



2020/2021

2ND QUARTER ORGANISATIONAL SDBIP REPORT

Vision: "A developmental people driven organisation that serves its people"

Mission: To provide essential and sustainable services in an efficient and effective manner.

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1. INTRODUCTION AND BACKGROUND

The development, implementation and monitoring of a Service Delivery and Budget Implementation Plan (SDBIP) is required by the Municipal Finance Management Act (MFMA) section 69 (3) (b). Circular 13 of the National Treasury stipulates that, “the SDBIP gives effect to the Integrated Development Plan (IDP) and the budget of the municipality and will be possible if the IDP and the budget are fully aligned with each other, as required by the MFMA.”

As the budget gives effect to the strategic priorities of the municipality it is important to supplement the budget and the IDP with a management and implementation plan. The SDBIP serves as the commitment by the municipality, whereby the intended objectives and projected achievements are expressed in order to ensure that desired outcomes over the long term are achieved and are implemented by the administration over the next 12 months.

The Municipal Finance Management Act (MFMA) no 56 of 2003, defines the Service Delivery Budget Implementation Plan as a detailed plan approved by the Mayor of the municipality for implementing the municipality’s delivery of municipal services and its annual budget and must include the following:

- (a) Projections of each month of:
 - (i) Revenue to be collected, by source and
 - (ii) Operational and Capital expenditure, by vote;
- (b) Service delivery targets and performance indicators for each quarter

2. PURPOSE

The document presents the 2020/2021 2nd Quarter SDBIP Report of the municipality.

3. LEGAL REQUIREMENTS CONSIDERED WITH THE DEVELOPMENT OF THE SDBIP

Section 53 1(c) (ii) of the MFMA states that the Mayor must ensure that the municipality’s SDBIP is approved within 28 days after approval of the budget. Section 52 (d) of the Municipal Finance Management Act, 2003 (Act 56 of 2003) requires the Mayor to submit a report to Council within 30 days after the end of the quarter on the implementation of the budget and the financial state of affairs of the municipality. The SDBIP report provides an update on implementation of the Municipal IDP.

4. REPORTING ON SDBIP

This section covers reporting on the SDBIP as a way of linking the SDBIP with the oversight and monitoring operations of the Municipal administration. Various reporting requirements are outlined in the MFMA. Both the Mayor and the Accounting Officer have clear roles to play in

preparing and presenting these reports. The SDBIP provides an excellent basis for generating the reports for which MFMA requires. The reports then allow the Municipality to monitor the implementation of service delivery programs and initiatives across the Molemole municipal jurisdiction.

4.1 QUARTERLY REPORTING

Section 52 (d) of the MFMA compels the Mayor to submit a report to the council on the implementation of the budget and the financial state of affairs of the municipality within 30 days of the end of each quarter. The quarterly performance projections captured in the SDBIP form the basis for the Mayor's quarterly report.

4.2 MID-YEAR REPORTING

Section 72 (1) (a) of the MFMA outlines the requirements for mid-year reporting. The accounting officer is required by the 25th January of each year to assess the performance of the municipality during the first half of the year taking into account:

- (i) the monthly statements referred to in section 71 of the first half of the year
- (ii) the municipalities service delivery performance during the first half of the financial year, and the service delivery targets and performance indicators set in the service delivery and budget implementation plan;
- (iii) The past year's annual report, and progress on resolving problems identified in the annual report; and
- (iv) The performance of every municipal entity under the sole or shared control of the municipality, taking into account reports in terms of section 88 from any such entities.

Based on the outcomes of the mid-year budget and performance assessment report, an adjustments budget may be tabled if actual revenue or expenditure amounts are materially different from the projections contained in the budget or the SDBIP. The SDBIP is also a living document and may be modified based on the mid-year performance review. Thus the SDBIP remains a kind of contract that holds the Municipality accountable to the community.

4.3 ANNUAL REPORTING

Section 46 (1) of Municipal Systems Act stipulates that a municipality must prepare for each financial year a performance report reflecting

- (a) The municipality's, and any service providers, performance during that financial year, also in comparison with targets of and with performance in the previous financial year;
- (b) The development and service delivery priorities and the performance targets set by the municipality for the following financial year; and
- (c) Measures that were or are to be taken to improve performance.

5. THE FINANCIAL PERFORMANCE REPORT FOR THE 4th QUARTER OF THE FINANCIAL YEAR 2020/2021

5.1 Revenue by Source

The Annual Revenue budgeted for 2020/21 financial year amounts to R302,868,522. The actual revenue collected for the period ending 31 December 2020 amounts to R 96,674,788 against the 3 months' budget of R 75 717 131, the municipality has collected 128% by end of second quarter against the 3 months budget. On average 100% of all allocated annual budget should be collected by end of second quarter.

DESCRIPTION	ANNUAL BUDGET	3 MONTHS BUDGET (R)	3 MONTHS ACTUAL (R)	% INCOME	% VARIANCE	YEAR TO DATE MOVEMENT	REASONS FOR VARIANCE
Property Rates	- 23,451,683	- 5,862,921	(18,059,013)	308	-208	(18,059,013)	Increase in the collection of government debt in the second quarter.
Service Charges- Electricity Revenue	- 11,271,705	- 2,817,926	(2,327,903)	83	17	(2,327,903)	Seasonal changes and the functionality in respect to the old meters lead to the slow movement in electricity usage.
Service Charges- Refuse Revenue	- 2,391,314	- 597,829	(604,562)	101	-1	(604,562)	None
Rental of facilities and equipment	- 776,655	- 194,164	(58,587)	30	70	(58,587)	Some few transactions paid

DESCRIPTION	ANNUAL BUDGET	3 MONTHS BUDGET (R)	3 MONTHS ACTUAL (R)	% INCOME	% VARIANCE	YEAR TO DATE MOVEMENT	REASONS FOR VARIANCE
							during the second quarter were recognised during the month of October.
Interest earned-external investment	- 2,215,488	- 553,872	(454,940)	82	18	(454,940)	Less funds where invested in the second quarter, to investments more funds in the third quarter.
Interest earned-outstanding debtors	- 795,375	- 198,844	(429,985)	216	-116	(429,985)	Increase in the collection of government debt in the second quarter.
Fines, penalties and forfeits	- 4,287,241	- 1,071,810	(9,805)	1	99	(9,805)	Recognition on traffic fines is based on accrual recognition requirement and the figure disclosed is the amount collected.
Licenses and permits	- 7,383,452	- 1,845,863	(3,821,765)	207	-107	(3,821,765)	Changes encountered by the municipality from

DESCRIPTION	ANNUAL BUDGET	3 MONTHS BUDGET (R)	3 MONTHS ACTUAL (R)	% INCOME	% VARIANCE	YEAR TO DATE MOVEMENT	REASONS FOR VARIANCE
							the previous financial year were resolved by the municipality in second quarter but the impact for the first quarter lead to underperformance.
Agency services	694,618	173,655	(373,047)	215	-115	(373,047)	Shortage of water leads to the reduction on billing.
Transfers and subsidies	230,299,000	57,574,750	70, 505, 753	122	-22	70, 505, 753	None
Other revenue	19,301,991	4,825,498	(29, 427)	1	99	(29, 427)	None
Total Revenue (including Capital transferred)	302,868,522	75,717,131	(96,674,788)	128	-28	(96,674,788)	

5.2 Operating Expenditure

The Annual operating budget for 2020/21 financial year amounted to R230, 001,974. The actual expenditure for the period ending 31 December 2020 amounts to R 57,644,944 against the 3 months operating budget of R 57 500 494. On average 100% of all allocated annual budget should be spent by end of second quarter, the municipality has spent 100% against the 3 months budget on operating expenditure inclusive of staff benefits.

DESCRIPTION	ANNUAL BUDGET (R)	3 MONTHS BUDGET (R)	3 MONTHS ACTUAL (R)	% EXPENDITURE	% VARIANCE	YEAR TO DATE MOVEMENT	REASONS FOR VARIANCE
Employee related costs	98,165,079	24,541,270	21, 991, 743	90	10	21, 991, 743	Vacant posts not yet filled.
Remuneration of Councillors	15,010,262	3,752,566	3, 235, 504	86	14	3, 235, 504	None
Debt impairment	6,099,772	1,524,943	-	-	100	-	
Depreciation & asset impairment	19,322,046	4,830,512	8, 135 ,157	168	-68	8, 135 ,157	The higher depreciation in 2020/21 is because assets transferred from WIP only started depreciating in 2020/21
Finance charges	2,183,605	545,901	1, 601	0	100	1, 601	None
Bulk purchases	11,037,708	2,759,427	1, 973, 499	72	28	1, 973, 499	None

DESCRIPTION	ANNUAL BUDGET (R)	3 MONTHS BUDGET (R)	3 MONTHS ACTUAL (R)	% EXPENDITURE	% VARIANCE	YEAR TO DATE MOVEMENT	REASONS FOR VARIANCE
Other materials	6,014,220	1,503,555	871, 194	58	42	871, 194	
Contracted services	36,598,862	9,149,716	12, 765, 343	140	-40	12, 765, 343	Most of the activities are slow due to the Covid 19 pandemic.
Other expenditure	35,570,420	8,892,605	8, 670, 902	98	2	8, 670, 902	Most of the activities are slow due to the Covid 19 pandemic.
TOTAL OPERATING EXPENDITURE	230,001,974	57,500,494	57, 644 944	100	-0	57, 644 944	

5.3 Capital Expenditure

The Annual capital budget for 2020/21 financial year amounted to R72, 616,548. The actual capital expenditure for the period ending 31 December 2020 amounts to R 12,392,623 against the 3 months capital budget of R 18 154 137. On average 100% of all allocated annual budget should be spent by end of second quarter, the municipality has spent 68% against the 3 months budget.

DESCRIPTION	ANNUAL BUDGET (R)	3 MONTHS BUDGET (R)	3 MONTHS ACTUAL (R)	% EXPENDITURE	% VARIANCE	YEAR TO DATE MOVEMENT	REASONS FOR VARIANCE
Property, plant and Equipment	72,616,548	18,154,137	12,392,623	68	32	12,392,623	Most of the work on projects to be done in the third quarter
TOTAL CAPITAL EXPENDITURE	72,616,548	18,154,137	12,392,623	68	32	12,392,623	

5.4 The Cash Flow Statement for the First Quarter 2020 SDBIP report.

DESCRIPTION	ANNUAL BUDGET (R)	3 MONTHS BUDGET (R)	3 MONTHS ACTUAL (R)	% INCOME /EXP	% VARIANCE	YEAR TO DATE MOVEMENT
Cash Receipts By Source						
Property Rates	6,751,683	1,687,921	31, 985, 617	1 895	(1 795)	31,985,671
Service Charges- Electricity Revenue	7,471,705	1,867,926	2, 682, 078	144	(44)	2, 682, 078
Service Charges-Refuse	1,641,314	410,329	57, 940	14	86	57, 940
Rental of facilities and equipment	244,463	61,116	68, 665	112	(12)	68 ,665
Interest earned- external investment	2,215,488	553,872	454, 940	82	18	454, 940
Interest earned- outstanding debtors	1,275,117	318,779	821, 586	258	(158)	821, 586
Fines	4,287,241	1,071,810	9, 805	1	99	9, 805
Licenses and permits	7,383,452	1,845,863	3, 821, 765	207	(107)	3, 821, 765
Agency services	694,618	173,655	61, 969	36	64	61, 969
Transfer receipts - operational	185,412,650	46,353,163	74, 358, 000	160	(60)	74, 358, 000
Other revenue	7,854,441	1,963,610	19, 349	1	99	19, 349
Cash Receipts by Source						
	225,232,172	56,308,043	114, 341 714	203	(103)	114, 341, 714
Other Cash Flows by Source						
Transfer receipts - capital	44,886,350	11,221,588	-	-	-	-

DESCRIPTION	ANNUAL BUDGET (R)	3 MONTHS BUDGET (R)	3 MONTHS ACTUAL (R)	% INCOME /EXP	% VARIANCE	YEAR TO DATE MOVEMENT
Total Cash Receipts by Source	270,118,522	67,529,631	114 341 714	169	(103)	114, 341, 714
Cash Payments by Type						
Employee related costs	98,165,079	24,541,270	21, 991 743	90	10	21, 991 743
Remuneration of Councillors	15,010,262	3,752,566	3, 235, 504	86	14	3, 235, 504
Interest paid	2,183,605	545,901	1, 177	0	100	1, 177
Bulk purchases - Electricity	11,037,708	2,759,427	1, 973, 499	72	28	1, 973, 499
Other materials	5,514,220	1,378,555	871, 194	63	37	871, 194
Contracted services	20,315,178	5,078,795	12, 765, 343	251	(151)	12, 765, 343
General expenses	36,181,827	9,045,457	8, 670, 902	96	4	8,670,902
					-	
Cash Payments by Type	188,407,879	47,101,970	49 ,509, 363	105	(5)	49,509,636
Capital assets	72,616,548	18,154,137	12, 392, 623	68	32	12, 392, 623
Total Cash Payments by Type	261,024,427	65,256,107	61, 901, 986	95	5	61, 901, 986
NET INCREASE/ (DECREASE) IN CASH HELD	9,094,095	2,273,524	52, 439, 728	74	-108	52, 439, 728
Cash/cash equivalents at beginning:	8,220,922	17,315,017	71, 448, 032	223	(123)	71, 448, 032
Cash/cash equivalents at month/year end:	17,315,017	19,588,541	123, 887, 760	360	(260)	123, 887, 760

5.5 Comprehensive analysis of services debtors

Description	0 - 30 Days	31 - 60 Days	61 - 90 Days	91 Plus Days	Total Debtors
Debtors Age Analysis By Income Source					
Water	65,779	111,118	69,570	3,344,829	3,591,296
Electricity	192,278	111,875	36,656	1,850,257	2,191,066
Refuse Removal	110,699	114,200	114,149	10,546,558	10,885,606
Waste Management	65,865	64,748	62,715	1,743,568	1,936,896
Property Rates	9,928,268	2,432,188	2,409,612	74,919,389	89,689,457
Total By Income Source	10,362,889	2,834,129	2,692,702	92,404,601	108,294,321
Debtors Age Analysis By Customer Group					
Organs of State	1,497,801	1,474,539	1,485,112	30,688,662	35,146,114
Commercial	276,454	194,201	243,043	7,389,445	8,103,143
Households	704,801	654,321	641,224	25,030,206	27,030,552
Farms	7,883,833	511,068	323,323	29,296,288	38,014,512
Total By Customer Group	10,362,889	2,834,129	2,692,702	92,404,601	108,294,321

6. ORGANISATIONAL SCORECARD

6.1 LOCAL ECONOMIC DEVELOPMENT AND PLANNING

Key performance area				LOCAL ECONOMIC DEVELOPMENT (KPA 3)								
Year				2020/21								
Period				Quarter 2								
Outcome				To enhance conditions for Economic growth and job creation To manage and coordinate spatial planning within the Municipality								
Outputs				Implement a differentiated approach to municipal financing, planning and support; Improve access to basic services; Implementation of the community works programme; Actions Supportive of human settlement outcome;								
Key Organizational Strategic Objective				To enhance conditions for Economic growth and job creation To manage and coordinate spatial planning within the Municipality								
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project name	Baseline	Annual target	Quarter 2 target	Quarter 2 actual	Reason for deviation	Corrective measure	Annual budget	Expenditure	Means of verification
LED&P-001-2020/21	Spatial Planning	Number of workshops conducted	Spatial Planning awareness	0	4	1	1	None	None	100 000.00	43 100	Invites, attendance register, agenda, program, presentations
LED&P-002-2020/21	Spatial Planning	Number of settlements demarcated	Demarcation of sites	270	230	Specification and advertisement	Service Provider appointed	None	None	R540 000	172,673	Advert, Specification, Appointment letter, Layout plan, Approval letter.

Key performance area				LOCAL ECONOMIC DEVELOPMENT (KPA 3)								
Year				2020/21								
Period				Quarter 2								
Outcome				To enhance conditions for Economic growth and job creation To manage and coordinate spatial planning within the Municipality								
Outputs				Implement a differentiated approach to municipal financing, planning and support; Improve access to basic services; Implementation of the community works programme; Actions Supportive of human settlement outcome;								
Key Organizational Strategic Objective				To enhance conditions for Economic growth and job creation To manage and coordinate spatial planning within the Municipality								
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project name	Baseline	Annual target	Quarter 2 target	Quarter 2 actual	Reason for deviation	Corrective measure	Annual budget	Expenditure	Means of verification
LED&P-003-2020/21	Spatial Planning	Number of precinct plans compiled	Compilation of precinct plan	1	1	Appointment of service provider	Specification approved, Tender advertised	Awaiting Evaluation	To be done in the 3rd quarter	500 000	0	Specification, Advert, Appointment letter, Draft Precinct Plan, Final Precinct plan report, Council resolution
LED&P-004-2020/21	Spatial Planning	Number of settlements surveyed	Survey of existing settlements	1 settlement surveyed	1 settlement surveyed	Appointment of service provider	Service provider appointed	None	None	700 000	0	Specification, Advert, Appointment letter, Draft, and Final Survey reports
LED&P-005-2020/21	Spatial Planning	Number of Sign Boards erected	Erection of Sign Boards	New Indicator	30 sign Boards erected	Appointment of service provider	Service provider appointed	None	None	180 000	130 080	Approved Specification, Advert, Order, Invoice, Deliver Note

Key performance area				LOCAL ECONOMIC DEVELOPMENT (KPA 3)								
Year				2020/21								
Period				Quarter 2								
Outcome				To enhance conditions for Economic growth and job creation To manage and coordinate spatial planning within the Municipality								
Outputs				Implement a differentiated approach to municipal financing, planning and support; Improve access to basic services; Implementation of the community works programme; Actions Supportive of human settlement outcome;								
Key Organizational Strategic Objective				To enhance conditions for Economic growth and job creation To manage and coordinate spatial planning within the Municipality								
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project name	Baseline	Annual target	Quarter 2 target	Quarter 2 actual	Reason for deviation	Corrective measure	Annual budget	Expenditure	Means of verification
LED-006-2020/21	Spatial Planning	Number of IDP/Budget reviewed and adopted by Council	Development and Review of IDP/Budget	2019/20 IDP/Budget reviewed and adopted by Council	2021/22 IDP/Budget Reviewed and adopted by Council	None	No target	None	None	201 605.46	0	Attendance registers, invites and IDP document, Council Resolution
LED-007-2020/21	Spatial Planning	Number of IDP Representative Forums coordinated	Coordination of IDP Representative Forums	3	2	No Target	None	None	None	152 878.94	0	Attendance registers, invites and IDP Rep forum reports
LED-008-2020/21	Spatial Planning	Number of strategic planning sessions coordinated	Coordination of Strategic Planning Sessions	4	3	1	1	None	None	379 289.60	0	Attendance registers, invites, Agenda and IDP document
LED&P-009-20/21	Local Economic Development	Number of LED Forum meetings held	Coordination of LED forum meetings	4	4	1	1	None	None	80 000	0	Invites, Attendance registers, agendas and minutes

Key performance area				LOCAL ECONOMIC DEVELOPMENT (KPA 3)								
Year				2020/21								
Period				Quarter 2								
Outcome				To enhance conditions for Economic growth and job creation To manage and coordinate spatial planning within the Municipality								
Outputs				Implement a differentiated approach to municipal financing, planning and support; Improve access to basic services; Implementation of the community works programme; Actions Supportive of human settlement outcome;								
Key Organizational Strategic Objective				To enhance conditions for Economic growth and job creation To manage and coordinate spatial planning within the Municipality								
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project name	Baseline	Annual target	Quarter 2 target	Quarter 2 actual	Reason for deviation	Corrective measure	Annual budget	Expenditure	Means of verification
LED&P-010-2020/21	Local Economic Development	Number of SMMES trained	SMME training and development	20	80	20	3	Specification was developed and approved; Project was advertised	3rd Quarter	560 000	0	Specification Advert, Appointment letter, Training reports, Certificates
LED&P-011-2020/21	Local Economic Development	Number of Agricultural projects and farmers mentored	Agricultural Skills development and mentorship	0	40	10	10	None	None	150 000	0	Specification Advert, Order, Monitoring reports
LED&P-012-2020/21	Local Economic Development	Percentage of Job opportunities facilitated/ coordinated	Job opportunities facilitated/ coordinated	100	100	100	100	None	None	Opex	Opex	Job opportunities report
LED&P-OP-13-2020/21	Internal Audit	Percentage of internal audit queries addressed	Internal Audit action plan	100	100	25	0	No findings raised	None	Opex	Opex	Updated Internal Audit action plan

Key performance area				LOCAL ECONOMIC DEVELOPMENT (KPA 3)								
Year				2020/21								
Period				Quarter 2								
Outcome				To enhance conditions for Economic growth and job creation To manage and coordinate spatial planning within the Municipality								
Outputs				Implement a differentiated approach to municipal financing, planning and support; Improve access to basic services; Implementation of the community works programme; Actions Supportive of human settlement outcome;								
Key Organizational Strategic Objective				To enhance conditions for Economic growth and job creation To manage and coordinate spatial planning within the Municipality								
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project name	Baseline	Annual target	Quarter 2 target	Quarter 2 actual	Reason for deviation	Corrective measure	Annual budget	Expenditure	Means of verification
LED&P-OP-14-2020/21	Risk Management	Percentage of risks resolved within timeframe as specified in the risk register	Risk register	100	100	100	100	None	None	Opex	Opex	Updated Strategic risk register
LED&P-OP-15-2020/21	Council resolutions	Percentage of Council resolutions implemented	Implementation of Council resolutions	100	100	100	100	None	None	Opex	Opex	Updated Council resolution register
LED&P-OP-16-2020/21	Audit Committee	Percentage of Audit Committee resolutions implemented	Implementation of Audit Committee resolutions	100	100	100	None	No Audit Committee Resolutions	None	Opex	Opex	Updated Audit Committee resolution register
LED&P-OP-17-2020/21	AG Action Plan	Percentage of AG Action Plan implemented	Implementation of AG Action Plan	100	100	No Target	None	No target	None	Opex	Opex	Update AG Action plan

6.2 TECHNICAL SERVICES

Key performance area				BASIC SERVICE DELIVERY (KPA 2)								
Year				2020/21								
Period				Quarter 2								
Outcome				To provide sustainable basic services and infrastructure development								
Outputs				Improving access to basic services								
Key Organizational Strategic Objective				To improve/Upgrade conditions of municipal roads and storm water infrastructure and maintenance								
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project name	Baseline	Annual target	Quarter 2 target	Quarter 2 actual	Reason for deviation	Corrective measure	Annual budget	Expenditure	Means of verification
TECH-001-2020/21	Roads and Storm water Infrastructure	Number of Culvert Bridges Constructed	Construction of Culvert Bridges.	0	10 x Culvert Bridges	Tender Award And Signing Contractual Documents.	Approved Specifications and Tender Advert	Covid19 Lockdown Regulations	To achieved in the 3rd Quarter	1 260 000	0	Approved Specification, Tender Advert, Appointment Letter and signed SLA and monthly progress report, Practical completion certificate

Key performance area				BASIC SERVICE DELIVERY (KPA 2)								
Year				2020/21								
Period				Quarter 2								
Outcome				To provide sustainable basic services and infrastructure development								
Outputs				Improving access to basic services								
Key Organizational Strategic Objective				To improve/Upgrade conditions of municipal roads and storm water infrastructure and maintenance								
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project name	Baseline	Annual target	Quarter 2 target	Quarter 2 actual	Reason for deviation	Corrective measure	Annual budget	Expenditure	Means of verification
TECH-002-2020/21	Roads and Storm water Infrastructure	Number of road kilometers constructed	Upgrading of Nthabiseng Internal Street from Gravel to Surface Phase 5	4.5km Gravel to Surfacing constructed.	1.5 km Gravel to Surfacing upgraded.	Approved Specification and Tender Advert.	Achieved	None	None	12 282 138	6 872 905.72	Appointment Letter and Signed SLA Monthly Progress Reports and Practical, Completion Certificate, Tender Advert and Approve Specification
TECH-03-2020/21	Roads and Storm water Infrastructure	Number of road kilometers constructed	Upgrading of Capricorn Park Internal Street from Gravel to Surface Phase 3	3km Gravel to Surfacing constructed.	2.0 km Gravel to Surfacing upgraded.	Approved Specification and Tender Advert.	Achieved	None	None	14 152 232	8 084 735.66	Approved Specification, Tender Advert, Advertisement Appointment Letter and Signed SLA Monthly Progress Reports and Practical and Completion

Key performance area				BASIC SERVICE DELIVERY (KPA 2)								
Year				2020/21								
Period				Quarter 2								
Outcome				To provide sustainable basic services and infrastructure development								
Outputs				Improving access to basic services								
Key Organizational Strategic Objective				To improve/Upgrade conditions of municipal roads and storm water infrastructure and maintenance								
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project name	Baseline	Annual target	Quarter 2 target	Quarter 2 actual	Reason for deviation	Corrective measure	Annual budget	Expenditure	Means of verification
TECH-004-2020/21	Roads and Storm water Infrastructure	Number of road kilometers constructed	Upgrading of Kgwadu to Botlokwa Primary school from gravel t surface phase 1	New Indicator	0.7km Gravel to surfacing upgraded phase 1	Approved specification and tender advert, Appointment of Service Provider for Project Designs, Signing of SLA	Achieved	None	None	6 751 980	2 134 592.38	Tender advert Approved Specification, Appointment letter and signed SLA, Approved designs, monthly progress report
TECH-012-2020/21	Sport Facilities	Number of Stadium grand stands constructed.	Construction of Grand Stand and Ancillary Works at Mohodi Sports Complex.	500 grand stands constructed	1500 grand stands constructed	Tender Award And Signing Contractual Documents.	Achieved	None	None	3 000 000	413 420.91	Approved specification, tender advert, appointment letter and signed SLA, Practical completion certificate
TECH-013-2020/21	Electricity services	Number of smart meters procured and delivered	Procurement of smart meters	220 Smart Meters installed	500 Smart meters procured and delivered	Approved Specification and Tender Advert	Specification approved, Tender advertised Service provider appointed	None	None	1 200 000	1 048 811.50.	Approved Specification, tender advert, Appointment letter and signed SLA, Delivery note

Key performance area				BASIC SERVICE DELIVERY (KPA 2)								
Year				2020/21								
Period				Quarter 2								
Outcome				To provide sustainable basic services and infrastructure development								
Outputs				Improving access to basic services								
Key Organizational Strategic Objective				To improve/Upgrade conditions of municipal roads and storm water infrastructure and maintenance								
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project name	Baseline	Annual target	Quarter 2 target	Quarter 2 actual	Reason for deviation	Corrective measure	Annual budget	Expenditure	Means of verification
TECH-014-2020/21	Electricity services	Number of households electrified	Electrification of households in Fatima Village Phase 1	New indicator	500 households electrified	Approved Specification and Tender Advert	Specification approved, Tender advertised Service provider appointed	None	none	13 000 000.00	0	Approved specification, tender advert, appointment letter and signed SLA Approved designs, Completion certificates
TECH-015-2020/21	Electricity services	Number of Streetlights Upgraded	Upgrading of Streetlights in Mogwadi and Morebeng	New Indicator	300 Streetlights Upgraded.	Approved Specification and Tender Advert.	Specification approved, Tender advertised Service provider appointed	None	None	3,000,000	0	Approved Specification, Tender Advert Appointment Letter and Signed SLA Monthly Progress Reports and Practical and Completion Certificate.

Key performance area				BASIC SERVICE DELIVERY (KPA 2)								
Year				2020/21								
Period				Quarter 2								
Outcome				To provide sustainable basic services and infrastructure development								
Outputs				Improving access to basic services								
Key Organizational Strategic Objective				To improve/Upgrade conditions of municipal roads and storm water infrastructure and maintenance								
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project name	Baseline	Annual target	Quarter 2 target	Quarter 2 actual	Reason for deviation	Corrective measure	Annual budget	Expenditure	Means of verification
TECH-016-2020/21	Electricity services	Number of High Mast Lights installed	Installation of High Mast Lights	6 x High Mast Lights installed	3x High Mast Lights installed	Approved Specification and Tender Advert	Specification approved, Tender advertised Service provider appointed	None	None	1 700 000.00	686 515.50	Approved Specification, Tender Advert Appointment Letter and Signed SLA Monthly Progress Reports and Practical and Completion Certificate.
TECH-017-2020/21	Electricity services	Number of Diesel Generators Supplied and Installed.	Supply & Installation of Diesel Generators in Mogwadi and Morebeng	0	2 x Diesel Generators to be Installed.	Approved Specification and Tender Advert	Specification approved, Tender advertised Service provider appointed	None	None	500 000,00	334 351	Approved Specification, Tender Advert Appointment Letter, Signed SLA and monthly progress report.
TECH-OP-019-2020/21	Internal Audit	Percentage of internal audit queries addressed	Internal Audit action plan	0	100	25	50	None	N/A	Opex	Opex	Updated Internal Audit action plan

Key performance area				BASIC SERVICE DELIVERY (KPA 2)								
Year				2020/21								
Period				Quarter 2								
Outcome				To provide sustainable basic services and infrastructure development								
Outputs				Improving access to basic services								
Key Organizational Strategic Objective				To improve/Upgrade conditions of municipal roads and storm water infrastructure and maintenance								
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project name	Baseline	Annual target	Quarter 2 target	Quarter 2 actual	Reason for deviation	Corrective measure	Annual budget	Expenditure	Means of verification
TECH OP-020-2020/21	Risk Management	Percentage of risks resolved within timeframe as specified in the risk register	Implementation of Risk Register	100	100	100	50	Illegal connections	Ongoing process of replacing faulty electrical meters that are contributing to distribution loss and when those that have bridged have been identified can be penalized and a smart meter is installed	Opex	Opex	Updated Strategic risk register
TECH OP-021-2020/21	Council Resolutions	Percentage of Council resolutions implemented	Implementation of Council resolutions	100	100	100	100	None	N/A	Opex	Opex	Updated Council resolution register
TECH OP-022-2020/21	Audit Committee Resolutions	Percentage of Audit Committee resolutions implemented	Implementation of Audit Committee resolutions	100	100	100	97	None	N/A	Opex	Opex	Updated Audit Committee resolution register

Key performance area				BASIC SERVICE DELIVERY (KPA 2)								
Year				2020/21								
Period				Quarter 2								
Outcome				To provide sustainable basic services and infrastructure development								
Outputs				Improving access to basic services								
Key Organizational Strategic Objective				To improve/Upgrade conditions of municipal roads and storm water infrastructure and maintenance								
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project name	Baseline	Annual target	Quarter 2 target	Quarter 2 actual	Reason for deviation	Corrective measure	Annual budget	Expenditure	Means of verification
TECH OP-023-2020/21	AG Action Plan	Percentage of AG Action Plan implemented	Implementation of AG Action Plan	100	100	No target	None	No Target	None	Opex	Opex	Update AG Action plan

6.3 COMMUNITY SERVICES

Key performance area				BASIC SERVICE DELIVERY (KPA 2)								
Year				202021								
Period				Quarter 2								
Outcome				To provide sustainable basic services and infrastructure development								
Outputs				Improving access to basic services								
Key Organizational Strategic Objective				To improve/Upgrade conditions of municipal roads and storm water infrastructure and maintenance								
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project name	Baseline	Annual target	Quarter 2 target	Quarter 2 actual	Reason for deviation	Corrective measure	Annual budget	Expenditure	Means of verification
COMM-001-2020/21	Traffic and Law Enforcement	Number of traffic equipment procured	Procurement of a traffic equipment	0	1 traffic equipment procured	Appointment of Service Provider	Not Achieved	None responsive bids	Re advertisement in the 3rd quarter	300 000	0	Approved Specification, Advert, Appointment Letter, Delivery note
COMM-004-2020/21	Internal Audit	Percentage of internal audit queries addressed	Audit action plan	0	100	25	50	None	None	Opex	Opex	Updated Internal Audit action plan
COMM-005-2020/21	Risk Management	Percentage of risks resolved within timeframe as specified in the risk register	Implementation of Risk register	50	100	100	50	Lack of funds	2021/22 financial year	Opex	Opex	Updated Strategic risk register
COMM-006-2020/21	Council Resolutions	Percentage of Council resolutions implemented	Implementation of Council resolutions	100	100	100	100	None	None	Opex	Opex	Updated Council resolution register

Key performance area				BASIC SERVICE DELIVERY (KPA 2)								
Year				202021								
Period				Quarter 2								
Outcome				To provide sustainable basic services and infrastructure development								
Outputs				Improving access to basic services								
Key Organizational Strategic Objective				To improve/Upgrade conditions of municipal roads and storm water infrastructure and maintenance								
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project name	Baseline	Annual target	Quarter 2 target	Quarter 2 actual	Reason for deviation	Corrective measure	Annual budget	Expenditure	Means of verification
COMM OP-007-2020/21		Percentage of Audit Committee resolutions implemented	Implementation of Audit Committee resolutions	0	100	100	100	None	None	Opex	Opex	Updated Audit Committee resolution register
COMM-008-2020/21	AG Action Plan	Percentage of AG Action Plan implemented	Implementation of AG Action Plan	0	100	No target	None	No target	None	Opex	Opex	Update AG Action plan

6.4 BUDGET AND TREASURY

Key performance area				MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT (KPA 4)								
Year				2020/21								
Period				Quarter 2								
Outcome				Responsive, Accountable, Effective and Efficient Local Government System								
Outputs				<ul style="list-style-type: none"> - Deepen democracy through a refined ward committee model - Administrative and financial capability 								
Key Organizational Strategic Objective				Ensure compliance with accounting standards and legislation								
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project name	Baseline	Annual target	Quarter 2 target	Quarter 2 actual	Reason for deviation	Corrective measure	Annual budget	Expenditure	Means of verification
BNT-001-2020/21	Supply Chain Management	Number of Inventory Management Systems automated	Automation of Inventory Management System	0	1 Inventory Management System automated	Specification approved Advertisment and appointment letter	Specification approved and advertisement	None	None	350 000.00	0	Approved Specification, Advert, Appointment letter Automated Inventory report.
BNT-002-2020/21	Supply Chain Management	100% of Infrastructure assets unbundled and revaluated	Revaluation and Unbundling of all the Infrastructure Assets	100%	100% of Infrastructure assets revaluated and unbundled	No Target	None	No Target for the quarter	None	1 000 000.00	0	Approved Specification, Advert, Appointment letter, Revaluation and Unbundling reports

Key performance area				MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT (KPA 4)								
Year				2020/21								
Period				Quarter 2								
Outcome				Responsive, Accountable, Effective and Efficient Local Government System								
Outputs				<ul style="list-style-type: none"> - Deepen democracy through a refined ward committee model - Administrative and financial capability 								
Key Organizational Strategic Objective				Ensure compliance with accounting standards and legislation								
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project name	Baseline	Annual target	Quarter 2 target	Quarter 2 actual	Reason for deviation	Corrective measure	Annual budget	Expenditure	Means of verification
BNT-003-2020/21	Supply Chain Management	Number of Asset Verification Scanners procured and linked to Asset register	Procurement of 05 Asset Verification Scanners and Linked to Asset register		05 Asset Verification Scanners and Linked to Asset register	No target	0	Still preparing the specification	Specification to be considered in the third quarter	350 000.00	0	Approved Specification, Advert, Appointment letter, Asset verification system and scanners
BNT-004-2020/21		Number of Revenue Enhancement Strategies developed	Development and the Implementation of the Revenue Enhancement Strategy		1 Revenue Enhancement Strategy and Implementation Plan developed	Specification approved, Advertisement	0	COVID - 19 Challenges lead to delay on the implementation of the project implementation process.	Re-assessment will be conducted so the implementation can proceed considering the COVID 19 challenges.	800 000	0	Approved Specification, Appointment letter, Approved Revenue enhancement strategy, Implementation Plan

Key performance area				MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT (KPA 4)								
Year				2020/21								
Period				Quarter 2								
Outcome				Responsive, Accountable, Effective and Efficient Local Government System								
Outputs				- Deepen democracy through a refined ward committee model - Administrative and financial capability								
Key Organizational Strategic Objective				Ensure compliance with accounting standards and legislation								
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project name	Baseline	Annual target	Quarter 2 target	Quarter 2 actual	Reason for deviation	Corrective measure	Annual budget	Expenditure	Means of verification
BNT-005-2020/21	Revenue Management	Number of debtor analysis recovery probability report submitted to Council	Debtor Recovery Analysis	0	1 Debtor Recovery Analysis report	Specification approved, Advertisement and appointment letter	None	COVID -19 challenges the municipality is avoiding physical meeting with different stakeholders.	Re-assessment will be conducted and a decision will be made for further development	700 000.00	0	Approved Specification, Advert, Appointment letter Debtor Recovery Analysis report, Council resolution
BNT-007-2020/21	Revenue Management	Number of Supplementary valuation rolls developed.	Development of the supplementary valuation roll	1 Supplementary valuation roll developed	1 Supplementary valuation roll developed	No target	0	No target	None	468 000.00	0	MPRA Compliant Supplementary valuation roll report Public Notice,
BNT-008-2020/21	Budget and Reporting	2019/20 Annual Financial Statements (AFS) compiled	Compilation of Annual Financial Statements	2018/19 Annual Financial Statements (AFS) compiled	Compilation of 2019/20 Annual Financial Statements	Compilation of 2019/20 Annual Financial Statements	Compilation of 2019/20 Annual Financial Statements	None	None	1 000 000.00	961 904	Signed 2019/20 Annual Financial Statements
BNTOP-009-2020/21	Internal Audit	Percentage of internal audit queries addressed	Internal Audit action plan	76	100	25	86	Mid-year physical verification of assets in progress	Mid-year physical verification of assets in progress to ensure that	Opex	Opex	Updated Internal Audit action plan

Key performance area				MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT (KPA 4)								
Year				202021								
Period				Quarter 2								
Outcome				Responsive, Accountable, Effective and Efficient Local Government System								
Outputs				<ul style="list-style-type: none"> - Deepen democracy through a refined ward committee model - Administrative and financial capability 								
Key Organizational Strategic Objective				Ensure compliance with accounting standards and legislation								
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project name	Baseline	Annual target	Quarter 2 target	Quarter 2 actual	Reason for deviation	Corrective measure	Annual budget	Expenditure	Means of verification
									assets are in the correct locations			

Key performance area				MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT (KPA 4)								
Year				202021								
Period				Quarter 2								
Outcome				Responsive, Accountable, Effective and Efficient Local Government System								
Outputs				- Deepen democracy through a refined ward committee model - Administrative and financial capability								
Key Organizational Strategic Objective				Ensure compliance with accounting standards and legislation								
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project name	Baseline	Annual target	Quarter 2 target	Quarter 2 actual	Reason for deviation	Corrective measure	Annual budget	Expenditure	Means of verification
BNTOP-010-2020/21	Risk Management	Percentage of risks resolved within timeframe as specified in the risk register	Implementation of Risk register	100	100	100	75	No Disconnection of services implemented and Revenue enhancement strategy in progress	Ongoing	Opex	Opex	Updated Strategic risk register

Key performance area				MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT (KPA 4)								
Year				202021								
Period				Quarter 2								
Outcome				Responsive, Accountable, Effective and Efficient Local Government System								
Outputs				<ul style="list-style-type: none"> - Deepen democracy through a refined ward committee model - Administrative and financial capability 								
Key Organizational Strategic Objective				Ensure compliance with accounting standards and legislation								
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project name	Baseline	Annual target	Quarter 2 target	Quarter 2 actual	Reason for deviation	Corrective measure	Annual budget	Expenditure	Means of verification
BNTOP-11-2020/21	Council Resolutions	Percentage of Council resolutions implemented	Implementation of Council resolutions	100	100	100	100	None	N/A	Opex	Opex	Updated Council resolution register
BNTOP-012-2020/21		Percentage of Audit Committee resolutions implemented	Implementation Audit Committee resolutions	100	100	100	100	None	N/A	Opex	Opex	Updated Audit Committee resolution register
BNTOP-013-2020/21	AG Action Plan	Percentage of AG Action Plan implemented	Implementation of AG Action Plan	97	100	No Target	100	None	N/A	Opex	Opex	Update AG Action plan

6.5 MUNICIPAL MANAGER'S OFFICE

Key performance area				GOOD GOVERNANCE AND PUBLIC PARTICIPATION (KPA 5)								
Year				2020/21								
Period				Quarter 2								
Outcome				Responsive, Accountable, Effective and Efficient Local Government System								
Outputs				<ul style="list-style-type: none"> - Deepen democracy through a refined ward committee model - Administrative and financial capability 								
Key Organizational Strategic Objective				To ensure that institutional arrangements are transparent efficient and effective To ensure that good governance and public participation is sustained and enhances transparency and accountability								
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project name	Baseline	Annual target	Quarter 2 target	Quarter 2 actual	Reason for deviation	Corrective measure	Annual budget	Expenditure	Means of verification
MM-001-2020/21	Communications	Number of Diaries printed	Printing and of Municipal Diaries	1500 Diaries printed	1500 Diaries printed	Specification approved and Advertisement	Service Provider appointed	None	None	295 060	193 545	Appointment Specification, Order, Diaries, Invoice, advert, Delivery Note
MM-002-2020/21	Communications	Number of Calendars printed	Printing of Municipal Calendars	2000 Calendars printed	2000 Calendars printed	Specification approved and Advertisement	Service Provider appointed and Calendars delivered	None	None	272 000	131 650	Approved Specification, Order, Invoice, advert, Delivery Note
MM-003-2020/21	Communications	Number of Newsletters printed and distributed	Printing and Distribution of Newsletters	3000 Newsletters printed and distributed	6000 Newsletters printed and distributed	Specification approved and Advertisement	Service Provider Appointed and Newsletters delivered	None	None	200 000	45 000	Approved Specification, Order, Invoice, advert, Delivery Note,

Key performance area				GOOD GOVERNANCE AND PUBLIC PARTICIPATION (KPA 5)								
Year				2020/21								
Period				Quarter 2								
Outcome				Responsive, Accountable, Effective and Efficient Local Government System								
Outputs				- Deepen democracy through a refined ward committee model - Administrative and financial capability								
Key Organizational Strategic Objective				To ensure that institutional arrangements are transparent efficient and effective To ensure that good governance and public participation is sustained and enhances transparency and accountability								
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project name	Baseline	Annual target	Quarter 2 target	Quarter 2 actual	Reason for deviation	Corrective measure	Annual budget	Expenditure	Means of verification
MM-004-2020/21	Communications	Number of IDP documents printed	Printing and Distribution of IDP documents	200 IDP documents printed	200 IDP documents printed	No Target	None	No Target	None	200 000	0	Approved Specification, Order, Invoice, advert, Delivery Note,
MM-005-2020/21	Communications	Number of Annual Reports documents printed	Printing of Annual Reports documents	100 Annual Report documents printed	200 Annual Report documents printed	No Target	None	No Target	None	200 000	0	Approved Specification, Order, Invoice, advert, Delivery Note Annual report
MM-006-2020/21	Communications	Percentage of municipal activities and notices publicised and marketed.	Marketing, Publicity and Advertising	100	100	100	100	None	None	553 064	29 905	Approved Specification Order, Invoice, copy of Advert, Delivery Note
MM-007-2020/21		Percentage of Promotional Items purchased	Procurement of Municipal Promotional items	100	100	100	100	None	None	106000	19 640	Order, Invoice, , Delivery Note

Key performance area				GOOD GOVERNANCE AND PUBLIC PARTICIPATION (KPA 5)								
Year				2020/21								
Period				Quarter 2								
Outcome				Responsive, Accountable, Effective and Efficient Local Government System								
Outputs				<ul style="list-style-type: none"> - Deepen democracy through a refined ward committee model - Administrative and financial capability 								
Key Organizational Strategic Objective				To ensure that institutional arrangements are transparent efficient and effective To ensure that good governance and public participation is sustained and enhances transparency and accountability								
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project name	Baseline	Annual target	Quarter 2 target	Quarter 2 actual	Reason for deviation	Corrective measure	Annual budget	Expenditure	Means of verification
MM-008-2020/21	Communications	Percentage of Events management Equipment procured	Procurement of Events Management Equipment	100	100	100	100	None	None	150 000	28 985	Advert, Order and delivery note
MM-009-2020/21	PMS	Number Automated PMS reports generated	Automation of PMS reports	4	4	1	1	None	None	Opex	Opex	Approved automated PMS reports
MM-010-2020/21		Number of youth support programmes coordinated	Coordination of Youth Support Programmes	2	2	1	1	None	None	99 592	19 650	Attendance register, Invitation Report Concept document
MM-011-2020/21	Special Focus Programmes	Number of women and children programmes coordinated.	Coordination of Women and Children programmes	2	3	1	2	Coordinated workshop on establishment of Children's forum.	None	141 071	113 553	Attendance register, Invitation Report Concept document

Key performance area				GOOD GOVERNANCE AND PUBLIC PARTICIPATION (KPA 5)								
Year				202021								
Period				Quarter 2								
Outcome				Responsive, Accountable, Effective and Efficient Local Government System								
Outputs				- Deepen democracy through a refined ward committee model - Administrative and financial capability								
Key Organizational Strategic Objective				To ensure that institutional arrangements are transparent efficient and effective To ensure that good governance and public participation is sustained and enhances transparency and accountability								
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project name	Baseline	Annual target	Quarter 2 target	Quarter 2 actual	Reason for deviation	Corrective measure	Annual budget	Expenditure	Means of verification
MM-012-2020/21	Special Focus Programmes	Number of disability programmes coordinated	Coordination of Support programmes for People living with Disabilities	0	0	1	1	None	None	67 987	0	Attendance register, Invitation, Report Concept document
MM-013-2020/21	Special Focus Programmes	Number of older persons programmes coordinated	Coordination of Older persons Support programmes	3	3	1	1	None	None	127 214	55 039	Attendance register, Invitation Report Concept document
MM-014-2020/21		Number of Local AIDs Council meetings coordinated	Coordination of Local Aids Council meetings	2	4	1	1	None	None	155 749	75 280	Attendance register, Minutes, Concept document
MMOP-015-2020/21	Audit Action Plan	Percentage of audit queries addressed	Implementation of AG Audit action plan	100	100		None	No Target	None	Opex	Opex	Updated AG Audit action plan
MMOP-016-2020/21	Audit Action Plan	Percentage of internal audit queries addressed	Internal Audit action plan	0	0	50	25	Outstanding findings to be revised during budget adjustment	3rd Quarter	Opex	Opex	Updated Internal Audit action plan

Key performance area				GOOD GOVERNANCE AND PUBLIC PARTICIPATION (KPA 5)								
Year				2020/21								
Period				Quarter 2								
Outcome				Responsive, Accountable, Effective and Efficient Local Government System								
Outputs				<ul style="list-style-type: none"> - Deepen democracy through a refined ward committee model - Administrative and financial capability 								
Key Organizational Strategic Objective				To ensure that institutional arrangements are transparent efficient and effective To ensure that good governance and public participation is sustained and enhances transparency and accountability								
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project name	Baseline	Annual target	Quarter 2 target	Quarter 2 actual	Reason for deviation	Corrective measure	Annual budget	Expenditure	Means of verification
MMOP-017-2020/21		Percentage of risks resolved within timeframe as specified in the risk register	Implementation of Risk register	50	100	100	100	None	None	Opex	Opex	Updated Strategic risk register
MMOP-018-2020/21		Percentage of Council resolutions implemented	Implementation of Council resolutions	100	100	100	100	None	None	Opex	Opex	Updated Council resolution register
MMOP-019-2020/21	Audit Committee Resolutions	Percentage of Audit Committee resolutions implemented	Implementation of Audit Committee resolutions	0	0	100	67	Outstanding resolutions on Risk Management not resolved	3rd Quarter	Opex	Opex	Updated Audit Committee resolution register
MMOP-043-2020/21	Internal Audit	Number of Audit Action Plans developed	Development of Audit action plans on issues raised by IA/AG	2	2	2	2	None	None	Opex	Opex	Approved audit action plans

6.6 CORPORATE SERVICES

Key performance area				MUNICIPAL TRANSFORMATION AND ORGANISATIONAL DEVELOPMENT (KPA 6)								
Year				202021								
Period				Quarter 2								
Outcome				Provide an accountable and transparent municipality through sustained public participation, coordination of administration and council committees.								
Outputs				Implement a differentiated approach to municipal financing, planning, and support								
Key Organizational Strategic Objective				Provide an accountable and transparent municipality through sustained public participation, coordination of administration and council committees Ensure administrative support to municipal units through continuous institutional development and innovation								
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project name	Baseline	Annual target	Quarter 2 target	Quarter 2 actual	Reason for deviation	Corrective measure	Annual budget	Expenditure	Means of verification
CORP-001-2020/21	Administration	Number of municipal buildings deployed with Security personnel	Provision of Security services	Provision of 24/7 security services in 08 municipal buildings	Provision of 24/7 security services in 08 municipal buildings	Provision of 24/7 security services in 08 municipal buildings	Achieved	None	None	8 228 122.00	3 854 931	Monthly Invoices, Monthly reports
CORP-02-2020/21	Administration	Number of office furniture items procured and allocated	Procurement of Office Furniture	55 furniture items procured	20 furniture items procured in line with available budget.	Development of specification and tender advert	Service Provider Appointed	None	None	300 000	1 698 242	Approved Specification, Appointment Letter, Delivery Note Invoice

Key performance area				MUNICIPAL TRANSFORMATION AND ORGANISATIONAL DEVELOPMENT (KPA 6)								
Year				202021								
Period				Quarter 2								
Outcome				Provide an accountable and transparent municipality through sustained public participation, coordination of administration and council committees.								
Outputs				Implement a differentiated approach to municipal financing, planning, and support								
Key Organizational Strategic Objective				Provide an accountable and transparent municipality through sustained public participation, coordination of administration and council committees Ensure administrative support to municipal units through continuous institutional development and innovation								
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project name	Baseline	Annual target	Quarter 2 target	Quarter 2 actual	Reason for deviation	Corrective measure	Annual budget	Expenditure	Means of verification
CORP-004-2020/21	Information and Communication Technology	Number of servers to be mirrored at the Disaster Recovery site	Implementation and Maintenance of Disaster Recovery Plan	File server in place. Backup are done of external hard drives	2 Disaster Recovery Servers Procured, Implemented and Maintained	Tender Advertisement	Specification approved, Tender Advertised	None	None	2 000 000	0	Approved specification, advert, Appointment letter, SLA, Implementation report, Maintenance Reports
CORP-005-2020/21	Human Resource Management	Number of Councilor training programmes coordinated	Training of Councilors	5	4	2	2	None	None	424 000	139 520	Training Report, Attendance Register
CORP-006-2020/21	Human Resource Management	Number of Employee Training Programmes coordinated	Training of Employees	5	5	2	2	None	None	772 255	57 761	Training Report, Attendance Register

Key performance area				MUNICIPAL TRANSFORMATION AND ORGANISATIONAL DEVELOPMENT (KPA 6)								
Year				202021								
Period				Quarter 2								
Outcome				Provide an accountable and transparent municipality through sustained public participation, coordination of administration and council committees.								
Outputs				Implement a differentiated approach to municipal financing, planning, and support								
Key Organizational Strategic Objective				Provide an accountable and transparent municipality through sustained public participation, coordination of administration and council committees Ensure administrative support to municipal units through continuous institutional development and innovation								
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project name	Baseline	Annual target	Quarter 2 target	Quarter 2 actual	Reason for deviation	Corrective measure	Annual budget	Expenditure	Means of verification
CORP-007-2020/21	Human Resource Management	Number of fire extinguishers serviced and maintained	Service and maintain the fire extinguishers	30 x fire extinguishers serviced and maintained	30 x fire extinguishers serviced and maintained	Development of specification and advert Appointment of service provider	Specification developed Service Provider appointed	None	None	53 000	9 323.1	Copy of spec and advert Appointment letter, Invoice Service and Maintenance Report
CORPOP-008-2020/21	Internal Audit	Percentage of internal audit queries addressed	Internal Audit action plan	100	100	25	17	National Lock down	None	Opex	Opex	Updated Audit Action plan
CORPOP-009-2020/21	Risk Management	Percentage of risks resolved within timeframe as specified in the risk register	Implementation of Risk register	0	100	100	100	None	None	Opex	Opex	Strategic risk register
CORPOP-10-2020/21	Council Resolutions	Percentage of Council resolutions implemented	Implementation of Council resolutions	100	100	100	100	None	None	Opex	Opex	Updated Council resolution register

Key performance area				MUNICIPAL TRANSFORMATION AND ORGANISATIONAL DEVELOPMENT (KPA 6)								
Year				2020/21								
Period				Quarter 2								
Outcome				Provide an accountable and transparent municipality through sustained public participation, coordination of administration and council committees.								
Outputs				Implement a differentiated approach to municipal financing, planning, and support								
Key Organizational Strategic Objective				Provide an accountable and transparent municipality through sustained public participation, coordination of administration and council committees Ensure administrative support to municipal units through continuous institutional development and innovation								
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project name	Baseline	Annual target	Quarter 2 target	Quarter 2 actual	Reason for deviation	Corrective measure	Annual budget	Expenditure	Means of verification
CORPOP-011-2020/21	Audit Committee	Percentage of Audit Committee resolutions implemented	Implementation of Audit Committee resolutions	100	100	100	100	None	None	Opex	Opex	Updated Audit Committee resolution register

Declaration:

The Municipal Manager of Molemole Municipality hereby submit the 2nd Quarter 2020/21 SDBIP Performance report as required by section 52d of the Municipal Finance Management Act, 2003 (Act 56 of 2003).


Mr. M L MOSENA
MUNICIPAL MANAGER

29 - 01 - 2021

DATE