

HEAD OFFICE

303 Church Street
Private Bag X 44
MOGWADI 0715
Telephone: (015) 501 0243/4
Fax no : (015) 501 0419
E-mail: info@molemole.gov.za



Molemole Municipality

MOREBENG BRANCH OFFICE

25 Cnr. Roets & Viviers Street
MOREBENG 0810
Telephone : (015) 397 4333 / (015) 397 4327
Fax no : (015) 397 4334

www.molemole.gov.za

ALL CORRESPONDENCE TO BE ADDRESSED TO THE MUNICIPAL MANAGER

Enquiries: Mabote N.J

Reference: 8/1/1-LEDP 05

1 June 2016

Molemole Municipality is hereby inviting proposals with quotations from prospective service providers who are listed on MLM database for the printing of the Annual report booklets according to the following specification.

Annual Report Booklets:

- Quantity: 150 booklets
- Size: A4
- Cover page: 250g paper color one side + uv, 128g gloss paper ink blank and white
- Binding: Perfect binding
- 128g gloss paper ink black and white
- Binding: Perfect binding
- Number of pages: 201

The following documentation should accompany your quotations:

- a) Company registration certificate
- b) An original valid Tax clearance certificate
- c) Completed declaration form (downloadable on municipal website)
- d) An original or certified copy of valid BBBEE certificate (if applicable)

The following conditions will apply:

- Quotation must be on an official letterhead of the company;
- Price(s) quoted must be valid for at least thirty (30) days from the date of this offer;
- Atleast 2 orders/appointment letters for similar work
- Price (s) must be firm and inclusive of VAT;
- Payment will be effected within 30 days of receipt of invoice.

EVALUATION CRITERIA

The bid will be evaluated based on:

- **Preference point system, (80/20).** Whereas 80 points will be for price and 20 for preference as per PPPFA of 2000, BBBEEA of 2003 and preferential procurement regulation of 2001.

Kindly direct all technical enquiries to **Mr. Morokolo MJ** at **015 501 2329** between **08:00** and **16:30**. All quotations should be submitted at Mogwadi Municipal Tender Box by the latest **8 June 2016** at **12:00**, clearly marked **"PRINTING OF THE ANNUAL REPORT BOOKLETS"**. No quotation will be accepted after the closing date.

Molemole municipality reserves the right to accept any quotation.


Mr. Makhura N.I
MUNICIPAL MANAGER

Vision: A developmental people driven organization that serves its people

Mission: To provide essential and sustainable services in an efficient and effective manner

