

HEAD OFFICE

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MOREBENG BRANCH OFFICE

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www.molemole.gov.za

ALL CORRESPONDENCE TO BE ADDRESSED TO THE MUNICIPAL MANAGER

Enquiries: Mr. Mabote

Ref: 8/1/1:04

14 August 2017

REQUEST FOR QUOTATION FROM SUITABLE SERVICE PROVIDERS REGISTERED ON THE CENTRAL SUPPLIER DATABASE FOR CONNECTION, RELOCATION AND MAINTENANCE OF SPLIT AIR CONDITIONERS

1. **The following documentation should accompany the quotations to qualify the bidder for evaluation:**
 - a) The recent up-to-date central supplier data (CSD) registration report detailing all compliance requirements; [Last verified between the **advert date** and the **closing date**]
 - b) Certified copy of valid CIDB Certificate: grade 1ME
 - c) Certified copy of BBBEE certificates (ORIGINAL also accepted)
 - d) Fully signed and completed declaration of interest form [downloadable from www.molemole.gov.za]
 - e) Fully signed and completed MBD 9 form [downloadable from www.molemole.gov.za]

N.B. Failure to attach the above documents will disqualify the bidder from further evaluation.

2. The following conditions will apply:

- a) Quotations must be on an official letterhead of the company;
- b) Prices (s) must be firm and must be inclusive of VAT (if applicable);
- c) Quotations will be evaluated according to 80/20 points system whereby 80 points will be for price and 20 points will be allocated in line with Preferential Procurement Policy framework, 2000 and BBBEE regulations, as amended;
- d) Payment will be effected within 30 days from receipt of the invoice and all supporting documentation.
- e) The municipality is not bound to accept the lowest or any Bid and reserves the right to not accept any quotation either wholly or a part thereof;

3. BID SPECIFICATION [please quote using the following layout]

Description	BUILDING	Quantity	Size	Unit Price	Total Price
Site Preparation					
Removal of Toilet Cisterns		02			
Supply and fitting of Exterior window Burglars		03	500mmx600mm		
Floor Tiling			20 m ²		
Supply and fitting of partitioning boards (dry walls)		02 Offices	2300mm x 1600mm		
Supply and fitting and painting of ceiling boards		03	4500mm x 1400mm		
Supply and painting of drywalls [PVA washable paint]			Refer to size above		
Supply and painting of interior walls [PVA washable paint]	MOGWADI TECHNICAL OFFICE		60 m ²		
Supply and fitting of Heavy duty Steel door frames		02	900mmx 2100mm		
Supply and fitting of Steel lockable doors		02	900mmx 2100mm		
Supply and Painting of exterior walls [PVA washable paint]			60 m ²		
Supply and fitting of 'Trellidor' burglar doors [Exterior]		02	900mmx 2100mm		
Construction of Apron: Materials and Labour		01	1200mm x 1800mm		
Supply and fitting of 5-tier Steel rack shelving units		06	Length - 920mm Breadth - 320mm Height - 1920mm		
15. Site Rehabilitation and Clean up					
Subtotal [excluding vat]					
Vat amount [if registered for vat]					
Grand total [including vat]					

Vision: A developmental people driven organization that serves its people

Mission: To provide essential and sustainable services in an efficient and effective manner


3. EVALUATION CRITERIA

3.1 Functionality

- Bidders must achieve a minimum of 75% functionality points in order to be considered for further evaluation in stage 2 (Evaluation on Price and BBBEE). Bidders that score less than the minimum score points will be disqualified from further evaluation.

Criteria	Weight	Applicable value system
Company Experience		
Please provide certified copies of signed testimonial letters from at least 5 (five) clients confirming your company's involvement, level of service and contact details for similar projects of similar type.	30	Poor = 1 Average = 2
Methodology		
Methodology: work schedule with Key Milestones, Clear deliverables and Time frame for each task (in tabular format) and specify project duration. Fully signed on the letterhead by an authorized company representative.	30	Good = 3 Very good = 4 Excellent = 5
Total functionality Score	60	

- Kindly direct all Technical enquiries to Mr. N.J Modisha at 015 501 2332 between 08H00 to 16H30 during the weekdays. All quotations should be submitted in the RFQ tender box situated at Mogwadi offices, no 303 Church Street by latest 23 August 2017, at 11H00, clearly marked **"REPAIR AND MAINTENANCE OF MOGWADI BUILDING"**
- No quotation will be accepted after the closing date and time


Mr. M.W Ramogale
Acting Municipal Manager