



**Molemole Local Municipality invites applications from suitably qualified candidates to fill vacant positions within its establishment. Molemole Local Municipality is an equal opportunity and affirmative Action Employer. Persons designated in terms of applicable legislations as historically disadvantaged South Africans as well as people with disabilities are encouraged to apply:**

**Position: Municipal Manager**

**Department: Municipal Manager's Office**

**Employment Term: 5 Year Performance Based Contract (To be appointed in terms of Sections 55 and 57 of Municipal Systems Act 32 of 2000 and the Local Government Laws Amendment Act 19 of 2008)**

**Remuneration: Negotiable**

The appointee must be an excellent communicator with customer orientation and sensitivity to community needs, an action driven team player with impeccable negotiation skills and ability to identify and seize opportunities in the interest of the municipality. The position calls for a visionary, development strategist capable of fostering strong beneficial partnerships and networks.

**Key Requirements:**

A B Degree in Public Administration or social sciences or equivalent. A postgraduate qualification will be an added advantage. At least 5 years senior managerial experience. Strategic and financial capabilities especially budget management. Extensive Knowledge of Local Government legislation, policy, regulations, standards and procedures. Demonstration of knowledge of local and global issues and governance best practice A valid Code 08/B driver's license. Legibility in terms of the competence framework for senior / section 57 managers as promulgated by the minister of corporative governance and traditional affairs. Advanced computer skills.

**Competencies:**

Strategic capacity and leadership. Financial management capabilities especially budget management and municipal finance management. Policy formulation, monitoring and evaluation. Analytical ability. Networking, interpersonal, negotiation, facilitation and conflict management. Good Communication skills.

**Key Performance Areas Includes:**

Implement of strategic goals of the municipality. Ensures timeous provision of municipal services in particular basic services. Provide advice to the mayor, council and council committees. Implement the Integrated Development Plan (IDP), Implement and ensure compliance with relevant legislation. Develop, implement, monitor and evaluate performance wide municipal performance management system. Adherence to acceptable municipal accounting, administrative and operational standards, practices and procedures. Achieve council vision, mission, strategies, goals and objectives. Establish an efficient administration. Implementation of growth & development strategies. Development and implementation of Service Delivery Budget Implementation Plans (SDBIP) & Municipal Institutional Plan (MIP) and other strategic plans and programmes of council. Coordinate and lead administration. Account to the mayor; council and its committees. Liaise with internal and external stakeholders. Facilitate community and other stakeholder participation and involvement in municipal affairs.

**Position: Chief Financial Officer (Re-advertisement)**

**IMPORTANT INFORMATION FOR APPLICANTS TO TAKE NOTE OF:**

**Forward your applications to:**

**The Municipal Manager; Molemole Local Municipality; Private Bag X 44; Dendron; 0715 or deliver to 303 Church Street; Dendron or Molemole Local Municipality Morebeng Branch Office; 25 Cnr. Roets & Viviers Street; Soekmeaar.**

Applications must be accompanied by a covering application letter, a comprehensive CV and certified copies of: identity document, driver's license (where applicable) and qualifications. \*Applications without the above will not be considered. Molemole Local Municipality reserves the right to / not to make appointments. If no response is received from Molemole Municipality 90 days after the closing date, it must be regarded that your application was unsuccessful. Correspondence regarding the advertised positions will be limited to successful candidates only.

**NB: 1. Candidates will be subjected to personnel suitability checks including qualifications, employment, credit, criminal records, company ownership / directorship and reference checks.**

**2. Fax and E-Mail applications will be not accepted.**

**3. Applications received after the closing date and time will not be considered.**

**4. Fraudulent qualifications or documentation will immediately disqualify an applicant.**

**5. Direct or indirect canvassing for preferential treatment will lead to immediate disqualification of the relevant applicant.**

\*Successful candidates for senior management positions will be expected to enter into an annual performance agreement/contract with the municipal manager for each financial year for the duration of the employment relationship. Enquiries on the above should be directed to Ms. K.J Magongwa at 015 501 0243. CLOSING DATE FOR APPLICATIONS IN RESPECT OF POSITION OF IS: Friday 15 June 2012 at 16h00.