DEVELOPMENT    | OPMENT   |  |                            |                             |  |                        |
|----------------|----------------------|---|----------------------------|---------------------------|-------------------------------|--|--|----------------------------|-----------------------------|--|------------------------|
| Outcomes 9:    | mes 9:               |   |                            | Responsive                | , Accountable,                | Responsive, Accountable, Effective and Efficient Local Government System   | fficient Local C                             | overnment S                | ystem                       |  |                        |
| Outputs :      | <b>ts</b> :          |   |                            | • Imp                     | lementation of ions supportiv | Implementation of the community works programme<br>Actions supportive of the human settlement outcome  | works program                                | nme                        |                             |  |                        |
| Key Or         | ganisationa          | Key Organisational Strategic Objectives | ď                          | To enhance                | conditions for                | To enhance conditions for economic growth and job creation   | vth and job crea                             | ation                      |                             |  |                        |
| Strateg        | Strategic Objectives | es                                      |                            | To create a manufactur    | conductive enving and SMME    | To create a conductive environment and ensure support to key economic sectors (Agriculture, tourism, manufacturing and SMME'S) within the municipality | nsure support<br>unicipality                 | to key econo               | mic sectors (               | Agriculture, to                        | ourism,                |
| Proje<br>ct No | Priority<br>Areas(ID | Key performance indicator               | Project<br>Name            | Baseline                  | 2018/19<br>Annual<br>Target   | Quarterly 1 target   | Actual<br>Achieveme<br>nts                   | Reason<br>for<br>deviation | Progress(<br>%to<br>target) | Means of verifications(POE)            | Budget<br>Expenditure  |
|                |                      |   |                            |                           | SPATIAL                       | PLANNING   |  |                            |                             |  |                        |
| 5.             | Spatial              | No of sites pegged                      | Pegged of                  | 180 sites                 | 250 sites to                  |  | advertiseme                                  | Insufficient               | 100%                        | Advertisem<br>ent and                  | Budget<br>R200 000     |
|                | Planning             |   | sites                      | pegged                    | be pegged                     | appointment of service   | appointment<br>done for 150                  | However<br>COGHSTA         |                             | Appointme                              | Expenditure-<br>Nil    |
|                |                      |   |                            |                           |                               | provider   | sites  | has been<br>requested      |                             | letter/Purc                            |                        |
|                |                      |   |                            |                           |                               |  |  | to peg the                 |                             | Order/                                 |                        |
|                |                      |   |                            |                           |                               |  |  | remainder of the           |                             | COGHSTA                                |                        |
|                |                      |   |                            | L(                        | CAL ECONON                    | LOCAL ECONOMIC DEVELOPMENT   | ENT  |                            |                             |  |                        |
| 6.             | LED                  | Number of LED                           | LED                        | 4x LED                    | 4x LED                        | 1x LED   | 1x LED                                       | None                       | 100%                        | Invites,                               | Budget                 |
|                |                      | stakeholder<br>engagement held          | Stakeholder<br>engagements | forum<br>meetings<br>held | forum<br>meetings<br>held     | forum<br>meeting held  | forum held<br>on the 27<br>September<br>2018 |                            |                             | attendance registers, agendas, minutes | Expenditure-           |
| 7.             | LED                  | Number of                               | Investor                   | 1x investor               | 1x investor                   | Developmen   | Bid  | None                       | 100%                        | Bid                                    | Budget<br>R 300 000 00 |
|                |                      | conference held                         | COLLIGITOR                 | held                      | held                          | specification  | developed                                    |                            |                             | ons report,                            | Expenditure            |
|                |                      |   |                            |                           |                               | advertiseme  | approved.                                    |                            |                             | 2                                      |                        |
|                |                      |   |                            |                           |                               | nt for the   | and bid has                                  |                            |                             |  |                        |
|                |                      |   |                            |                           |                               | project  | been<br>advertised                           |                            |                             |  |                        |
| 0.0            | E                    | Number of career                        | Molemole                   | 1x Career                 | 1x Career                     | Review of  | Concept                                      | None                       | 100%                        | Reviewed                               | Budget                 |
| į,             |                      | EXPO held                               | career Expo                | Expo held                 | Expo to be                    | career Expo  | document                                     |                            |                             | concept                                | K 180 000.00           |
|                |                      |   |                            |                           | held                          | concept  | reviewed,                                    |                            |                             | and                                    | expenditure            |
|                |                      |   |                            |                           |                               |  |  |                            |                             |  |                        |

| 10.   | ю   | Proje<br>ct No                                       | Key O  | Outputs :  | Outcomes 9:  | Key Pe                       |  |
|---|---|--|--|--|--|------------------------------|--|
| LED   | LED   | Priority<br>Areas (ID<br>P)                          | Key Organisational Strategic Objectives  | k:   | nes 9:   | rformance.                   |  |
| Number of SMME's capacitated  | Number of agriculture graduates capacitated   | Key performance indicator                            | Key Organisational Strategic Objectives<br>Strategic Objectives  |  |  | Key Performance Area(KPA) 3: |  |
| Capacity<br>building of<br>SMME's   | Youth in agriculture programme  | Project<br>Name                                      | es   |  |  |                              |  |
| 20<br>SMME's<br>capacitate<br>d   | 6x Agriculture graduates appointed and capacitate d                                   | Baseline   | To enhance To create a (agriculture  | • Imp  | Responsive   | LOCAL ECC                    |  |
| 20 SMME's to be capacitated   | 6x graduates capacitated in agriculture programmes                                    | 2018/19 Annual Target CAL ECONON                     | conditions for<br>conductive env<br>tourism,manul  | lementation of<br>ions supportive  | ,Accountable,E   | LOCAL ECONOMIC DEVELOPMENT   |  |
| Review concept document for the project, consultation with stakeholders           | Capacity building of 6 agriculture graduates  | 2018/19 Quarterly 1 Act Annual target Act Target nts | economic grov<br>vironment and of<br>facturing and S   | the community<br>e of the human  | ffective and Ef  | OPMENT                       | and dialogue, consultation with stakeholders                   |
| Concept document reviewed, and stakeholders have been consulted through LED forum | 6x graduates have been capacitated at two farms: Elimak & MapFresh Produce Enterprise | Actual<br>Achieveme<br>nts                           | To enhance conditions for economic growth and job creation  To create a conductive environment and ensure support to key economic sectors  (agriculture,tourism,manufacturing and SMME'S)within the municipality | Implementation of the community works programme Actions supportive of the human settlement outcome | Responsive, Accountable, Effective and Efficient Local Government System |                              | stakeholders<br>have been<br>consulted<br>through LED<br>forum |
| None  | None  | Reason<br>for<br>deviation                           | ation<br>to key econd<br>he municipa   | nme  | overnment S  |                              |  |
| 100%  | 100%  | Progress(<br>%to<br>target)                          | omic sectors<br>lity   |  | ystem  |                              |  |
| Reviewed concept document, and consultatio n attendance register                  | Capacity building report  | Means of verifications(POE)                          |  |  |  |                              | consultatio<br>n<br>attendance<br>register                     |
| Budget<br>R180 000.00<br>Expenditure<br>Nil                                       | Budget<br>R 480 000.00<br>Expenditure   | Budget<br>Expenditure                                |  |  |  |                              |  |

| Key Perform Outcome 9: Outputs:  | Key Or   | Strateg  | Proje<br>ct No   |                              | .1  | 12.  | 13.   |
|--|--|--|--|------------------------------|---|--|---|
| rformance ,<br>ne 9:   | ganisationa  | Strategic Objectives                                     | Priority<br>Areas(ID<br>P)   |                              | IDP   | IDP  | IDP   |
| Key Performance Area (KPA) 6: Outcome 9: Outputs:  | Key Organisational Strategic Objectives  | es   | Key performance indicator  |                              | Number of IDP/Budget reviewed                               | Number of IDP representative forums held   | Number of strategic planning sessions coordinated   |
|  | es   |  | Project<br>Name  |                              | Development<br>and review of<br>IDP/Budget                  | IDP representative forums  | Strategic planning sessions   |
| GOOD GOV Responsive Implement a  | Provide an   | To ensure that accountability                            | Baseline   | IN                           | One reviewed adopted 2017/18 IDP/Budge                      | Functional<br>2017/2018<br>IDP<br>representat<br>ive forum   | 3x<br>strategic<br>planning<br>sessions<br>held   |
| Accountable, I differentiated  | accountable ar   | To ensure that good governance and pu                    | 2018/19<br>Annual<br>Target  | RGRATED DE                   | Adopted and printed credible 2019/2020                      | 3x IDP repetitive forum meetings coordinated   | 3x strategic planning to be held  |
| GOOD GOVERNANCE AND PUBLIC PARTICIPATION<br>Responsive,Accountable,Effective and Efficient Loca<br>Implement a differentiated approach to municipal fin  | d transparent  | To ensure that good governance and public accountability | Quarterly 1<br>target  | INTERGRATED DEVELOPMENT PLAN | Approved of IDP/Budget process plan by 31 August 2018       | Establishme nt of 2018/2019 IDP representative forum meeting   | Strategic planning session on the implementati on of 2018/2019 IDP/Budget priorities      |
| GOOD GOVERNANCE AND PUBLIC PARTICIPATION  Responsive, Accountable, Effective and Efficient Local Government System  Implement a differentiated approach to municipal financing, planning and support | Provide an accountable and transparent municipal through sustained public participation, coordination of | lic participation  | Baseline 2018/19 Quarterly 1 Actual Reason Progress Annual target Achieveme for %to Target nts deviation target) | LAN                          | IDP/Budget<br>Process<br>Plan<br>approved in<br>August 2018 | Invitation to the IDP Representati ve Forum issued.  | Strategic planning session on the implementati on of 2018/19 IDP Budget held in September |
| overnment Sy<br>ing, planning  | ugh sustained  | n is sustained   | Reason<br>for<br>deviation   |                              | None  | 1st 2018/19<br>IDP<br>Represent<br>ative<br>Forum<br>scheduled<br>for 31<br>October<br>2018 as<br>per IDP<br>Process<br>Plan | None  |
| stem<br>and support  | public partic  | and enhance  | Progress(<br>%to<br>target)  |                              | 100%  | 25%  | 100%  |
|  | ipation, coord   | participation is sustained and enhances transparency and | Means of verificatio n(POE)  |                              | Process<br>Plan,<br>Council<br>Resolution                   | Invitation   | Attendance<br>Register<br>and<br>Minutes of<br>Extended<br>Manageme<br>nt Meeting         |
|  | lination of  | cy and   | Budget<br>Expenditure  |                              | Budget<br>R<br>290.527.00<br>Expenditure<br>Nii             | Budget<br>R100.000.00<br>Expenditure<br>Nil  | Budget R<br>210 000<br>Expenditure<br>Nil   |

| <b>Key Performa</b>  | Key Performance Area (KPA) 6:           |               | GOOD GOV                      | ERNANCE AND  | GOOD GOVERNANCE AND PUBLIC PARTICIPATION                 | CIPATION   | 5               |                  |  |                       |
|----------------------|---|---------------|-------------------------------|--|--|--|-----------------|------------------|--|-----------------------|
| Outcome 9:           |   |               | Responsive                    | ,Accountable,E   | ffective and Ef  | Responsive, Accountable, Effective and Efficient Local Government System   | overnment Sy    | stem             |  |                       |
| Outputs:             |   |               | Implement a                   | differentiated   | approach to m  | Implement a differentiated approach to municipal financing, planning and support   | ng, planning    | and support      |  |                       |
| Key Organisa         | Key Organisational Strategic Objectives | ves           | Provide an a                  | Provide an accountable and transparen<br>administration and council committees | d transparent r  | Provide an accountable and transparent municipal through sustained public participation, coordination of administration and council committees | gh sustained    | public partici   | pation, coord  | ination of            |
| Strategic Objectives | ectives                                 |               | To ensure that accountability | hat good gover<br>ity  | To ensure that good governance and public accountability | lic participation  | is sustained    | and enhance      | participation is sustained and enhances transparency and | y and                 |
|                      |   |               | To ensure t                   | hat institutiona   | arrangements   | To ensure that institutional arrangements are transparent, efficient and effective   | t, efficient an | deffective       |  |                       |
| Proje Priority       | ty Key performance                      | Project       | Baseline                      | 2018/19<br>Annual  | Quarterly 1 Target                                       | Actual<br>Achievement  | Reason          | Progress(<br>%to | Means of verificatio                                     | Budget<br>Expenditure |
|                      |   |               |                               | Target   |  | S  | deviation       | target)          | n(POE)   |                       |
|                      |   |               | INT                           | ERGRATED DE  | INTERGRATED DEVELOPMENT PLAN                             | LAN  |                 |                  |  |                       |
| 14 IDP               | Number of                               | Printed IDP   | 200                           | Printing of  | Printing of  | 200 2018/19  | None            | 100%             | Printed  | Budget                |
|                      | approved IDP                            | documents     | 2017/2018                     | 200  | 200  | IDP  |                 |                  | IDP  | 200 000.00            |
|                      | documents printed                       | _             | IDP                           | 2018/2019  | 2018/2019  | documents  |                 |                  | documents  | Expenditure           |
|                      |   |               | printed                       | documents  | documents  |  |                 |                  |  |                       |
| 15. External         | nal Percentage of                       | Audit action  | New                           | 100% of  | No target set  | No target  | None            | N/A              | N/A  | Opex                  |
| -                    |   | plan          | Indicator                     | Auditor  | for the  |  |                 |                  |  |                       |
|                      | 2 900                                   |               |                               | General  | quarter  |  |                 |                  |  |                       |
|                      |   |               |                               | queries  |  |  |                 |                  |  |                       |
| 16. Internal         | al Percentage of                        | Audit action  | New                           | 100% of  | 25% of   | No queries   | None            | NA               | Updated  | Opex                  |
|                      | - Coult                                 | plan          | indicator                     | internal audit   | internal audit   | raised in the  |                 |                  | audit  |                       |
|                      | queries addressed                       | 0.            |                               | queries  | queries  | first quarter  |                 |                  | action plan  |                       |
|                      |   |               |                               | addressed  | addressed  |  |                 |                  |  |                       |
| 17. Risk             | Percentage of                           | Risk register | % of risks                    | 100% of  | 100% of the  | 100% of the  | None            | 100%             | Strategic  | Opex                  |
| Manage               | ge risks resolved                       |               | resolved                      | risks  | risks  | risks  |                 |                  | risk   |                       |
| ment                 |   |               | within the                    | resolved   | resolved with  | resolved with  |                 |                  | register   |                       |
|                      | as specified in the                     |               | timeframe                     | within the   | the  | the  |                 |                  |  |                       |
|                      | risk register                           |               | as                            | timeframe as   | timeframe as   | timeframe as   |                 |                  |  |                       |
|                      |   |               | specified in                  | specified in   | specified in   | specified in   |                 |                  |  |                       |
|                      |   |               | the register                  | the register   | the register   | the register   |                 |                  |  |                       |
| 18. Council          | cil Percentage of                       | Implementatio | New                           | 100%of   | 100% of  | 0%(0 of 2) of  |                 | 0%               | Resolution   | Opex                  |
|                      |   |               | indicator                     | council  | council  | council  |                 |                  | s and  |                       |
|                      | implemented                             |               |                               | resolution   | resolutions  | resolutions  |                 |                  | actions  |                       |
|                      |   |               |                               | implemented  | implemented  | implemented  |                 |                  | (letters/me  |                       |
|                      |   |               |                               |  |  |  |                 |                  | etings)  |                       |
|                      |   |               |                               |  |  |  |                 |                  | Bushing  |                       |

| _           | _           | _           | _               | 7/30          |
|-------------|-------------|-------------|-----------------|---------------|
|             |             |             |                 | 19.           |
|             |             | е           | committe        | Audit         |
|             | implemented | resolutions | Audit committee | Percentage of |
|             | resolutions | committee   | n Audit         | Implementatio |
|             |             |             | indicator       | New           |
|             | implemented | committee   | Audit           | 100% of       |
| implemented | resolutions | committee   | Audit           | 100%of        |
|             |             | taken       | resolution      | No AC         |
|             |             |             | 36              | None          |
|             |             |             |                 | NA            |
|             |             |             |                 | NA            |
|             |             |             |                 |               |

## DEPARTMENT: TECHNICAL SERVICES

| Kev F    | Key Performance Area (KPA) 2: | ea (KPA) 2:                             |            | BASIC SERVICE DELIVERY | CE DELIVERY            |  |                     |  |               |                   |                          |
|----------|-------------------------------|---|------------|------------------------|------------------------|--|---------------------|--|---------------|-------------------|--------------------------|
| Outco    | Outcome 9:                    |   |            | Respective, A          | ccountable ,Effe       | Respective, Accountable ,Effective and Local Govern  | vernment System     |  |               |                   |                          |
| Outputs: | ıts:                          |   |            | Implement a            | diffentiated appro     | Implement a diffentiated approach to municipal financinhg, planning and support  | inancinhg, plannin  | g and support  |               |                   |                          |
| Key C    | rganizational s               | Key Organizational Strategic Objectives | tives      | • To pr                | ovide sustainabl       | To provide sustainable basic services and infrastructure development<br>To improve /upgrade conditions of municipal roads and storm water in | nd infrastructure d | frastructure development<br>I roads and storm water infrastructure and maintenance | structure and | maintenance       |                          |
| Strate   | Strategic Objectives          |   |            | To provide su          | stainable basic s      | To provide sustainable basic services and infrastructure development   | tructure developm   | ent  |               |                   |                          |
| Proj     | Priority                      | Кеу                                     | Project    | Baseline               | 2018/19                | Quarterly 1  | Actual              | Reason for   | Progress(     | Means of          | Budget                   |
| No       | Areas(IDP)                    | e indicator                             | Name       |                        | Target                 | rarget   | Acilieveilleille    | deviation  | target)       | (POE)             |                          |
|          |                               |   |            |                        | ROADS AND ST           | ROADS AND STORM WATER INFRUSTRUCTURE   | USTRUCTURE          |  |               |                   |                          |
| 20       | Roads and                     | Number of                               | Mohodi to  | 3.5 km                 | Constriction of        | Preparation of   | Specifications      | None   | 100%          | Approved          | Budget R 5705            |
|          | storm water                   | road KM's                               | Maponto    | gravel to tar          | 0.4 km tar             | specifications   | approved,           |  |               | specifications    | 035.00                   |
|          | infrastructure                | upgraded                                | Gravel to  | road                   | road                   | advertisement  | tender              |  |               | , tender advert   | Expenditure R            |
|          |                               | 9                                       | Tar        | constructed            |                        | and appointment  | advertised and      |  |               | and               | 0.00                     |
|          |                               |   |            |                        |                        | of the   | consultant          |  |               | appointment       |                          |
|          |                               |   |            |                        |                        | consultants  | appointed           |  |               | letter            |                          |
| 21.      | Roads and                     | Number of                               | Ramokgop   | 8.5 km                 | Construction           | Appointment of   | Contractor          | None   | 100%          | Appointment       | Dunger 745               |
|          | storm water                   | Km tarred                               | ha to      | gravel to tar          | of 2.5 km road         | constructor, and   | appointed, and      |  |               | Letter, and site  | K12 208 / 13             |
|          | infrastructure                | road                                    | Eisleben   | road                   |                        | site   | site established    |  |               | nandover          | Expenditure              |
|          |                               | constructed                             | gravel to  | constructed            |                        | establishment  |                     |  |               | IIIIIutes         | 1000000                  |
| 22.      | Roads and                     | Approved                                | Capricorn  | New                    | Designs of             | Preliminary  | Preliminary         | None   | 100%          | Preliminary       | Budget R 1               |
|          | storm water                   | design report                           | park       | indicator              | 5km internal           | Design Report  | Design Report       |  |               | Design Report     | 965 552.00               |
|          | infrastructure                | for Capricorn                           | internal   |                        | streets                |  | submitted.          |  |               |                   | 1 920 140.63             |
| 23.      | Roads and                     | Number of                               | Matipane   | 9.5 km                 | Constructions          | Approval of  | Specifications      | Disputes   | 8%            | Approved          | Budget R                 |
|          | storm water                   | road km                                 | to         | gravel to tar          | of 1.5 km tar          | designs, and   | approved ,          | over   |               | specifications    | / 88/ /11.00             |
|          | infrastructure                | upgraded                                | Madikana   | road                   | road                   | sites  | tender              | appointment  |               | Alla lellael      | Experiorine              |
|          |                               |   | gravel to  | constructed            |                        | establishment  | advertised          | s of service   |               | advert            | X 0.00                   |
|          |                               |   | tar        |                        |                        |  |                     | the project  |               |                   |                          |
| 24.      | Roads and                     | Number of                               | Nthabiseng | Approved               | Construction of 1.5 km | Advertisement  | Advertised and      | None   | 100%          | Tender Advert and | Budget R 9<br>000 000.00 |
|          | infrastructure                | ingraded                                | streets    | acaigii icpoit         | internal streets       | of contractor  | appointed           |  |               | appointment       | Expenditure              |
|          | Intrastructure                | upgraded                                | phase 1    |                        | Illicinal succes       | of confidence  | 200                 |  |               | letter            | R 244 324.80             |
|          |                               |   |            |                        |                        |  |                     |  |               |                   |                          |
|          |                               |   |            |                        |                        |  |                     |  |               |                   |                          |
|          |                               |   |            |                        |                        |  |                     |  |               |                   |                          |

| 28.                                      | 27.   |                            | 26.  | 25.  |                 | Proj<br>ect<br>No                | Strate   | Key (   | Outputs:  | Outco  | Key F                         |
|--|---|----------------------------|--|--|-----------------|----------------------------------|--|---|---|--|-------------------------------|
| AG Action<br>Plan                        | Electricity<br>Network  |                            | Sports facilities  | Roads and storm water infrastructure                                 |                 | Priority<br>Areas(IDP)           | Strategic Objectives   | Key Organizational Strategic Objectives   | uts:  | Outcome 9:   | Key Performance Area (KPA) 2: |
| Percentage of audit queries addressed    | Number of<br>Electricity<br>meters<br>replaced<br>&installed                    |                            | Construction of sports complex completed   | Number of roads and storm water infrastructure bladed                |                 | Key<br>performanc<br>e indicator |  | Strategic Objec   |   |  | ea (KPA) 2:                   |
| Audit<br>action plan                     | Upgrading of Electricity network  |                            | Mohodi<br>sports<br>complex<br>phase 3   | Blading of<br>gravel<br>roads  |                 | Project<br>Name                  |  | tives   |   |  |                               |
| New<br>indicator                         | 480 of<br>Electricity<br>meters<br>replaced &<br>installed                      |                            | Completed phase 1&2 Mohodi sports complex  | 603 km of<br>gravel roads  |                 | Baseline                         | To provide si  | • To p  | Implement a   | Respective, /  | BASIC SERV                    |
| 100% of<br>Auditor<br>general<br>queries | 220 Electricity<br>meters<br>installed &<br>replaced                            | ELE                        | Sports complex constructed - combination courts, surfacing of the athletics track, building of ablution block, erection of steel grand stand and parking facility. | 603 km of<br>gravel roads<br>bladed and<br>storm water<br>maintained |                 | 2018/19<br>Annual<br>Target      | ustainable basic   | rovide sustainab<br>nprove /upgrade   | diffentiated appro  | accountable ,Effe  | BASIC SERVICE DELIVERY        |
| No target                                | Preparation of specification, advertisement and appointment of service provider | <b>ELECTRICITY NETWORK</b> | Construction of combination courts, surfacing of the athletics track   | 153km of gravel roads to be bladed and storm water maintained        | SPORTS FACILITY | Quarterly 1<br>target            | To provide sustainable basic services and infrastructure development | To provide sustainable basic services and intrastructure development To improve /upgrade conditions of municipal roads and storm water infrastructure and maintenance | Implement a diffentiated approach to municipal financinhg, planning and support | Respective, Accountable, Effective and Local Government System |                               |
| No target                                | Preparation of specification.   | <b>DRK</b>                 | combination<br>courts<br>constructed and<br>athletics track<br>surfaced  | 89.3km of gravel roads to be bladed and storm water maintained       |                 | Achievements                     | structure developm   | icipal roads and storm water in   | financinhg, plannin   | overnment System   |                               |
| None                                     | None  |                            | None   | Mechanical<br>Breakdowns   |                 | deviation                        | ent  | orm water infr  | g and support   |  |                               |
| 3  | 33%   | 0000                       | 100%   | 58%  |                 | %to<br>target)                   | ,  | astructure and  |   |  |                               |
| 3  | specification.  |                            | Site meeting minutes and Progress Reports  | Monthly<br>progress<br>reports                                       |                 | verifications(<br>POE)           | Manna of   | d maintenance   |   |  |                               |
| 7  | R900,000<br>Expenditure<br>R 0.00   | Didant                     | Budget<br>R8 210 052<br>Expenditure<br>R1 095 490.36   | Opex   | )               | Expenditure                      | Didant   |   |   |  |                               |

| No AC None resolution taken                     | ion taken                         |
|---|-----------------------------------|
|   |                                   |
| No council None resolutions                     |                                   |
| system is at Specification stage.               | System is at Specification stage. |
| metering  |                                   |
| specified in the technology register and latest |                                   |
| S   |                                   |
|   |                                   |
|   |                                   |
|   |                                   |
|   |                                   |
| raised in the first                             | ne first                          |
| None  | None N/A                          |

## **DEPARTMENT: COMMUNITY SERVICES**

| Key Performance Area (KPA) 6: Outcome 9: Outputs: | ce Area (KPA                           | 6:   |   | Responsive,Ac                              | Municipal transformation and Organizational Development Responsive,Accountable,Effectiive and Efficient Local Government System Implement a differentiated approach to municipal financing, planning and support | tiive and Efficien                                       | nd Efficient Local Government to municipal financing, pla | ent System                 | upport                      |                                     |
|---|--|--|---|--|--|--|---|----------------------------|-----------------------------|-------------------------------------|
| Key Strategic Cobjectives                         | Organizational                         | Key Strategic Organizational Objectives and strategic objectives | ategic  | Provide an acc<br>administration           | Provide an accountable and transparent municipal through sustained public participation, coordination of administration and council committees   | nsparent munici<br>mittees                               | pal through sus   | tained public              | c participat                | ion,                                |
| Project No  | Priority<br>Areas(IDP)                 | Key<br>performance<br>indicator                                  | Project<br>Name                                     | Baseline                                   | 2018/19<br>Annual Target   | Quarterly 1 target                                       | Actual<br>Achievement<br>s                                | Reason<br>for<br>deviation | Progres<br>s(%to<br>target) | Means of verifications( POE)        |
|   |  |  |   | SOCIA                                      | SOCIAL SERVICES AND AMENITIES  | DAMENITIES   |   |                            |                             |                                     |
| 33.   | Social<br>Services<br>and              | Developed IWMP   | Compilation integrated waste                        | New indicator                              | Development of IWMP  | Preparation of specification, approval and advertisement | Submitted to specification committee                      | None                       | 25%                         | None                                |
|   |  |  | plan(IWMP)  | 17 O O. III.                               | O of 10v   | Dranaration of   | Cubmitted to  | None                       | 25%                         | None                                |
| 34.   | Social<br>Services<br>and<br>Amenities | Number of Bulk<br>refuse containers<br>supplied                  | Supply of<br>Bulk refuse<br>containers              | 15 x 6m3 Bulk refuse containers            | Supply of 10x<br>6m3 Bulk<br>refuse<br>containers  | specification approval and advertisement                 | specification committee                                   | None                       | 23%                         | Z C                                 |
| 35.   | Social<br>Services<br>and<br>Amenities | Number of<br>Furniture items<br>supplied                         | Supply of<br>Mogwadi<br>Community<br>Hall Furniture | New Indicator                              | 600 x Chairs<br>and 10x tables   | Preparation of specification, approval and advertised    | Awaiting for an appointment of service provider           | None                       | 80%                         | None                                |
|   |  |  |   | _  | TRAFFIC AND LICENSING  | ENSING   |   |                            |                             |                                     |
| 36.   | Traffic and licensing                  | Number of roadblock staged within the required timeframes        | Law<br>enforcement<br>operations                    | 48 roadblocks<br>staged                    | 48 roadblocks<br>staged  | 12 roadblocks<br>staged                                  | 12 roadblocks<br>staged                                   | None                       | 100%                        | Roadblock reports.                  |
| 37.   | Traffic and licensing                  | Percentage of drivers licenses examined                          | Management<br>of drivers<br>licenses                | 100% of<br>drivers<br>licenses<br>examined | 100% of<br>drivers<br>licenses<br>examined   | 100% of<br>drivers'<br>licenses<br>examined.<br>(1152)   | 100% of<br>drivers<br>licenses<br>examined                | None                       | 100%                        | Reconciliation reports. RD reports. |
| Koy Borformance Area (KDA) 6:                     | On Aron (KDA                           | e.   |   | Municipal Tran                             | Municipal Transformation and Organizational Development  | Organizational D   | evolonment  |                            |                             |                                     |

| Outputs:                 |                        |   |  | Implement a di   | Implement a differentiated approach to municipal financing, planning and support   | oach to municip   | Implement a differentiated approach to municipal financing, planning and s | nning and su  | poort                       |                                     | •         |
|--------------------------|------------------------|---|--|--|--|---|--|---|-----------------------------|-------------------------------------|-----------|
| Key Strategic objectives | Organizational         | Key Strategic Organizational Objectives and strategic objectives                    | ategic                                       | Provide an acc<br>administration<br>Ensure admini                    | Provide an accountable and transparent municipal through sustained public participation, coordination of administration and council committees  Ensure administrative support to municipal units through continuous institutional development and innovation | nsparent munici<br>mittees<br>o municipal uni                           | ipal through sus<br>ts through conti                                       | nuous institu   | tional dev                  | elopment and inc                    | nor       |
| Project No               | Priority<br>Areas(IDP) | Key<br>performance<br>indicator   | Project<br>Name                              | Baseline   | 2018/19<br>Annual Target   | Quarterly 1 target  | Actual<br>Achievement<br>s   | Reason<br>for<br>deviation  | Progres<br>s(%to<br>target) | Means of verifications( POE)        | Expenditu |
|                          |                        |   |  |  | TRAFFIC AND LICEN  | ENSING  |  |   |                             |                                     |           |
| 38.                      | Traffic and licensing  | Percentage of learners licenses examined  | Management of learners licenses              | 100%of<br>Learners<br>licenses<br>clients                            | 100%of<br>Learners<br>licenses<br>examined   | 100%of<br>Learners<br>licenses<br>examined                              | 100%of Learners licenses examined  | None  | 100%                        | Reconciliation reports. RD reports. | Opex      |
| 39.                      | Traffic and licensing  | Percentage of vehicles registered   | Management of registration of motor vehicles | 100% Motor<br>vehicles<br>registered                                 | 100% of received applications for vehicle registration processed   | 100%of received applications for vehicle registration processed (175)   | 100% of received applications for vehicle registration processed           | None  | 100%                        | Reconciliation reports. RD reports. | Opex      |
| 40.                      | AG Action<br>plan      | Percentage of audit queries addressed   | Audit Action<br>plan                         | New Indicator  | 100 of Auditor<br>General<br>queries<br>addressed  | No Target   | No target  | No target   | None                        | NA                                  | Opex      |
| 41.                      | Internal<br>Audit      | Percentage of<br>Internal Audit<br>queries<br>addressed                             | Audit Action<br>plan                         | New Indicator  | 100%of<br>Internal<br>General<br>queries<br>addressed  | 25% of internal audit queries addressed                                 | 25% of internal audit queries addressed                                    | No<br>queries<br>raised in<br>the first<br>quarter                      | None                        | Updated audit action plan           | Opex      |
| 42.                      | Risk<br>Manageme<br>nt | Percentage of risks resolved within the timeframe as specified in the risk register | Risk register                                | %of risks resolved within the timeframe as specified in the register | 100% of risk resolved within the timeframe as specified in the register  | 100% of risk resolved within the timeframe as specified in the register | 100% of risk resolved within the timeframe as specified in the register    | 100% of risk resolved within the timeframe as specified in the register | None                        | Strategic risk<br>register          | Cpex      |

| Key Performa  | Key Performance Area (KPA) 6: | 16:   |  | Municipal Tran | Municipal Transformation and Organizational Development  | Organizational D                    | evelopment                         |                            |                             |                              |                       |
|---------------|-------------------------------|---|--|----------------|--|-------------------------------------|------------------------------------|----------------------------|-----------------------------|------------------------------|-----------------------|
| Outcome 9:    |                               |   |  | Responsive, A  | Responsive, Accountable, Effectiive and Efficient Local Government System  | iive and Efficien                   | it Local Governn                   | nent System                |                             |                              |                       |
| Outputs:      |                               |   |  | implement a d  | Implement a differentiated approach to municipal financing, planning and support   | oach to municip                     | al financing, pla                  | inning and si              | upport                      |                              |                       |
| Key Strategic | Organizationa                 | Key Strategic Organizational Objectives and strategic | ategic                                       | Provide an acc | Provide an accountable and transparent municipal through sustained public participation, coordination of administration and council committees | nsparent munici<br>ommittees        | ipal through sus                   | tained public              | c participati               | on, coordination             |                       |
|               |                               |   |  | Ensure admini  | Ensure administrative support to municipal units through continuous institutional development and inflovation                                  | to municipal uni                    | ts through conti                   | nuous institu              | utional deve                | popment and ini              | Distance              |
| Project No    | Priority<br>Areas(IDP)        | Key<br>performance<br>indicator                       | Project<br>Name                              | Baseline       | 2018/19<br>Annual Target   | Quarterly 1<br>Target               | Actual<br>Achievement<br>s         | Reason<br>for<br>deviation | Progres<br>s(%to<br>target) | Means of verifications( POE) | Budget<br>Expenditure |
| 43.           | Council                       | Percentage of council resolutions implemented         | Implementati<br>on of council<br>resolutions | New indicator  | 100% of council resolutions implemented  | 100%of<br>council<br>implemented    | No council<br>resolutions<br>taken | None                       | N/A                         | N/A                          | Opex                  |
| 44.           | Audit<br>committee            | Percentage of Audit committee resolutions             | Implementati<br>on of Audit<br>committee     | New indicator  | 100% of Audit<br>committee<br>resolutions  | 100% of Audit committee resolutions | No AC<br>resolution<br>taken       | None                       | N/A                         | N/A                          | Opex                  |
|               |                               | implemented   | resolutions                                  |                | implemented  | implemented                         |                                    |                            |                             |                              |                       |

## **DEPARTMENT: CORPORATE SERVICES**

|                         | 46.  | 45.  |                | Project<br>No                       | Key Strate objectives  | Outputs:   | Key Perform   |
|-------------------------|--|--|----------------|-------------------------------------|--|--|---|
|                         | Administrati<br>on   | Administrati<br>on   |                | Priority<br>Areas(IDP)              | ategic Organiz<br>⁄es  |  | Key Performance Area (KPA) 6: Outcome 9:  |
|                         | Number of municipal vehicles procured  | Number of office furniture procured and allocated  |                | Key<br>performance<br>indicator     | Key Strategic Organizational Objectives and strategic objectives   |  | a (KPA) 6:  |
|                         | Procurement of municipal vehicles  | Procurement of office furniture  |                | Project<br>Name                     | and strategic  |  |   |
| NOH                     | 1x municipal bakkie procured   | 37 office furniture items procured   |                | Baseline                            | Provide an ac<br>administratio<br>Ensure admir   | Implement a  | Municipal Tra   |
| HUMAN RESOURCES MANAGEM | Procurement<br>of 2x municipal<br>Sedan  | Procurement of 12 office furniture   | ADMINISTRATION | 2018/19<br>Annual Target            | Provide an accountable and transparent municipal through sustained public participation, coordination of administration and council committees  Ensure administrative support to municipal units through continuous institutional development and innovation | implement a differentiated approach to municipal financing, planning and support | Municipal Transformation and Organizational Development Responsive.Accountable,Effectiive and Efficient Local Government System |
| MANAGEMENT              | Preparation of specification and approval by specification committee, advertisement of project | Preparation of specification and approval by specification committee, advertisement of the project | ATION          | Quarterly 1<br>target               | ansparent muni<br>mmittees<br>to municipal u   | roach to munic   | Organizational<br>tiive and Efficie   |
|                         | Service Provider appointed. Awaiting Delivery of vehicles                                      | Service Provider appointed and furniture items delivered and and allocated                         |                | Actual<br>Achievement<br>s          | cipal through su<br>nits through con   | ipal financing, p  | Development<br>ant Local Govern   |
|                         | None   | None   |                | Reason<br>for<br>deviation          | istained publishment   | lanning and  | ıment Syster  |
|                         | 100%   |  |                | Progres<br>s(%to<br>target)         | tutional dev   | support  | 3   |
|                         | Approved Specification Delivery notes Appointment Letters Invoices                             | Approved Specification, Delivery notes, Appointment Letters, Invoices                              |                | Mean's of<br>verifications(<br>POE) | relopment and in   |  |   |
|                         | Budget R<br>700.000<br>Expenditure   | Expenditure<br>R89,100   |                | Expenditure                         | nnovation  |  |   |

| Key Pe                                    | 48.   | 47.  |                         | Project<br>No                   | Key Strate objectives   | Outputs:   | Outcome 9:  | Key Per   |
|---|---|--|-------------------------|---------------------------------|---|--|---|---|
| Key Performance Area (KPA) 6:             | HRM   | HRM  |                         | Priority<br>Areas(IDP)          | ategic Organi<br>⁄es  |  | e 9:  | Key Performance Area (KPA) 6:                           |
| ea (KPA) 6:                               | Number of Employee training programmes coordinated  | Approved workplace skills plan and Annual Training report(WSP and ATR submitted to LGSETA)                         |                         | Key<br>performance<br>indicator | Key Strategic Organizational Objectives and strategic objectives  |  |   | a (KPA) 6:  |
|   | Training of Employees   | Development<br>of WSP for<br>submitted to<br>LGSETA  |                         | Project<br>Name                 | and strategic   |  |   |   |
| Municipal Tr                              | 06x Training programmes coordinated   | Approved 2017/18 Workplace skills plan   | HUN                     | Baseline                        | Provide an ac<br>administration<br>Ensure admin   | Implement a  | Responsive,   | Municipal Tra   |
| Municipal Transformation and Organization | 4x Employees training programme coordinated   | Development of 01 Workplace skills plan (WSP)and Annual Training report (ATR) submitted to LGSETA by 30 April 2018 | HUMAN RESOURCES MANAGEM | 2018/19<br>Annual Target        | Provide an accountable and transparent madministration and council committees Ensure administrative support to municipa   | Implement a differentiated approach to municipal financing, planning and support | Responsive, Accountable, Effectiive and Efficient Local Government System | Municipal Transformation and Organizational Development |
| d Organizationa                           | 1x Employee training programme coordinated  | No Target  | S MANAGEMENT            | Quarterly 1<br>target           | ipa t m   | proach to munic  | ctiive and Effici   | Organizational  |
| nal Development                           | 04 Training programmes coordinated for employees  | None   |                         | Actual<br>Achievement<br>s      | nits through con  | ipal financing, p  | ent Local Govern  | Development   |
| •   | Additional programm es were also coordinate d to empower officials with the requisite skills needed to do their job | None   |                         | Reason<br>for<br>deviation      | tinuous inst  | lanning and  | ment Syster   |   |
|   | 100%  | 100%   |                         | s(%to target)                   | itutional de  | support  | 3   |   |
|   | Training report, Atttend ance register  | None   |                         | weans or verifications( POE)    | Provide an accountable and transparent municipal through sustained public participation, coordination administration and council committees  Ensure administrative support to municipal units through continuous institutional development and innovation |  |   |   |
|   | Budget<br>R 450,000<br>Expenditure<br>R160, 352.5   | Opex   |                         | Expenditure                     | novation  |  |   |   |

| e 9:<br>::<br>ategic Organiza<br>es                                       | and strategic   | Responsive, A Implement a c Provide an ac administratio Ensure admir                               | Responsive, Accountable, Effectiive and Implement a differentiated approach to Provide an accountable and transparen administration and council committees Ensure administrative support to munic Easeline 2018/19 Quarter | 4 3 2 7 4  | iive and Efficiel bach to munici bach to munici sparent munic mittees o municipal un Quarterly 1 | iive and Efficient Local Govern bach to municipal financing, pl sparent municipal through su mittees o municipal units through con Quarterly 1 Actual | iive and Efficient Local Government System bach to municipal financing, planning and s sparent municipal through sustained publi mittees o municipal units through continuous instit | Responsive,Accountable,Effectiive and Efficient Local Government System Implement a differentiated approach to municipal financing, planning and support Provide an accountable and transparent municipal through sustained public participa administration and council committees  Ensure administrative support to municipal units through continuous institutional develocation and council committees. | Efficient Local Government System municipal financing, planning and support t municipal through sustained public participati sipal units through continuous institutional deve ly 1 Actual Reason Progres |
|---|---|--|--|--|--|---|--|--|---|
| Project Priority Key No Areas(IDP) performance indicator                  | Project<br>Name                                       | Baseline   | 2018/19<br>Annual Target   | Quarterly 1<br>target  | Actual<br>Achievement<br>s   | Reason<br>for<br>deviation  | a s P  | Progres<br>s(%to<br>target)  | rogres Means of verifications( POE)   |
|   |   | MUH  | HUMAN RESOURCES MANAGEM  | MANAGEMENT   |  |   | 100000000  |  |   |
| 49. HRM Number of Councillors training programme coordinated              | Training of Councillors                               | 04x Training programmes coordinated  | 4x Councillors training programme coordinated  | 1x Councillors training coordinated  | 01 training program coordinated for councillors  | The training budget is in a pool of R600 000 to cater for Councillor s and Officials  |  | 100%   | 100% Training report, Attend ance register  |
| 50. HRM Percentage of Bursaries/Loan awarded to officials and Councillors | Internal<br>Bursary/Loans<br>fund                     | 100% of eligible employees and councillors awarded with bursary/Loan in line with available budget | 100% of eligible employees and councillors awarded with bursary/Loan in line with available budget   | 100% of eligible employees and councillors awarded with bursary/Loan in line with available budget | Four (4) employees awarded bursary   | None  |  | 100%   | 100% Bursaries agreements   |
| 51. HRM Number of internship/   | Facilitation of internships and experiential training | 09 Learners enrolled for experiential training programme and 09 appointed as interns               | Facilitate 06 Internships/ Experiential tanning programmes   | No Target  | No Target  | None  |  | None   | None None   |

| Key Per                                   | 54.   |  | 53.  | 52.  |                                | Project<br>No                   | Key Strate objectives   | Outputs:   | Outcome 9:                                   | Key Per   |
|---|---|--|--|--|--------------------------------|---------------------------------|---|--|--|---|
| Key Performance Area (KPA) 6:             | ICT   |  | HRM  | HRM  |                                | Priority<br>Areas(IDP)          | ategic Organi<br>res  |  | 1e 9:  | Key Performance Area (KPA) 6:                           |
| ea (KPA) 6:                               | Number of ICT systems maintained and licenced   |  | Installation of fire detectors and alarm system  | Employment equity report submitted to DOL                    |                                | Key<br>performance<br>indicator | Key Strategic Organizational Objectives and strategic objectives  |  |  | ea (KPA) 6:   |
|   | Maintenance of IT systems and licences  |  | Fire detectors<br>and alarm<br>system  | Employment equity report                                     |                                | Project<br>Name                 | and strategic   |  |  |   |
| Municipal Tra                             | 7x ICT systems maintained and licenced (Microsoft, Symantec and backup exec, Venus, Payday and GIS licenses are in place) | INFORMATIO                               | New<br>indicator   | 1x employment equity report submitted to DOL                 | HUH                            | Baseline                        | Provide an ac administratio Ensure administration   | Implement a  | Responsive,                                  | Municipal Tra   |
| Municipal Transformation and Organization | 9X ICT systems maintained and licenced  | INFORMATION AND COMMUNICATION TECHNOLOGY | Installation of<br>fire detection<br>system at<br>Mogwadi Civic<br>Center                  | 1X Employment equity report submitted to DOL by January 2018 | <b>HUMAN RESOURCES MANAGEM</b> | 2018/19<br>Annual Target        | Provide an accountable and transparent municipal through sustained public participation, coordination of administration and council committees  Ensure administrative support to municipal units through continuous institutional development and innov | Implement a differentiated approach to municipal financing, planning and support | Responsive, Accountable, Effectiive and Effi | Municipal Transformation and Organizational Development |
|   | 2x ICT systems maintained and licenced (Payday and teammate licences)   | NICATION TECH                            | Preparation of specification and approval by specification committee advertisement project | 1X Draft employment equity plan developed                    | <b>S MANAGEMENT</b>            | Quarterly 1<br>target           | it mu   | proach to munic  | ctiive and Efficie                           | Organizational  |
| nal Development                           | 4x ICT system licenses have been renewed.   | NOLOGY                                   | RFQ out for<br>the supply<br>and<br>installation of<br>fire equipment                      | 1x Draft Employment Equity plan developed                    |                                | Actual<br>Achievement<br>s      | nits through con  | ipal financing, p  | cient Local Government System                | Development   |
|   | 2 more<br>ICT<br>system<br>licenses<br>were<br>expired.   |  |  | None   |                                | Reason<br>for<br>deviation      | tinuous inst  | lanning and  | ment Syster                                  |   |
|   | 100%  |  |  | 100%   |                                | s(%to target)                   | itutional de  | support  | 3  |   |
|   | Invoice, order  |  |  | Employment equity plan                                       |                                | Means of verifications( POE)    | units through continuous institutional development and innovation   |  |  |   |
|   | Budget<br>R 2,039,986<br>R 2,039,986<br>R 588,000   |  | Budget<br>R100.000<br>Expenditure  | Opex   |                                | Expenditure                     | nnovation   |  |  |   |

| Outcome 9:               | 9:                     |  |  | Responsive,                             | Responsive, Accountable, Effectiive and   | tiive and Efficie               | Efficient Local Government System | ment Syster                |                             |  |                         |
|--------------------------|------------------------|--|--|---|---|---------------------------------|-----------------------------------|----------------------------|-----------------------------|--|-------------------------|
| Outputs:                 |                        |  |  | implement a                             | Implement a differentiated approach to municipal financing, planning and support    | roach to munic                  | pal financing, p                  | lanning and                | support                     | tion conditionti   | 2                       |
| Key Strate<br>objectives | tegic Organiz          | Key Strategic Organizational Objectives and strategic objectives | and strategic                            | administratio                           | administration and council committees  Ensure administration and council committees |                                 | nits through con                  | tinuous insti              | tutional de                 | inal units through continuous institutional development and innovation | novation                |
| Project<br>No            | Priority<br>Areas(IDP) | Key<br>performance<br>indicator                                  | Project<br>Name                          | Baseline                                | 2018/19<br>Annual Target  | Quarterly 1<br>target           | Actual<br>Achievement<br>s        | Reason<br>for<br>deviation | Progres<br>s(%to<br>target) | Means of verifications( POE)   | Budget<br>Expenditure   |
|                          |                        |  |  |   | COUNCIL SUPPORT   | IPPORT                          |                                   |                            |                             |  |                         |
| 55.                      | ICT                    | Percentage of implementation of DRP                              | Implementation of Disaster recovery plan | File server in place Backup are         | 100% implementation for disaster  | Specification approved. Project | None                              | None                       | 100%                        | Minutes, approved specification,                                       | Budget<br>R 4,5 million |
|                          |                        | of DRP   | recovery plan                            | Backup are done on external hard drives | recovery plan   | advertised.                     |                                   |                            |                             | Attendance<br>register   | Expenditure             |
| 56.                      | Council                | Number of ward committee   | Ward committee                           | 1x ward committee                       | Coordinate 2x<br>Ward   | Coordinate 1x ward              | 1x ward committees                | None                       | 100%                        | Certificates,<br>Attendance  | Opex<br>Budget R        |
|                          |                        | capacity building  | capacity                                 | capacity                                | committees  | capacity                        | capacity<br>building              |                            |                             | register   | Expenditure             |
|                          |                        | coordinated  | programme                                | programme                               | building<br>programmes  | building                        | programme                         |                            |                             |  | Z                       |
| 57.                      | Council                | Number of ward   | Ward                                     | 1x Ward                                 | 1x Ward committee   | No Target                       | No target                         | None                       |                             | None   | Budget R<br>1000,000    |
|                          | ouppoin                | conference   | conference                               | conference                              | conference  |                                 |                                   |                            |                             |  | Expenditure             |
| 58.                      | AG Action<br>Plan      | Percentage of audit queries addressed                            | Audit action<br>plan                     | New<br>indicator                        | 100% of<br>Auditor<br>General<br>queries<br>addressed                               | No Target                       | No target                         | None                       | N/A                         | None   | Opex                    |

| Project<br>No | Priority<br>Areas(IDP) | Key<br>performance<br>indicator  | Project<br>Name         | Baseline         | 2018/19<br>Annual Target   | Quarterly 1 target         | Actual<br>Achievement<br>s        | Reason<br>for<br>deviation | Progres<br>s(%to<br>target) | Means of<br>verifications(<br>POE) |
|---------------|------------------------|----------------------------------|-------------------------|------------------|----------------------------|----------------------------|-----------------------------------|----------------------------|-----------------------------|------------------------------------|
| 50            | Internal               | Percentage of                    | Audit action            | New              | 100% of                    | 25%of                      | 50%(2 of 4) of                    |                            | 50%                         | Updated audit                      |
|               | Audit                  | internal audit                   | plan                    | indicator        | internal audit             | internal audit             | internal audit                    |                            |                             | action plan                        |
|               |                        | queries                          |                         |                  | queries                    | queries                    | queries                           |                            |                             |                                    |
|               |                        | addressed                        |                         |                  | addressed                  | addressed                  | addressed                         |                            |                             |                                    |
|               |                        |                                  |                         |                  | COUNCIL SUPPORT            | JPPORT                     |                                   |                            |                             |                                    |
| 60.           | Risk                   | Percentage of                    | Risk register           | %of risks        | 100% of risk               | 100% of risk               | 100% of risk                      | None                       | 100%                        | Strategic risk                     |
|               | Manageme               | risks resolved                   | (                       | resolved         | resolved within            | resolved                   | resolved                          |                            |                             | register                           |
|               | <b>a</b>               | within the                       |                         | within the       | the timeframe              | within the                 | within the                        |                            |                             |                                    |
|               |                        | timeframe as                     |                         | timeframe as     | as specified in            | timeframe as               | timeframe as                      |                            |                             |                                    |
|               |                        | specified in the                 |                         | specified in     | the register               | specified in               | specified in                      |                            |                             |                                    |
|               |                        | risk register                    |                         | the register     |                            | the register               | the register                      |                            |                             |                                    |
| 61.           | Council                | Percentage of                    | Implementation          | New              | 100% of council            | 100% of                    | 100% of                           | None                       | 100%                        | Resolutions                        |
|               |                        | council                          | of council              | indicator        | resolutions                | council                    | Council                           |                            |                             | and actions                        |
|               |                        | resolutions                      | resolutions             |                  | implemented                | implemented                | resolutions                       |                            |                             | (letters/meeti                     |
|               |                        | implemented                      |                         |                  | 23                         |                            | implemented                       |                            |                             | ngs)                               |
|               |                        |                                  |                         |                  |                            |                            |                                   |                            |                             | resolutions                        |
| 62.           | Audit                  | Percentage of<br>Audit committee | Implementation of Audit | New<br>indicator | 100% of Audit<br>committee | 100% of Audit committee    | 0% of (0 of 3)<br>audit           |                            | 0%                          |                                    |
|               |                        | resolutions implemented          | committee               |                  | resolutions<br>implemented | resolutions<br>implemented | committee resolutions implemented |                            |                             |                                    |

## MUNICIPAL MANAGER'S OFFICE

| Despen democracy through a refined ward committee model   Advises   Advertisement   Actual   To ensure that institutional arrangements are transparent efficient and effective   To ensure that institutional arrangements are transparent efficient and effective   To ensure that institutional arrangements are transparent efficient and effective   To ensure that institutional arrangements are transparent efficient and effective   To ensure that institutional arrangements are transparent efficient and effective   To ensure that institutional arrangements are transparent efficient and effective   To ensure that institutional arrangements are transparent efficient and effective   To ensure that institutional arrangements are transparent efficient and effective   To ensure that institutional arrangements are transparent efficient and effective   To ensure that institutional arrangements are transparent efficient and enhances transparency and decorated   To ensure that institutional arrangements are transparent efficient and effective   To ensure that institutional arrangements are transparent efficient and enhances transparency and enable participations   To ensure that institutional arrangements are transparent efficient and enhances transparency and enable participations   To ensure that institutional arrangements are transparent efficient and enhances transparency and enable participations   To ensure that institutional arrangements are transparent efficient and enhances transparency and enable participations   To enable to ensure that end enhances transparency and enhances transpa   | Key Performance Area (KPA) 5:<br>Outcome 9: | rea (KPA) 5:                  |                                | Responsive,            | GOOD GOVERNANCE & PUBLIC PARTICIPATION Responsive, Accountable, Effectiive and Efficient L | tiive and Efficie                    | ent Local Govern                        | ment System             |                   |                         |                       |
|--|---|-------------------------------|--------------------------------|------------------------|--|--------------------------------------|---|-------------------------|-------------------|-------------------------|-----------------------|
| y Strategic Organizational Objectives and strategic jectives    To ensure that institutional arrangements are transparent efficient and effective   To ensure that pood governance and public participation is sustained and enhances transparency and percentage of performance   Legal Advisory   Percentage of Advisory   Percentage of Legal advises services   Legal Advisory   Legal advises   Legal adv | Outputs:                                    |                               |                                | Deep     Admi          | en democracy th  | rough a refined<br>nancial capabilit | ward committee                          | model                   | 80                |                         |                       |
| Second Priority   Region   Project   Resisciply   Project   Reason   Project   Reason   Project   Reason   Project   Reason   Project   Reason   Project   Reason     | Key Strategic Orga objectives               | nizational Objectives         | and strategic                  | To ensure that         | at institutional ari   | angements are ce and public p        | transparent effic<br>articipation is su | cient and effe          | ctive<br>enhances | transparency an         | ٥                     |
| Legal   Percentage of   Litigation   100% of   100% of   2ases   100% of   2ases   100% of   2ases   2avisory   2ases instituted and defended   2ases   2avisory   2ases instituted and defended   2ases   2avisory   2avi   | ject  |                               | Project<br>Name                | Baseline               |  | Quarterly 1 target                   | Actual<br>Achievement                   | Reason                  | Progre<br>ss(%to  | Means of verifications( | Budget<br>Expenditure |
| Legal Advisory cases instituted and services and defended services services services and defended services services services services by-laws reviewed printing and publications done services |   |                               | Name                           |                        | Annual Larger  | arget                                | S                                       | deviation               | target)           | POE)                    | Ş                     |
| Legal Advisory Cases instituted Advisory and defended   Litigation   100% of cases   100% of   |   |                               |                                |                        | LEGAL ADVISOR  | Y SERVICES                           |   |                         |                   |                         |                       |
| Advisory cases instituted services services services services services and defended services  |   | Percentage of                 | Litigation                     |                        | 100% of cases  | 100% of cases                        | 100%of                                  | n/a                     | 100%              | None                    | Budget R              |
| Legal Advisory legal advises services bervices bevives bervices bevices b |   | cases instituted and defended | Management                     | cases<br>instituted    | instituted and defended  | instituted and defended              | cases                                   |                         |                   |                         | Expenditure           |
| Legal Advisory legal advises services provided  Legal advises services provided provided provided services services  Communic ations  Legal advises services provided pr |   |                               |                                | defended               |  |                                      | and                                     |                         |                   |                         |                       |
| Legal Advisory   Legal advises   Reviewed   Legal advises   Services   Provided   Prov   |   |                               |                                |                        |  |                                      | defended                                |                         |                   |                         | )                     |
| Legal   Percentage of Advisory   Derivated   Percentage of Advisory   Derivated   Deriva   |   | Percentage of legal advises   | Provision of<br>legal advisory | 100%of legal advises   | 100%of legal advises   | 100%of legal advises                 | 100% of                                 | n/a                     | 100%              | 1x Legal<br>Advise      | Opex                  |
| Legal Advisory Advisory by-laws reviewed Services    Legal Advisory Advisory   Dolows   Dolow | services                                    | provided                      | services                       | provided               | provided   | provided                             | provided                                |                         |                   |                         |                       |
| Advisory services by-laws reviewed services by-laws be reviewed reviewed by-laws by-laws be reviewed by-laws by-laws be reviewed reviewed reviewed reviewed by-laws by-laws by-laws be reviewed by-laws be reviewed by-laws by-laws by-laws by-laws by-laws by-laws be reviewed by-laws by-law |   | Percentage of                 | Review of by-                  | 100% of by-            | 100% of  | 100% of                              | No by law to                            | n/a                     | 100%              | None                    | Budget R              |
| REVICES  Communic ations  Communic palit communic ations  Communic ations  Communic ations  Communic ations  Communic ations  Number of printing and publications done  Communic ations  Communic ations  Communic ations  Printing of newsletters at and printed printed  Number of printing and publications done  Printing of newsletters at and printed  Number of printing and publications done  RFQ and SLA Municipalit 20% drafted to procure long term services as such SLA needed in order to ensure terms and conditions  |   | by-laws reviewed              | laws                           | laws                   | bylaws   | bylaws                               | be reviewed                             |                         |                   |                         | 208 673               |
| Communic ations  Printing of ations  Number of printing and publications done  Communic ations  Printing of newsletters at 12000 x  Number of printing and publications done  Printing of newsletters at 12000 x  Printing of newsletters appointment appoin | services                                    |                               |                                | reviewed               | reviewed   | reviewed                             |   |                         |                   |                         |                       |
| Communic ations cations cation |   |                               |                                |                        | COMUNICA   | LIONS                                |   |                         |                   |                         |                       |
| Number of printed printed appointment of service provider as such publications done printed printed of services as such SLA needed in order to ensure terms and conditions   |   | iic<br>ns                     | Printing of newsletters        | 12000 x<br>newsletters | 10 000 x<br>newsletters  | Advertisemen t and                   | RFQ and SLA drafted                     | Municipalit y looking   | 20%               |                         | 1                     |
| provider services as such SLA needed in order to ensure terms and conditions   |   | _                             |                                | printed                | printed  | appointment<br>of service            |   | to procure<br>long term |                   |                         | Budget<br>R 950 000   |
| as such SLA needed in order to ensure terms and conditions   |   | printing and                  |                                |                        |  | provider                             |   | services                |                   |                         |                       |
| sLA needed in order to ensure terms and conditions   |   | publications done             |                                |                        |  | 65                                   |   | as such                 |                   |                         | 18                    |
| needed in order to ensure terms and conditions   |   | pablicanono aono              |                                |                        |  |                                      |   | SLA                     |                   |                         | Expenditure           |
| ensure<br>terms and<br>conditions  |   |                               |                                |                        |  |                                      |   | needed in               |                   |                         |                       |
| terms and conditions   |   |                               |                                |                        |  | Y                                    |   | one to                  |                   |                         |                       |
| conditions   |   |                               |                                |                        |  |                                      |   | terms and               |                   |                         |                       |
|  |   |                               |                                |                        |  |                                      |   | conditions              |                   |                         |                       |

| Key Perfo             | Key Performance Area (KPA) 5: | a (KPA) 5:   |                                    | GOOD GOVE                                    | Besponsive Accountable Effectiive and Efficient Local Government System   | tiive and Efficie                    | nt I ocal Govern   | ment Systen                |                             |                                    |
|-----------------------|-------------------------------|--|------------------------------------|--|---|--------------------------------------|--|----------------------------|-----------------------------|------------------------------------|
| Outputs:              | 3.                            |  |                                    | Deep     Admi                                | Deepen democracy through a refined ward committee model  Administration and financial capability  | rough a refined                      | ward committee   | model                      |                             |                                    |
| Key Strate objectives | egic Organiz                  | Key Strategic Organizational Objectives and strategic objectives | and strategic                      | To ensure that To ensure that accountability | To ensure that institutional arrangements are transparent efficient and effective To ensure that good governance and public participation is sustained and enhances transparency and accountability | angements are<br>ce and public p     | re transparent efficient and effective c participation is sustained and enha | ent and effe               | ctive                       | transparen                         |
| Project I             | Priority<br>Areas(IDP)        | Key<br>performance<br>indicator                                  | Project<br>Name                    | Baseline                                     | 2018/19<br>Annual Target  | Quarterly 1<br>target                | Actual<br>Achievement<br>s   | Reason<br>for<br>deviation | Progre<br>ss(%to<br>target) | Means of<br>verifications(<br>POE) |
|                       |                               |  |                                    |  | COMUNICATIONS   | TIONS                                |  |                            |                             |                                    |
|                       |                               |  | Printing of Diaries, Calendars and | -500 x<br>Diaries                            | -1000 x Diaries<br>1500 x<br>Calendars  | Appointment of service provider      | RFQ done awaiting appointment  | Delayed advertisin g       | 50%                         |                                    |
|                       |                               |  | Know your<br>leaders               | -1500 x<br>Calendars                         | -1000 x Know  |                                      |  |                            |                             |                                    |
|                       |                               |  |                                    | -1000 x<br>Know your                         | your leaders  |                                      |  |                            |                             |                                    |
|                       |                               |  |                                    | leaders                                      |   |                                      |  | 5:                         |                             |                                    |
|                       |                               |  | Printing annual                    | 100X Annual                                  | 100% Annual   | No Target                            | none   | none                       | none                        |                                    |
|                       |                               |  | report                             | report<br>printed                            | report printed  |                                      |  |                            |                             |                                    |
| 67.                   | Communic                      | Number of Event  | Procurement of                     | Procured                                     | Procured of National  | Appointment of service               | RFQ<br>developed to  | Design of Municipal        | 20%                         |                                    |
|                       | ations                        | Management Equipment procured                                    | Management Equipment               | material                                     | Corporate<br>Flags,   | provider<br>municipal and            | be advertised  | flag yet to                |                             |                                    |
|                       |                               |  |                                    |  | Municipal Branding and Load hailers   | National<br>Corporate,Fla<br>gs,Loud |  | Budget<br>allocation       |                             |                                    |
|                       |                               |  |                                    |  |   | Hailers and Municipal                |  | incorrectly captured       |                             |                                    |
|                       |                               |  |                                    |  |   | Branding<br>Material                 |  | for<br>another             |                             |                                    |
|                       |                               |  |                                    |  |   |                                      |  | item                       |                             |                                    |
|                       |                               |  |                                    |  |   |                                      |  |                            |                             |                                    |
|                       |                               |  |                                    |  | INTERNAL AUDIT  | AUDIT                                |  |                            |                             |                                    |
|                       |                               |  |                                    | COOR COVERNANCE & BURLIC BARTICIE            |   |                                      |  |                            |                             |                                    |

| Key Strate objectives   | Outputs:                                | Outcome 9:        | Ney re   | Koy Po                                 | 71.  | 70.  | 69.   | 68.  | Project<br>No                   | Key Strate objectives  | Outputs:  | Outcome 9:   |
|---|---|-------------------|--|--|--|--|---|--|---------------------------------|--|---|--|
| ategic Organi<br>/es  | *                                       | 1e 9:             | TOTAL COLOR  | Key Performance Area (KPA) 5 :         | Internal<br>Audit  | Internal<br>Audit  | Internal<br>Audit   | Communic ations  | Priority<br>Areas(IDP)          | ategic Organiz<br>es   |   | e 9:   |
| Key Strategic Organizational Objectives and strategic objectives  |   |                   | ta har al a.   | % (KPA) 5 :                            | Number of performance audit reports submitted to council | Number of Audit steering committee meetings coordinated      | Information<br>Technology(IT)A<br>udit conducted                  | Percentage of municipal activities published and marketed                      | Key<br>performance<br>indicator | Key Strategic Organizational Objectives and strategic objectives   |   |  |
| and strategic   |   |                   |  |  | Performance<br>Audits                                    | Audit Steering committee meetings                            | IT Audit application control                                      | Marketing,<br>Publicity and<br>Advertised                                      | Project<br>Name                 | and strategic  |   |  |
| To ensure th  | Adm                                     | Neabolialve,      | Poenoneivo   | GOOD GOVE                              | 4x Performance audits report submitted to council        | 4x Audit<br>steering<br>committee<br>Meetings<br>coordinated | New<br>indicator  | 100%<br>municipal<br>Activities<br>marketed<br>and<br>publicised               | Baseline                        | To ensure that accountability  | Deep     Adm  | Responsive,  |
| To ensure that institutional arrangements are transparent efficient and effective<br>To ensure that good governance and public participation is sustained and enhances transparency and | Administration and financial capability | non domonto, Elic | Bosponsive Accountable Effective and Efficient Local Government System | GOOD GOVERNANCE & PUBLIC PARTICIPATION | 4x Performance audits report submitted to council        | 1x Audit<br>steering<br>committee<br>meeting<br>coordinated  | IT Audit<br>application<br>control<br>conducted                   | 100%of<br>Municipal<br>Activities<br>marketed,<br>advertised and<br>publicised | Annual Target targe             | To ensure that institutional arrangements are transparent enricient and enlective To ensure that good governance and public participation is sustained and enha accountability                     | Deepen democracy through a refined ward committee model Administration and financial capability | Responsive, Accountable, Effective and Efficient Local Government Cyscin |
| rrangements are<br>nce and public p   | inancial capabili                       | hrough a refiner  | ctiive and Effici  | LIC PARTICIPAT                         | 1x Performance audits report submitted to council        | 1x Audit<br>steering<br>committee<br>meeting<br>coordinated  | Approval of specifications and averts                             | 100%Municip<br>al Activities<br>marketed,<br>advertised,<br>and<br>publicised  | target                          | nce and public p   | nancial capabili  | CUIVE ALIA CITICIS   |
| transparent effi  | ty                                      | ward committe     | ent Local Gover  | TION                                   | 1x Performance audit report submitted to council         | 1x Audit<br>steering<br>committee<br>meeting<br>coordinated  | Draft specifications done.  | All municipal activities publicised and advertised                             | Achievement<br>s                | transparent emi  | ty Committee  | CIT FOCAL COACH  |
| cient and effi<br>ustained and  | o model                                 | e model           | nment Syster   |  | None   | None   | Consultati on on the draft specificati ons.                       | None   | for<br>deviation                | ustained and   | model   | monte of occur   |
| enhance   |   |                   | 3  |  | 100%   | 100%   | 10%   | 100%   | ss(%to<br>target)               | enhances   |   | •  |
| s transparency a  |   |                   |  |  | Performance<br>audit report                              | Minutes,<br>Attendance<br>register                           | Specification, advert, appoint ment letter Final IT audit report. |  | verifications(POE)              | To ensure that institutional arrangements are transparent enricient and enecuve  To ensure that good governance and public participation is sustained and enhances transparency and accountability |   |  |
| ā   |   |                   |  |  | Opex   | Opex   | Budget<br>R 500 000<br>Expenditure<br>R0                          | Budget R<br>342.225<br>Expenditure   | Expenditure                     | nd<br>Rudget   |   |  |

| 72.   |                 | 73.   | 74.   | 75.   | 76.   |
|---|-----------------|---|---|---|---|
| Internal<br>Audit                                     |                 | Risk<br>manageme<br>nt                            | Risk<br>manageme<br>nt  | Risk<br>manageme<br>nt                                | Risk<br>manageme<br>nt                                |
| Number of audit committee meetings coordinated        |                 | Number of risk management committee meetings      | Number of<br>strategic risk<br>assessment<br>report compiled          | Number of operational risk assessment report compiled | Number of Fraud<br>awareness<br>campaign<br>conducted |
| Audit<br>committee<br>meetings                        |                 | Risk<br>management<br>committee<br>meeting        | Strategic Risk<br>Assessment  | Operational risk assessment                           | Fraud<br>Awareness<br>Campaigns                       |
| 6X<br>Committee<br>meetings<br>coordinated            |                 | 4x Risk management committee meetings coordinated | One 2018/2019 Strategic risk assessment conducted and report compiled | One 2018/19<br>Operational<br>risk register           | Two Fraud awareness campaign conducted                |
| 4x Audit committee meeting coordinated                | RISK MANAGEMENT | 4x Risk management committee meetings coordinated | One 2019/2020 Strategic risk assessment conducted and report compiled | One 2019/20 Operational risk register compiled        | Two Fraud awareness campaign conducted                |
| committee<br>meeting<br>coordinated                   | SEMENT          | 1x Risk management committee meetings coordinated | No Target   | No Target   | Two Fraud awareness campaign conducted                |
| committee<br>meeting<br>coordinated                   |                 | 1 Risk management committee meetings coordinated  | No target   | No target   | No target   |
| Q d   |                 | None  | None  | None  | None  |
| 30%   |                 | 100%  | No<br>target  | No<br>target  | No<br>target  |
| Attendance register Audit Committee quarterly reports |                 | None  | None  | None  | None  |
| 3   |                 | Opex  | Opex  | Opex  | Opex  |

| Key Perf               | Key Performance Area (KPA) 5: | (KPA) 5:  |  | GOOD GOVER   | <b>GOOD GOVERNANCE &amp; PUBLIC PARTIC</b>   | IC PARTICIPATION                                 | ON   |                            |                             |                                 |             |
|------------------------|-------------------------------|---|--|--|--|--|--|----------------------------|-----------------------------|---------------------------------|-------------|
| Outcome 9:<br>Outputs: | 99:                           |   |  | Responsive,A  Deep   | Responsive, Accountable, Effective and Efficient Local Government System     Deepen democracy through a refined ward committee model | rough a refined                                  | ward committee   | model system               |                             |                                 |             |
| Key Stra               | tegic Organiz                 | Key Strategic Organizational Objectives and strategic               | and strategic                          | To ensure tha  | To ensure that institutional arrangements are the  | angements are                                    | are transparent efficient and effective                    | ient and effe              | ctive                       | transparancy and                |             |
| objectives             | S                             |   |  | accountability   | t good governan  | ce and public po                                 | arucipanon is so   | Stallied all               |                             | accountability                  |             |
| Project<br>No          | Priority<br>Areas(IDP)        | Key<br>performance<br>indicator                                     | Project<br>Name                        | Baseline   | 2018/19<br>Annual Target   | Quarterly 1 target                               | Actual<br>Achievement<br>s                                 | Reason<br>for<br>deviation | Progre<br>ss(%to<br>target) | Means of verifications( POE)    | Expenditure |
|                        |                               |   |  | PERFO  | PERFORMANCE MANAGEMENT S   | GEMENT SYSTEM                                    | S  |                            |                             |                                 |             |
| 77.                    | PMS                           | Number of performance   | Performance Assessment of              | 2x 2017/18<br>Snr  | 4x Performance   | 1x<br>Performance                                | Achieved Snr Managers                                      | None                       | 100%                        | Performance assessment reports, | Opex        |
|                        | (S                            | Assessment conducted  | Snr Managers                           | Managers performance assessments conducted                                 | assessment<br>conducted  | assessment conducted                             | Managers performance assessments conducted                 |                            |                             | attendance<br>registers         |             |
| 78.                    | PMS                           | Annual performance report compiled                                  | Annual<br>performance<br>report        | 2016/17<br>Annual<br>performance<br>report<br>compiled<br>and<br>submitted | 2017/18 Annual performance report compiled and submitted   | Compilation of 2017/18 Annual performance report | Achieved Annual Aperformance report compiled and submitted | None                       | 100%                        | Annual performance report       | Opex        |
| 79.                    | PMS                           | Annual Report<br>(AR) compiled<br>and submitted                     | Compilation of<br>Annual report        | Approved<br>2016/17 AR   | 2017/18<br>Annual report<br>compiled   | No Target  | None   | None                       | 0%                          | None                            | Opex        |
| 80.                    | PMS                           | Service delivery and budget implementation plan(SBDIP) consolidated | Consolidation<br>of 2019/2020<br>SDBIP | Approved<br>2018/19<br>SDBIP   | Approved<br>2019/20<br>SDBIP   | No Target  | None   | None                       | 0%                          | None                            | Opex        |
| 81.                    | PMS                           | Service delivery and budget implementation plan(SBDIP) consolidated | Reviewed of<br>2018/2019<br>SDBIP      | Reviewed<br>2017/18<br>SDBIP   | Reviewed of<br>2018/2019<br>SDBIP  | No Target  | None   | None                       | 0%                          | None                            | Opex        |

| Key Strate  | Outputs:                                | Outcome 9:        | Ney Fel   | Koy Dor                                | 85.  | 84.   | 83.  |                     | 82.                                  |                               | Project<br>No              | Key Strate objectives  | Outputs:                                | Outcome 9:   | Key Perfo                              |
|---|---|-------------------|---|--|--|---|--|---------------------|--------------------------------------|-------------------------------|----------------------------|--|---|--|--|
| tegic Organi  |   | e 9:              | Ney religillative Alea (in A)   | formance Are                           | Office of<br>the Mayor                                     | Office of the Mayor                           | Office of the Mayor                              |                     | PMS                                  |                               | Priority<br>Areas(IDP)     | tegic Organiz<br>s   |   | 9:   | Key Performance Area (KPA) 5:          |
| Key Strategic Organizational Objectives and strategic |   |                   | 10 mm   | λa (ΚΡΔ) 5 ·                           | Number of Women and children activities/events coordinated | Number of Youth activities/events coordinated | Number of<br>HIV/AIDS council<br>meetings held   |                     | Number of PMS Implementation reports |                               | Key performance indicator  | Key Strategic Organizational Objectives and strategic objectives   |   |  | a (KPA) 5:                             |
| and strategic   |   |                   |   |  | Women and Children development programmes                  | Youth Development programmes                  | HIV/AIDS<br>council<br>meetings                  |                     | PMS<br>Automated<br>System           |                               | Project<br>Name            | and strategic  |   |  |  |
| To ensure the   | Adm                                     | Kesponsive,       | Posponsivo  | GOOD GOVE                              | 2x Women<br>Caucus held                                    | 4x Youth programme                            | 1x HIV/AIDS council meeting held                 |                     | New<br>indicator                     | PERFO                         | Baseline                   | To ensure that To ensure that accountability   | Admi                                    | Responsive,  | GOOD GOVE                              |
| To ensure that institutional arrangements             | Administration and financial capability | Accountable, Line | Bosponsive Accountable Effectiive and Efficient Local Government System | GOOD GOVERNANCE & PUBLIC PARTICIPATION | Coordinate 4x<br>Women/childre<br>n meetings               | Coordinate 4x Youth forum meetings            | Coordinate 4x HIV/AIDS council meetings          | OFFICE OF THE MAYOR | 4x PMS<br>Implementatio<br>n reports | PERFORMANCE MANAGEMENT SYSTEM | 2018/19<br>Annual Target   | To ensure that institutional arrangements are transparent efficient and effective to ensure that good governance and public participation is sustained and enha accountability                       | Administration and financial capability | Responsive, Accountable, Ellective and Ellicient Local Committee model | GOOD GOVERNANCE & PUBLIC PARTICIPATION |
| rrangements are                                       | inancial capabili                       | Culve and Emo     | ctiive and Effici   | LIC PARTICIPA                          | 1x<br>women/childr<br>en meetings                          | 1x Youth forum meeting coordinated            | 1x HIV/AIDS Council meeting coordinated          |                     | 1x Report                            | AGEMENT SYST                  | Quarterly 1 target         | rangements are<br>nce and public p   | nancial capabilit                       | cuive and Ellich   | LIC PARTICIPAT                         |
| are transparent efficient and effective               | ty                                      | dward committe    | ent Local Gover   | TION                                   | 1x<br>women/childr<br>en meetings                          | 1x Youth forum meeting coordinated            | 1x HIV/AIDS<br>Council<br>meeting<br>coordinated |                     | Not achieved                         | EM                            | Actual<br>Achievement<br>s | transparent efficient is su  | В                                       | ward committee   | ION                                    |
| cient and eff   |   | a model           | nment Syste   |  | None   | None  | None   |                     | System not yet procured              |                               | for deviation              | ustained and   |   | model  | ment System                            |
| ective  |   |                   | 3   |  | 100%   | 100%  | 100%   | 1000/               | 0%                                   |                               | ss(%to<br>target)          | enhances   |   |  | •                                      |
| are transparent efficient and effective               |   |                   |   |  | Attendance<br>register/Minut<br>es                         | Attendance<br>register/Minut<br>es            | Attendance<br>register/Minut<br>es               |                     | None                                 |                               | verification(P<br>OE)      | To ensure that institutional arrangements are transparent efficient and effective  To ensure that good governance and public participation is sustained and enhances transparency and accountability |   |  |  |
| ā   |   |                   |   |  | Opex   | Opex  | Opex   | Onov                | Opex                                 |                               | Expenditure                |  |   |  |  |

| Project<br>No | Priority<br>Areas(IDP) | Key<br>performance<br>indicator   | Project<br>Name                               | Baseline   | 2018/19<br>Annual Target  | Quarterly 1<br>target  | Actual<br>Achievement<br>s   | Reason<br>for<br>deviation  | ss(%to<br>target) | Target   |
|---------------|------------------------|---|---|--|---|--|--|---|-------------------|--|
|               |                        |   |   |  | OFFICE OF THE MAYOR   | EMAYOR   |  |   |                   |  |
| 86.           | Office of the Mayor    | Number of activities/events related to people with disability                   | Disability development programmes             | 3x Disability forum held   | Coordinate 4x disability forum meeting                                  | 1x disability forum meeting  | 1x disability<br>forum meeting<br>held                                   | None  | 100%              | Attendance<br>register/Minute<br>s                                 |
| 87.           | Office of the Mayor    | Number of older person activities/events coordinated                            | Older persons<br>programmes                   | 4x Older<br>person<br>events   | Coordinate 4x older persons meetings                                    | One older persons forum meeting coordinated                              | One older persons forum meeting coordinated                              | None  | 100%              | Attendance<br>register/Minute<br>s                                 |
| 88            | AG action plan         | Percentage of audit queries addressed   | Audit action plan                             | %of Auditor<br>General<br>queries<br>addressed                       | 100% of<br>Auditor general<br>queries<br>addressed                      | No target  | No target  | None  | N/A               | N/A  |
| 89.           | Internal<br>Audit      | Percentage of internal audit queries  | Audit action<br>plan                          | New<br>indicator   | 100%of internal audit queries addressed                                 | 25%of internal audit queries addressed                                   | 73%(16 of 22) of internal audit queries addressed                        |   | 73%               | Updated audit action plan  |
| 90.           | Risk<br>Manageme<br>nt | Percentage of risks resolved within timeframe as specified in the risk register | Risk register                                 | %of risks resolved within the timeframe as specified in the register | 100%of risks resolved within the timeframe as specified in the register | 100% of risks resolved within the timeframe as specified in the register | 100% of risks resolved within the timeframe as specified in the register | Cascading PMS to all officials and Procumen t of PMS System not yet done. | 0%                | action plan  |
| 91            | Council                | Percentage of<br>Council<br>resolutions<br>implemented                          | Implementation of council resolutions         | New<br>indicator   | 100% of Audit council resolutions implemented                           | 100% of Audit council resolutions implemented                            | 100%(01 of<br>01) of council<br>resolutions<br>implemented               | None  | 100%              | Resolutions and actions (letters/meetin gs) addressing resolutions |
| 92.           | Audit<br>committee     | Percentage of audit committee resolutions implemented                           | Implementation of Audit committee resolutions | New<br>indicator   | 100% of audit committee meetings resolutions implemented                | 100% of audit committee meetings resolutions implemented                 | 86% of audit committee meetings resolutions implemented                  |   | 86%               |  |

#### **BUDGET AND TREASURY**

| Key Perform    | Key Performance Area (KPA) 4 : Outcome 9: | (KPA) 4:  |                          | Responsive,A             | MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT  Responsive, Accountable, Effectiive and Efficient Local Government System  | tiive and Efficie                    | nt Local Govern            | ment System      |                 |                         |                            |
|----------------|---|---|--------------------------|--------------------------|--|--------------------------------------|----------------------------|------------------|-----------------|-------------------------|----------------------------|
| Outputs:1 & 7: | :1 & 7:                                   |   |                          | Imple     Admi           | Implement a differentiated approach to municipal financing, planning and support Administration and financial capability | ated approach t<br>nancial capabilit | o municipal fina<br>y      | ncing, plann     | ing and supp    | оп                      |                            |
| Key Stra       | tegic Organiz                             | Key Strategic Organizational Objectives and strategic | ınd strategic            | To ensure sou            | To ensure sound and stable financial management  | nancial manager                      | ment                       |                  |                 |                         |                            |
| objectives     | es  |   |                          |                          |  |                                      |                            | 7                | Programa        | Moans of                | Rudget                     |
| Project<br>No  | Priority<br>Areas(IDP)                    | Key<br>performance<br>indicator                       | Project<br>Name          | Baseline                 | 2018/19<br>Annual Target   | Quarterly 1 target                   | Actual<br>Achievement<br>s | for<br>deviation | (%to<br>target) | verification<br>s(POE)  | Expenditure                |
|                |   |   |                          |                          | BUDGET AND REPORTING   | EPORTING                             |                            |                  |                 |                         |                            |
| 93.            | Budget and                                | Approved  | An approved adjustment   | 2017/18<br>Adjustment    | Approved credible  | No Target                            | NA                         | NA               | NA              | NA                      | Opex                       |
|                | 0   | adjustment<br>budget as per                           | budget                   | budget<br>approved       | adjustment<br>budget as per  |                                      |                            |                  |                 |                         |                            |
| 2              | Budget and                                | Draft 2019//20  | 2019/20 Draft            | Adopted                  | Draft 2019/20  | No Target                            | NA                         | N/A              | N/A             | N/A                     | Opex                       |
|                | Reporting                                 | annual budget<br>tabled                               | annual budget            | 2018/19<br>budget        | annual budget tabled   |                                      |                            |                  |                 |                         |                            |
| 95.            | Budget and<br>Reporting                   | 2019/20 Annual<br>budget adopted                      | 2019/20<br>Annual budget | Approved 2018/19         | Annual budget adopted  | No Target                            | N/A                        | N/A              | N/A             | NA                      | Opex                       |
| 3              | -   |   | Submission of            | 2016/17 AES              | 2017/18  | 2017/18                              | 2017/18                    | None             | 100%            | Acknowledg              | Budget                     |
| 96.            | Budget and<br>Reporting                   | Annual Financial Statements                           | Annual                   | submitted                | Annual   | Annual                               | Annual                     | C                | 3               | ement letter            | R900 000.00                |
|                |   | Submitted to the Auditor General                      | Financial<br>Statements  |                          | statement  | statement<br>submitted to            | statement<br>submitted to  |                  |                 | Signed AFS              | Expenditure<br>R764,290.00 |
|                |   |   |                          |                          | the Auditor<br>General   | the Auditor<br>General               | the Auditor<br>General     |                  |                 |                         |                            |
| 97.            | Budget and<br>Reporting                   | Number of<br>Section 71                               | Submission of Section 71 | 12 Section<br>71 reports | 3x Section 71 reports  | 3x Section 71 reports                | 3x Section 71 reports      | None             | 100%            | Acknowledg ement letter | Opex                       |
|                |   | reports submitted                                     | reports                  | submitted                | submitted  | submitted                            | Submitted                  |                  |                 | Signed section 71       |                            |
|                |   |   |                          |                          |  |                                      |                            |                  |                 | reports                 |                            |
|                |   |   |                          |                          |  |                                      |                            |                  |                 |                         |                            |

| Key Performance Area (KPA) 4: Outcome 9: Outputs: 1& 7: | nance Area              | (KPA) 4:  | and strategic                            | Responsive, Impl Adm Adm        | Accountable,Effi<br>ement a different<br>inistration and f | in tie                 | ectiive and Efficie<br>itiated approach t<br>inancial capabilit<br>financial manager | ive, Accountable, Effectiive and Efficient Local Govern Implement a differentiated approach to municipal final Administration and financial capability  re sound and stable financial management | ectiive and Efficient Local Government System tiated approach to municipal financing, planni inancial capability financial management | Responsive,Accountable,Effectiive and Efficient Local Government System  Implement a differentiated approach to municipal financing, planning and supposed to Administration and financial capability  To ensure sound and stable financial management | Responsive,Accountable,Effectiive and Efficient Local Government System  Implement a differentiated approach to municipal financing, planning and support  Administration and financial capability  To ensure sound and stable financial management |
|---|-------------------------|---|--|---------------------------------|--|------------------------|--|--|---|--|---|
| Key Strateg   | jic Organiza            | Key Strategic Organizational Objectives and strategic | and strategic                            | To ensure so                    | To ensure sound and stable financial management            | ancial manage          |  | ment   | ment  | ment   | ment  |
| Project Pr<br>No A                                      | Priority<br>Areas(IDP)  | Key<br>performance<br>indicator                       | Project<br>Name                          | Baseline                        | 2018/19<br>Annual Target                                   | Quarterly 1 target     |  | Actual<br>Achievement<br>s   | Actual Reason Achievement for deviation   | /ement   | Reason for deviation  |
|   |                         |   |  |                                 | BUDGET AND REPORTING                                       | EPORTING               |  |  |   |  |   |
| 98.<br>R.   | Budget and<br>Reporting | Number of<br>Section 52<br>reports submitted          | Submission of section 52 reports         | 4x Quarterly reports submitted  | 4x Quarterly<br>Report                                     | 1x Report<br>submitted |  | 1x Report<br>submitted   | 1x Report None submitted  |  | None  |
| 99.<br>R. B.  | Budget and<br>Reporting | Number of MSCOA post implementation reports           | MSCOA post implementation plan           | 4x Report<br>submitted          | 4x Quarterly report submitted                              | 1x Quarterly<br>Report |  | 1x Quarterly report  | 1x Quarterly None report  | arterly  | arterly None 100%   |
| 100.  | Budget and<br>Reporting | 2018/19 Section<br>72 (mid-year)<br>report submitted  | Compilation of 2018/19 Section 72 report | 2017/18<br>Section 72<br>report | Section 72 report submitted                                | No Target              |  | NA   | N/A   |  | NA  |

|  |  |  |                                 |                         |  |  |   |   | - 07                          |  |
|--|--|--|---------------------------------|-------------------------|--|--|---|---|-------------------------------|--|
| Key Perforn  | Outputs: 1& 7:   | Key Strate objectives  | Project<br>No                   |                         | 101.   | 102.   | 103.                                    | 104.                                    | 105.                          | 106.   |
| Key Performance Area (KPA) 4 : Outcome 9:  | :1& 7:   | ategic Organiz<br>es   | Priority<br>Areas(IDP)          |                         | Supply<br>chain<br>Manageme<br>nt                    | SCM  | SCM                                     | SCM                                     | SCM                           | SCM  |
| a (KPA) 4:   |  | Key Strategic Organizational Objectives and strategic objectives | Key<br>performance<br>indicator |                         | Number of infrastructure assets revaluation reports  | Number of fixed<br>assets register<br>(FAR) & general<br>ledger (GL)<br>reconciliation | Number of Asset verification reports    | Number of inventory Count reports       | Signed procurement plan       | Number of SCM performance reports              |
|  |  | and strategic  | Project<br>Name                 |                         | Revaluation of infrastructure Assets                 | Fixed Assets register reconciliation report  | Physical<br>Assets<br>Verification      | Inventory<br>Count                      | Procurement<br>plan           | Supply Chain Management(S CM) performance plan |
| MUNICIPAL F<br>Responsive,A  | Imple     Admi   | To ensure sou  | Baseline                        | S                       | 2017/18 infrastructure of assets revaluation reports | 12x FAR and GL reconciliation  | 2x Physical assets verification reports | 4X Inventory<br>Count<br>reports        | Signed<br>Procurement<br>plan | 4x SCM<br>performance<br>reports               |
| MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT Responsive, Accountable, Effectiive and Efficient Local Government System | Implement a differentiated approach to municipal financing, planning and support Administration and financial capability | To ensure sound and stable financial management                  | 2018/19<br>Annual Target        | SUPPLY CHAIN MANAGEMENT | Revaluation of 5X infrastructure Assets              | 12x FAR and<br>GL<br>reconciliation  | 2x Physical assets verification reports | 4X Inventory<br>Count reports           | Signed<br>Procurement<br>plan | 4x SCM<br>performance<br>reports               |
| Ctiive and Efficie   | iated approach t<br>nancial capabilit  | nancial manage   | Quarterly 1<br>target           | ANAGEMENT               | No Target  | 3x Monthly reconciliation  | No Target                               | 1x Inventory count report               | 1x Signed procurement plan    | 1x SCM<br>performance<br>reports               |
| nt Local Govern  | to municipal fina<br>y   | ment   | Actual<br>Achievement<br>s      |                         | No Larget  | 3x Monthly reconciliation  | No Target                               | 1 x quarterly Inventory count performed | Signed<br>Procurement<br>plan | 1x SCM<br>performance<br>reports<br>performed  |
| ment Syster  | ncing, plant   |  | for<br>deviation                |                         | None   | None   | None                                    | None                                    | None                          | None   |
| <b>3</b>   | ning and supp  |  | (%to<br>target)                 | 1                       | No larger  | 100%   | No Target                               | 100%                                    | 100%                          | 100%   |
|  | роп  | Monacof  | varication's<br>(POE0           |                         | Noin   | Monthly<br>Reconciliatio<br>ns   | None                                    | count report                            | Procurement<br>plan           | 1x SCM<br>performance<br>reports               |
|  |  | Budget   | Expenditure                     | D.L. D.                 | 800 000.00<br>Expenditure<br>R0                      | Opex   | Opex                                    | Opex                                    | Opex                          | Opex   |

|  | Cost recovery implementation analysis  Reclassification of debtors accounts  | overy Revenue collection percentages fication MSCOA compliant debtors classification report  | overy Revenue collection percentages accounts  MSCOA Debtors data compliant classification report  Collection billed accounts accounts to Solar  | overy Revenue collection on billed percentages accounts  MSCOA compliant compliant classification report  Revenue collection on billed accounts  Debtors data transferred from Venus to Solar             | overy Revenue collection percentages accounts  MSCOA Debtors data compliant compliant classification report  Control of the collection on billed accounts accounts accounts | overy collection ntation Percentages Percentages accounts    Collection on billed collection on billed accounts   100% collection in billed revenue accounts   100% collection in billed revenue accounts   100% collection in billed revenue accounts   100% collection on billed revenue accounts   100% collection in billed revenue accounts   100% collection   100% collection | overy collection percentages accounts  Revenue collection on billed collection in percentages accounts  MSCOA compliant compliant classification report  MSCOA compliant compliant classification report  MSCOA compliant transferred debtors classification to Solar  MSCOA transferred venus to solar  MSCOA compliant transferred debtors classification to Solar  MSCOA transfer of venus to solar  MSCOA transfer of Specification, Advert and appointment to Solar  Venus to solar | overy Intation     Revenue collection on percentages     Low revenue collection on billed revenue billed accounts     100% collected on collected on billed revenue accounts     25% revenue collected on collected on billing     15% revenue collected on collected on billing     Implement collected attion of collected on billing     85 902       fication     MSCOA compliant sation compliant report     Debtors data debtors detors compliant to Solar     Transferred balances from to Solar     Specification, Advert and balances from to Solar     Not Achieved by the Municipalit y/Kagiso     Errors compliant to Solar     Debtors assessment report |
|--|--|--|--|---|---|--|--|---|
| Low revenue collection on billed revenue billing collected on billed accounts  A Debtors data stransferred from Venus to Solar Venus to Solar  Cation  Debtors data from Venus to Solar  Cation  Transfer of transferred balances from Venus to Solar  Cation  Debtors data from Venus to Solar  Transfer of transferred balances from Venus to Solar  Venus to Solar  Debtors data from Venus to Solar  Venus to Solar  Debtors data transferred balances from Venus to Solar  Venus to Solar  Debtors data finalised.  Errors Advert and appointment baseen conducted by the Municipalit y/Kagiso Trust officials. | Advert and balances from ar Venus to solar  PREVENUE COLLECTION  REVENUE COLLECTION  25% revenue collected on billing collection processes not yet finalised. Errors Advert and balances from venus to solar venus to solar conducted by the Municipalit y/Kagiso Trust officials.   | ENUE COLLECTION  25% revenue collected on billing collected on billing collected on billing collection of credit control and Debt Collection processes not yet finalised.  Fer of Advert and appointment s to solar solar conducted by the Municipalit y/Kagiso Trust officials.   | anue 15% revenue Implement ation of collected on billing Credit Control and Debt Collection processes not yet finalised.  Ition, Not Achieved Errors Debtors Assessme nt analysis has been conducted by the Municipalit y/Kagiso Trust officials.  | avenue Implement ation of Credit Control and Debt Collection processes not yet finalised.  Errors Debtors Assessme nt analysis has been conducted by the Municipalit y/Kagiso Trust officials.            | nent lent lent lent lent lent lent lent   | 0%   |  | Opex  Opex  Budget R 500 000.00  Expenditure 00?  First process funded by COGHSTA with a budgeted amount of R 17 Million indirectly   |
| ue collection on billed revenue billing  | wenue collection in billed revenue billing collected on billed revenue billing collected on billing control and Debt Collection of billing control and Debt Collection of billing control and Debt Collection processes not yet finalised.  Transfer of Specification, Advert and balances from Venus to solar Venus to solar Venus to finalised.  Transfer of Specification, Advert and balances from Venus to solar Venus | ENUE COLLECTION  25% revenue collected on billing collected on billing collected on billing control and Debt Collection processes not yet finalised.  Fer of Advert and ces from appointment to solar and pointment of the process of t | anue 15% revenue Implement ation of collected on ation of Credit Control and Debt Collection processes not yet finalised.  Ition, Not Achieved Errors Debtors Assessme nt analysis has been conducted by the Municipalit y/Kagiso Trust officials. | evenue Implement 60% ation of Credit Control and Debt Collection processes not yet finalised. Chieved Errors Debtors Assessme nt analysis has been conducted by the Municipalit y/Kagiso Trust officials. | lent 60% f f d. 0% ses sime ysis en sted solution   |  | BS 902 Report from Solar/Financ ial system report.  Debtors completenes s assessment report  | THOUSAND CO.  |

| Key Perform Outcome 9: | Outcome 9:                        | (NFA) 4.  |  | Responsive,A                                  | Responsive, Accountable, Effectiive and Efficient Local Government System  | tiive and Efficie                                     | Efficient Local Govern                               | ment System   |                             |   |                       |
|------------------------|-----------------------------------|---|--|---|--|---|--|---|-----------------------------|---|-----------------------|
| Outputs: 1& 7:         | 1& 7:                             |   |  | Imple     Admi                                | Implement a differentiated approach to municipal financing, planning and support Administration and financial capability | ated approach t                                       | o municipal fina<br>y                                | ncing, planni   | ng and supp                 | yort  |                       |
| Key Strate             | tegic Organiz                     | Key Strategic Organizational Objectives and strategic | and strategic  | To ensure sou                                 | To ensure sound and stable financial management  | nancial manage  | ment   |   |                             |   |                       |
| Project<br>No          | Priority<br>Areas(IDP)            | Key<br>performance<br>indicator                       | Project<br>Name  | Baseline                                      | 2018/19<br>Annual Target   | Quarterly 1 target                                    | Actual<br>Achievement<br>s                           | Reason<br>for<br>deviation  | Progress<br>(%to<br>target) | Means of verificatios( POE)                 | Budget<br>Expenditure |
|                        |                                   |   |  |   | REVENUE COLLECTION   | LECTION   |  |   |                             |   |                       |
| 110.                   | Revenue<br>Manageme<br>nt         | Debtors<br>reconciliations                            | Debtors<br>reconciliations   | Number of Debtors reconciliation              | 12x Debtors reconciliation   | 3x Debtors reconciliation                             | 3 X Debtors reconciliation done                      | None  | 100%                        | Debtors reconciliatio ns reports            | Opex                  |
| 111                    | Revenue<br>Manageme               | Traffic and Licensing                                 | Traffic and Licensing  | 12x Traffic<br>and                            | 12x Traffic and Licensing  | 3x Traffic and Licensing reconciliation               | 3 X Traffic<br>and Licensing<br>reconciliation       | None  | 100%                        | Traffic and Licensing reconciliatio         | Opex                  |
|                        |                                   | report  | report   | reconciliation report                         | report   | report  | done   |   |                             | n reports                                   |                       |
| 112                    | Revenue<br>Manageme<br>nt         | Number of<br>updated UIF<br>register                  | Unauthorised irregular and fruitless and wasteful expenditure register (UIF) | 4x updated<br>UIF register                    | 4x updated<br>UIF register   | 1x updated<br>UIF register                            | 1x updated<br>UIF register                           | None  | 100%                        | OIF Register                                | Opex                  |
|                        |                                   |   |  |   | EXPENDITURE MANAGEMENT   | ANAGEMENT   |  |   |                             |   |                       |
| 113.                   | Expenditur e manageme nt          | Number of salary reports                              | Salary<br>reconciliations<br>reconciled to<br>General<br>Ledger              | 12 Salary<br>reconciliation<br>reports        | 12 Salary<br>reports<br>reconciled to<br>General<br>Ledger   | 3x Salary<br>reconciliation<br>reports                | 3x Salary<br>reconciliation<br>reports               | None  | 100%                        | Salary<br>report, and<br>reconciliatio<br>n | Opex                  |
| 114.                   | Expenditur<br>e<br>manageme<br>nt | Number of VAT 201 reconciliations submitted to SARS   | VAT 201 reconciliations  | 6x VAT 201 reconciliation s submitted to SARS | 6x VAT 201 reconciliations submitted to SARS   | 2x VAT 201 reconciliation s reports submitted to SARS | 1x VAT 201 reconciliations reports submitted to SARS | 1x VAT<br>201<br>reconciliati<br>ons<br>reports<br>submitted<br>to SARS | 100%                        | VAT 201<br>reconciliatio<br>n               | Opex                  |

| THE PERSON NAMED IN COLUMN TWO IS NOT THE OWNER, THE OW |                        |   |                                    | A SOLD SOLD SOLD SOLD SOLD SOLD SOLD SOLD |  |  |  |                             | The second secon |                                   | The state of the s |
|--|------------------------|---|------------------------------------|---|--|--|--|-----------------------------|--|-----------------------------------|--|
| Outcome 9:<br>Outputs: 1& 7:   | ne 9:<br>s: 1& 7:      |   |                                    | Responsive,A<br>• Imple                   | Responsive, Accountable, Effectiive and Efficient Local Government System  • Implement a differentiated approach to municipal financing, planning and support  • Administration and financial canability | tilve and Efficient ated approach to ancial capability | o municipal fina                       | ment System<br>ncing, plann | ing and sup  | port                              |  |
| Key Strate   | ategic Organiz         | Key Strategic Organizational Objectives and strategic | and strategic                      | To ensure so                              | To ensure sound and stable financial management  | ancial manage  | ment                                   |                             |  |                                   |  |
| Project<br>No  | Priority<br>Areas(IDP) | Key<br>performance<br>indicator                       | Project<br>Name                    | Baseline                                  | 2018/19<br>Annual Target   | Quarterly 1 target                                     | Actual<br>Achievement<br>s             | Reason<br>for<br>deviation  | Progres<br>s(%to<br>target)  | Means of verification             | Budget<br>Expenditure  |
|  |                        |   |                                    |   | EXPENDITURE MANAGEMEN  | NAGEMENT   |  |                             |  |                                   |  |
| 115.   | Expenditur             | Number of Expenditure on                              | Expenditure on staff               | 12 Reports<br>on                          | 12 x<br>Expenditure on   | 3 x<br>Expenditure                                     | 3 x<br>Expenditure                     | None                        | 100%   | Salary report,<br>Salary          | Opex   |
|  | manageme<br>nt         | staff benefits reports reconciled to                  | section 66)                        | Expenditure on staff benefits             | staff benefits reports reconciled to   | on staff benefits reports                              | on starr benefits reports              |                             |  | Teconomianon                      |  |
|  |                        | General Ledger  |                                    | completed                                 | the General<br>Ledger  | reconciled to<br>the General<br>Ledger                 | reconciled to<br>the General<br>Ledger |                             | 71   |                                   |  |
| 116.   | Expenditur<br>e        | Number of Petty<br>Cash                               | Petty Cash<br>reconciliations      | 12x Petty<br>Cash                         | 12x Petty Cash reconciliation  | 3 x Petty<br>Cash                                      | 3 x Petty<br>Cash                      | None                        | 100%   | Petty Cash reconciliation iournal | Opex   |
|  | nt                     | and registers   | g                                  | and registers<br>completed                | Q  | reports  | reports                                |                             |  |                                   |  |
| 117.   | Expenditur             | Number of updated retention                           | Retention                          | 4x Updated retention                      | 4x Updated retention   | 1x Updated retention                                   | 1x Updated retention                   | None                        | 100%   | Retention register                | Opex   |
|  | manageme<br>nt         | registers   |                                    | register                                  | register   | register   | register                               |                             |  |                                   |  |
| 118.   | Expenditur             | Number of creditors reports                           | Creditor's reconciliation          | 12x<br>Creditors                          | 12x Creditors reconciliation   | 3x Creditors reconciliation                            | 3x Creditors reconciliation            | None                        | 100%   | Creditors<br>Recon,               | Opex   |
|  | manageme<br>nt         | reconciled  | reports                            | reports<br>reconciled                     | reports  | reports  | reports                                |                             |  | ageing analysis                   |  |
| 119.   | Expenditur             | Number of update of UIF                               | Unauthorised, irregular and        | 4x updated UIF register                   | 4x updated UIF register  | 1x updated<br>UIF register                             | 1x updated UIF register                | None                        | 100%   | UIF Register                      | Opex   |
|  | manageme<br>nt         | register  | fruitless and wasteful expenditure | ć   |  |  |  |                             |  |                                   |  |

| Project<br>No                   | 120.   | 121.  | 122.  |
|---------------------------------|--|---|---|
| Priority<br>Areas(IDP)          | AG action plan                                     | AG action plan  | Risk<br>Manageme<br>nt  |
| Key<br>performance<br>indicator | Percentage of audit queries addressed              | Percentage of internal audit queries addressed                | Percentage of risks resolved within timeframe as specified in the risk register   |
| Project<br>Name                 | Audit action<br>plan                               | Audit action plan   | Risk register   |
| Baseline                        | %of Auditor<br>General<br>queries<br>addressed     | %of internal audit queries addressed                          | %of risks resolved within the timeframe as specified in the register  |
| 2018/19<br>Annual Target        | 100% of<br>Auditor general<br>queries<br>addressed | 100% of internal audit queries addressed                      | 100% of risks resolved within the timeframe as specified in the register  |
| Quarterly 1<br>Target           | No target  | 25% of internal audit queries addressed                       | 100% of risks resolved within the timeframe as specified in the register  |
| Actual<br>Achievement<br>s      | No target  | 75% (9 of<br>16) of<br>internal audit<br>queries<br>addressed | 100% of risks resolved within the timeframe as specified in the register  |
| Reason<br>for<br>deviation      | None   |   | Credit Control Policy and Debt Collection Policy will be Implement ed on the 31 October 2018 an agreemen ts forms currently signed by |
| ss(%to<br>target)               | N/A  | 67%   | 0%  |
| Means of verifications( POE)    | N/A  | Updated audit action plan                                     | Strategic risk<br>register  |
| Expenditure                     | Opex   | Opex  | Opex  |

| Project<br>No | Priority<br>Areas(IDP) | Key<br>performance<br>indicator                       | Project<br>Name                               | Baseline         | 2018/19 Quarte Annual Target Target                     | Quarterly 1<br>Target                                    | Actual<br>Achievement<br>s  | Reason<br>for<br>deviation | Progre<br>ss(%to<br>target) | Means of verifications( POE)   |
|---------------|------------------------|---|---|------------------|---|--|---|----------------------------|-----------------------------|--|
| 123.          | Council                | Percentage of Council resolutions implemented         | Implementation of council resolutions         | New<br>indicator | 100% of council resolutions implemented                 | 100% of<br>council<br>resolutions<br>implemented         | 100% of<br>council<br>resolutions<br>implemented                    | None                       | 100%                        |  |
| 124.          | Audit<br>committee     | Percentage of audit committee resolutions implemented | Implementation of Audit committee resolutions | New<br>indicator | 100%of audit committee meetings resolutions implemented | 100% of audit committee meetings resolutions implemented | 83% (2 of<br>12)of audit<br>committee<br>resolutions<br>implemented |                            | 83%                         | Resolutions<br>and actions<br>(letters/meetin<br>gs) addressing<br>resolutions |

MOSENA MIL MANAGER

DATE