

2016/2017

2nd QUARTER REPORT

Vision: "A developmental people driven organisation that serves its people"

Mission: To provide essential and sustainable services in an efficient and effective manner.

1. INTRODUCTION AND BACKGROUND

The development, implementation and monitoring of a Service Delivery and Budget Implementation Plan (SDBIP) is required by the Municipal Finance Management Act (MFMA) section 69 (3) (b). Circular 13 of the National Treasury stipulates that, "the SDBIP gives effect to the Integrated Development Plan (IDP) and the budget of the municipality and will be possible if the IDP and the budget are fully aligned with each other, as required by the MFMA."

As the budget gives effect to the strategic priorities of the municipality it is important to supplement the budget and the IDP with a management and implementation plan. The SDBIP serves as the commitment by the municipality, whereby the intended objectives and projected achievements are expressed in order to ensure that desired outcomes over the long term are achieved and are implemented by the administration over the next 12 months.

The Municipal Finance Management Act (MFMA) no 56 of 2003, defines the Service Delivery Budget Implementation Plan as a detailed plan approved by the Mayor of the municipality for implementing the municipality's delivery of municipal services and its annual budget and must include the following:

- (a) Projections of each month of:
 - (i) Revenue to be collected, by source and
 - (ii) Operational and Capital expenditure, by vote;
- (b) Service delivery targets and performance indicators for each quarter

The document presents the 2015/2016 Service Delivery and Budget Implementation Plan of the municipality drafted in compliance with the requirements of the MFMA. The performance targets set in this document lay basis for the performance contracts of all Departmental Heads and Middle Managers. It enables the Municipal Manager to monitor the performance of Senior Managers; and the community to monitor the performance of the municipality.

Section 53 1(c) (ii) of the MFMA states that the Mayor must ensure that the municipality's SDBIP is approved within 28 days after approval of the budget. Section 69(3) of the MFMA states that the Accounting Officer must no later than 14 Days after the approval of the Budget submit the draft SDBIP and Performance Agreements for the Municipal Manager and all Senior Managers to the Mayor. Sec 53 3(b) also states that the SDBIP's must be made public no later than 14 days after its approval by Council and that the Performance agreements of the Municipal

Manager, Senior Managers and any other categories of officials as may be prescribed, should be made public no later than 14 days after the approval of the SDBIP.

2. REPORTING ON SDBIP

This section covers reporting on the SDBIP as a way of linking the SDBIP with the oversight and monitoring operations of the Municipal administration. Various reporting requirements are outlined in the MFMA. Both the Mayor and the Accounting Officer have clear roles to play in preparing and presenting these reports. The SDBIP provides an excellent basis for generating the reports for which MFMA requires. The reports then allow the Municipality to monitor the implementation of service delivery programs and initiatives across the Motemole municipal jurisdiction.

2.1. QUARTERLY REPORTING

Section 52 (d) of the MFMA compels the mayor to submit a report to the council on the implementation of the budget and the financial state of affairs of the municipality within 30 days of the end of each quarter. The quarterly performance projections captured in the SDBIP form the basis for the mayor's quarterly report.

The sections of the report that follow presents a quarterly performance report for the whole municipality against the targets as set in the approved SDBIP.

3. The Financial Performance report for the second quarter of the financial year 2016/2017
REVENUE

DESCRIPTION	TOTAL ANNUAL BUDGET	3 MONTHS BUDGET	3 MONTHS ACTUAL	3 MONTHS %	VARIANCE FROM 3 MONTHS	REASONS FOR VARIANCE
	R	R	R		R	
Revenue By Source						
Property Rates	12,383,208	3,095,802	2,892,968	93	202,834	None
Service Charges- Electricity	10,321,541	2,580,385	1,510,065	59	1,070,320	Conversion of electrical meters from conventional to prepaid has caused a reduction of the usage.
Service Charges-Refuse	1,635,481	408,870	551,092	135	-142,222	Recognition of refuse removal amount received from botlokwa plaza.
Rental of facilities and equipment	305,783	76,446	77,156	101	-710	None
Interest earned- external investment	2,345,200	586,300	567,696	97	18,604	None
Interest earned- outstanding debtors	4,871,328	1,217,832	369,781	30	848,051	The municipal decision of removing conventional meters has led to the municipal debts to decline and the increase in cash flow.
Fines	1,017,128	254,282	17,600	7	236,682	Budget is based on GRAP standard which is the recognition of accruals and only payments received were captured on the system.
License and permits	5,971,854	1,492,964	957,876	64	535,088	Budget was done based on the registration turn-out of the previous financial year.
Agency services	2,220,320	555,080	642,543	116	-87,463	Intervention of KWCRS has assisted the district municipality in resolving water meters challenges which assisted on the improvement of information received for billing.

Transfers recognized-operational	130,441,000	32,610,250	39,668,661	122	-7,058,411	Recognition of Bulk of revenue from equitable share
Transfers recognized - capital	44,024,000	11,006,000	17,953,491	163	-6,947,491	Recognition of revenue from MIG
Other revenue	11,295,233	2,823,808	11,260,250	399	-8,436,442	Transfer of R11,955,051 from Aganang under other revenue
Total Revenue (including Capital transferred)	226,832,076	56,708,019	76,469,179	135	-19,761,160	

The three months budget for the 2nd quarter of 2016/17 financial year amounts to R57,708,019.00 and the Actual revenue collected from 01 October to 31 December 2016 amounts to 76,469,179.00 (135%) compared to the proportional percentage of 100%. The 135% revenue recognized include the equitable share received and the service charges are recognized on accrual based accounting concept not on cash basis.

OPERATING EXPENDITURE

DESCRIPTION	TOTAL ANNUAL BUDGET	3 MONTHS BUDGET	3 MONTHS ACTUAL	3 MONTHS %	VARIANCE FROM MONTHS	REASONS FOR VARIANCE
	R	R	R	%	R	
Employee related costs	72,454,656	18,113,664	16,109,539	89	2,004,125	Not all vacant posts filled
Remuneration of Councilors	10,861,205	2,715,301	2,268,283	84	447,018	Transition process of the new structure of municipal councilors. The municipality is awaiting for the decision in respect to the community dispute to make a proper and precise calculations.
Debt impairment	2,300,000	575,000	-	-	575,000	None
Depreciation	8,480,000	2,120,000	2,277,667	107	-157,667	Impact of the prepaid meters, consumer's attitude of using electricity.
Bulk purchases	9,299,000	2,324,750	2,044,390	88	280,360	Most of the services were planned for third quarter to assist the municipality with the preparation of audit.
Contracted services	3,506,327	876,582	758,099	86	118,483	Transition process of the new structure of municipal councilors
General Expenses	48,663,530	12,165,882	9,141,177	75	3,024,705	

	7,552,093	1,888,023	1,280,634	68	607,390	Assessment is done before the end of financial year for proper and effective maintenance of municipal infrastructure.
Repairs and Maintenance						
Total Operating expenditure	163,116,811	40,779,203	33,879,789	83	6,899,414	

The three months budget for the 2nd quarter of 2016/17 financial year amounts to R40, 779,203.00. The actual expenditure from 01 October to 31 December 2016 amounts to R33, 879,789 (83%) compared to the proportional percentage of 100%. The 83% expenditure includes an amount of R2, 277,667 of depreciation which is a non cash item.

CAPITAL EXPENDITURE

DESCRIPTION	TOTAL ANNUAL BUDGET	3 MONTHS BUDGET	3 MONTHS ACTUAL	3 MONTHS %	VARIANCE FROM MONTHS	REASONS FOR VARIANCE
	R	R	R		R	
Assets from own funds	25,865,000	6,466,250	12,558,568	194	-6,092,318	Roll over project of Mogwadi internal streets
Assets from Grants and subsidies	44,862,270	11,215,568	17,079,029	152	-5,863,462	Accelerated spending from Ramokgopa road
TOTAL EXPENDITURE	70,727,270	17,681,818	29,637,597	168	-11,955,780	

Payments in respect of capital projects funded internally from 01 October to 31 December 2016 amounts R12, 558,568.00 against the three months budget of R6, 466,250.00(194%)

Payments in respect of capital projects funded by grants from 01 October to 31 december 2016 amounts to R17,079,029.00 against the budget of R11,215,568.00

DEBTORS Comprehensive analysis of services debtors

The net outstanding service debtors as at 31 December 2016 amounts to Rand is made up as follows:

Current Debt	Amount
30 Days	1,640,756
60 Days	4,375,483
90 Days	4,130,255
120+ Days	56,164,687

Plus Journals	0
Sub Total	66,311,181
Less: Credit Amounts	0
Total	66,311,181

The outstanding amount of R66, 311, 181 is divided as follows:

Category	Amount
Government	18,404,002
Business	2,189,487
Households	32,568,442
Other	13,149,250
Total	66,311,181

4. SERVICE DELIVERY PERFORMANCE REPORTING

DEPARTMENT: CORPORATE SERVICES

Municipal Transformation and Organizational Development												
Key Performance Area (KPA) 6:												
Outcome 9:												
Outputs :												
Strategic objectives												
No	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2016/17 annual target	Quarter target	2	Actual Achievements	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
1.		Procurement of 2x Vehicles for Mayor & Speaker	Number of vehicles procured	Only one (1) Mayoral vehicle purchased in 2011	Two(2) vehicles procured	Appointment of Supplier and Delivery of vehicles (project handover)		2x Vehicles delivered and handed over to the Mayor and Speaker	None	100%	None	Budget R1,500,000 Expenditure R1,499,842.80
2.	Administration	Installation of Security Cameras in two municipal buildings	Number of Municipal buildings installed with surveillance cameras	No surveillance cameras installed in all municipal buildings	Two (02) municipal buildings installed with surveillance cameras	Appointment of Service provider and installation of surveillance cameras in 02 municipal buildings		Project advertised and awaiting processing by Evaluation Committee	Awaiting appointment of Service provider	50%	28 February 2017	Budget R180, 000 Expenditure R0

No	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2016/17 annual target	Quarter 2 target	Actual Achievements	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
3	Administration	Renovation of Municipal Buildings/ Extension of buildings	Number of buildings renovated	New indicator	Three (3) buildings renovated	Two (02) buildings renovated	Service provider appointed for renovation of Mogwadi Civic and Mogwadi storeroom project completed	None	100%	None	Budget R400,000 Expenditure R171,547.00
4	Administration	Construction of Parking Bays at Civic Centre and Old Building	Number of municipal parking bays constructed	New indicator	35 municipal parking bays constructed	Appointment of Service Provider for construction of 20 parking bays	Tender for construction of 20 parking bays advertised and closed	Awaiting evaluation and adjudication by Bid Committees	50%	31 March 2017	Budget R200,000 (Aganang MDTG) R250,000 Expenditure R0
5	Administration	Mobile Unit	Number of mobile office unit procured	New indicator	One (1) Mobile office unit	Appointment of Service provider for supply, delivery and installation of a mobile unit	Service provider appointed for supply, delivery and installation of mobile unit	None	100%	None	Budget R1,800,000 Expenditure R1,397,436.90
6	Administration	Procurement of Office Furniture	Number of office furniture procured	New indicator	200 office furniture procured	Appointment of Service Provider, SLA conclusion and 100 of office furniture procured and delivered	Service Provider appointed for supply and delivery of 27 office furniture items at Mogwadi chamber in 1 st quarter	Awaiting evaluation and adjudication by Bid Committees for second batch of furniture	50%	None	Budget R600,000 Expenditure R193,385.00

No	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2016/17 annual target	Quarter 2 target	Actual Achievements	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
7	Information and Communication Technology	Annual Software License renewal	Renewal of annual software licenses	Microsoft, Symantec and backup exec, Venus, Payday and GIS licenses are in place	Renewal of annual software licenses	Approved Specification and advert for renewal of Symantec software license	Specification finalized and approved. Project advertised	None	100%	None	Budget R585,000 Expenditure R0
8	Information and Communication Technology	Replacement of Obsolete ICT Equipment	Percentage (13) procurement of ICT Equipment	24 laptops, 27 desktops, 41 printer, 3 UPS in place	100% (13) procurement of ICT Equipment	Appointment and procurement and delivery of 5 printers and 5 Laptops	Service provider appointed and 6x printers supplied and received. Service provider appointed for supply and delivery of 5 laptops and 7 desktop computers	None	90%	28 February 2017	Budget R750 000 (Aganang MDTG) R300 000 Expenditure R200,446.74
9	Human Resources Management	Installation of Fire detectors and alarm system	Installation of Fire detectors and alarm system	New Indicator	Installation of fire detectors and alarm system	Appointment and installation of fire detectors and alarm system	None	Awaiting finalisation of building plans from LED & P department	0%	30 June 2017	Budget R200,000 Expenditure R0

No	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2016/17 annual target	Quarter 2 target	Actual Achievements	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
10	Risk Management	Risk Management	Percentage of identified risks resolved within timeframe as specified in the risk register	54% of risks resolved (2 strategic risks and 15 operational risks resolved)	100% of risks resolved within the timeframe as specified in the register	100% of risks resolved within the timeframe as specified in the register					Nil

DEPARTMENT: TECHNICAL SERVICES

Basic Services & Infrastructure Planning
Responsive, Accountable, Effective and Efficient Local Government System

Key Performance Area (KPA) 2:
Outcome 9:
Outputs:

- Implement a differentiated approach to municipal financing, planning, and support
- Improving access to basic services
- Implementation of the community works programme

Strategic objectives

Project No.	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2016/17 annual target	Quarter 2 target	Actual Achievements	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
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OPERATIONS AND MAINTENANCE											
11	Access roads	Mogwadi Internal Streets	Number of Mogwadi Internal Streets upgraded from gravel to tar and Storm Water constructed	New indicator	3,5 km of roads and storm water completed	Preparation of road bed layer, preparation sub-base layer, excavations for storm water	Preparation of road bed layer, preparation sub-base layer, excavations for storm water	100%	None	None	Budget R10 550 485.08
12	Access roads	Mohodi to Maponto gravel to tar	Number of Mohodi to Maponto Gravel to Tar constructed	New indicator	3,5 km of road completed	Preparation of roadbed, sub-base and base layers	Preparation of a road bed	Late disbursement of MIG first transfer by National Treasury. First transfer was on	33%	None	Budget R1 551 173.90

Key Performance Area (KPA) 2: Basic Services & Infrastructure Planning											
Outcome 9: Responsive, Accountable, Effective and Efficient Local Government System											
Outputs:											
<ul style="list-style-type: none"> Implement a differentiated approach to municipal financing, planning, and support Improving access to basic services Implementation of the community works programme Provision of sustainable infrastructure and basic services 											
Strategic objectives											
Project No.	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2016/17 annual target	Quarter 2 target	Actual Achievements	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
OPERATIONS AND MAINTENANCE											
13	Access roads	Ramokgopa Eisleben gravel to tar	Number of Ramokgopa Gravel to Tar constructed	New indicator	3 km of road completed	Preparation of roadbed, sub base, base layer and surface	Preparation of a road bed, sub base, base layer and surfacing	None	100%	None	Budget R14 769 022.84
14	Access Roads	Mohodi Low level Bridge	Mohodi Low Level Bridger constructed	New indicator	One (1) Mohodi Low Level Bridge Completed	Specifications, advertisement, appointment and site establishment and setting out	Specifications and advertisement	None	40%	None	Budget R0.00
15	Roads	Procurement of TLB	Number of TLB Procured	New indicator	One (1) TLB Procured	Delivery of TLB	advertisement	None	0%	30 June 2017	R0.00

16	Social amenities	Mohodi Sport Complex	Construction of Mohodi sports complex (Grand stand, change rooms and septic tank constructed)	Layer works and lights installed	Grand stand, change rooms and septic tank completed	Construction of change rooms and septic tank	None	Late disbursement of MIG first transfer by National Treasury. First transfer was on the 6 th October 2016. Poor performance by the contractor	0%	None	R1 485 358.94
17	Electricity	Upgrading of Electricity Network	Electricity Network infrastructure Upgraded	New indicator	Electricity Network infrastructure Upgraded (Replacement of electricity poles, Construction of MV line, construction of MV Auto Re-closer)	Site establishment and electrical network infrastructure upgraded (replacement of electrical poles)	Specification completed waiting for advertisement.	delays in advertisement of the project due to budget finalization on former Aganang Projects	0%		R 1,000 000 R200,000 (Aganang MDTG)
18	Electricity	Installation of Ga Phasha High Mast light	Number of High Mast lights installed	New indicator	1 high mast light installed	Installation of 1 high mast light	Specification completed waiting for advertisement	delays in advertisement of the project due to budget finalization on former Aganang Projects None	0%		R500,000
19	Electricity	Purchase of Electrical bakkie	Number of Electrical Bakkies purchased	New indicator	1 electrical bakkie purchased	1 electrical bakkie delivered	Specification completed waiting for advert	delays in advertisement of the project due to budget finalization on former Aganang	0%		R 550,000

20	Risk Management	Risk Management	Percentage of identified risks resolved within timeframe as specified in the risk register	66% of risks resolved (2 operational risks resolved)	100% of risks resolved within the timeframe as specified in the register	100% of risks resolved within the timeframe as specified in the register	100% of risks resolved within the timeframe as specified in the register	Projects	None	100%	None	Nil
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DEPARTMENT: COMMUNITY SERVICES

Key Performance Area (KPA) 1 & 2: Spatial Rationale and Basic Service Delivery
 Responsive, Accountable, Effective and Efficient Local Government System

Outcome 9:

Outputs : Actions supportive of the human settlement outcome

Strategic objectives To promote orderly development through integrated spatial planning and land use management

Project No.	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2016/17 annual target	Quarter 2 target	Actual Achievements	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
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ENVIRONMENTAL MANAGEMENT

21	Environmental management	6m3 refuse containers bulk	Number of bins procured and delivered	New indicator	15 6m3 bulk refuse containers procured	Appointment of supplier and commencement of production	Evaluation stage	Restructuring of bid committees	50%	30 June 2017	R300,000
22	Social amenities	Upgrading of Cemeteries	Mogwadi cemetery upgraded	New indicator	Mogwadi cemetery upgraded	Appointment of service provider and site handover	Evaluation stage	Restructuring of bid committees	50%	30 June 2017	R300,000

BASIC SERVICE DELIVERY

22	Social amenities	Renovation of tennis courts	Mogwadi tennis courts renovated	New indicator	Mogwadi tennis court renovated	Appointment of service provider and handover	Appointed service provider	None	70%	June 2017	R200,000
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Key Performance Area (KPA) 1 & 2:											
Spatial Rationale and Basic Service Delivery											
Outcome 9:											
Responsive, Accountable, Effective and Efficient Local Government System											
Outputs :											
Actions supportive of the human settlement outcome											
To promote orderly development through integrated spatial planning and land use management											
Project No.	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2016/17 annual target	Quarter 2 target	Actual Achievements	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
ENVIRONMENTAL MANAGEMENT											
23	Risk Management	Risk management	Percentage of identified risks resolved within timeframe as specified in the risk register	33% of risks resolved(1 operational risk resolved)	100% of risks resolved within the timeframe as specified in the register	100% of risks resolved within the timeframe as specified in the register	site handover	signed contracts and went on site as per project implementation plan (PIP)	100%	None	Nil

DEPARTMENT: LOCAL ECONOMIC DEVELOPMENT AND PLANNING

Key Performance Area (KPA) 1:											
Spatial Rationale											
Outcome 9:											
Responsive, Accountable, Effective and Efficient Local Government System											
Outputs :											
<ul style="list-style-type: none"> • Actions supportive of the human settlement outcome • Implement a differentiated approach to municipal financing, planning, and support • To Promote Orderly Development Through Integrated Spatial Planning And Land Use Management 											
Project No.	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2016/17 annual target	Quarter 2 target	Actual Achievements	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
SPATIAL PLANNING											
24	Spatial planning	Development of precinct plan in Mogwadi	Number of precinct plan developed	New indicator	One (1) precinct plan developed	Development of precinct plan	Development of precinct plan not done	Restructuring of bid committees	40%	Third quarter 2016/2017 financial year	Budget R 800 000

Key Performance Area (KPA) 1:		Spatial Rationale									
Outcome 9:		Responsive, Accountable, Effective and Efficient Local Government System									
Outputs :		<ul style="list-style-type: none"> Actions supportive of the human settlement outcome Implement a differentiated approach to municipal financing, planning, and support To Promote Orderly Developed Through Integrated Spatial Planning And Land Use Management 									
Strategic objectives		To Promote Orderly Developed Through Integrated Spatial Planning And Land Use Management									
Project No.	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2016/17 annual target	Quarter 2 target	Actual Achievements	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
25	Spatial planning	Pegging of Existing Municipal sites in Mogwadi and Morebeng Towns	Number of sites pegged in Mogwadi and Morebeng town	New indicator	40 sites in Morebeng and 60 sites in Mogwadi pegged	No target	None	None	None	None	Budget R 200 000
26	Spatial planning	Drafting of building plans for existing municipal properties	Number of municipal building plans compiled	New indicator	8 building plans compiled	Appointment of service provider	Service provider appointed	None	100%	None	Budget R 350 000
27	Spatial planning	Subdivision and Rezoning of sites for Magistrate Court	Number of sites subdivided	New indicator	One (1) site subdivided	Appointment of service provider	Appointment of Service provider not done	Restructuring of bid committee	40%	Third quarter	Budget R150 000
28			Number of sites rezoned	New indicator	One (1) site rezoned	No target	Appointment of service provider not done	Restructuring of bid committee	40%	Third quarter	
29	Spatial planning	Rezoning of Erven 493, 180 Mogwadi and 25 Morebeng	Number of erven rezoned	New indicator	Rezoning of 3 three municipal erven	Appointment of service provider	Service provider appointed	None	100%	None	Budget R135 000 Expenditure R

LOCAL ECONOMIC DEVELOPMENT

Spatial Rationale											
Responsive, Accountable, Effective and Efficient Local Government System											
Outcome 9:											
Outputs :											
Strategic objectives											
Project No.	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2016/17 annual target	Quarter 2 target	Actual Achievements	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
30	Local Economic Development	Youth in agriculture programme	Number of graduates capacitated in agricultural programmes	8 Graduates appointed and capacitated	5 graduates capacitated in agricultural programmes	Capacity of building (05) graduates	4x graduates are currently being capacitated at Elimark Farm	2x graduate have been recruited to add on the current number, as 1x graduates declined appointment	80%	2x graduates will be placed at Elimark arm during third quarter	Budget R400 000.00 Expenditure
31	Local Economic Development	Investment coordination and facilitation	Number of partnership agreements signed on social labour plans	New indicator	3x partnership agreement signed on social labour plans and investor conference	Development of ToR for partnership and investor conference, appointment of service provider	Terms of reference have been developed, service provider not appointed	The project was re-advertised due to non-responsive bidders	40%	The service provider to be appointed during third quarter pending finalization of bidding processes	Budget 380 000.00 Expenditure
32	Local Economic Development	Career Expo and Dialogue	Number of Career Expo held	1x Career Expo held	1x Career expo held	Appointment of prospective service provider, signing of SLA with service provider	Service provider appointed and SLA has been signed	None	100%	None	Budget R170 000.00 Expenditure
33	Local Economic Development	Capacity building on SMME	Number of SMME's trained	20 SMME's capacitated	20 SMME's capacitated	Bid advertised for the project, and identification	Service provider appointed and SLA has been signed,	None	100%	None	Budget R200 000.00 Expenditure

Key Performance Area (KPA) 1:		Spatial Rationale									
Outcome 9:		Responsive, Accountable, Effective and Efficient Local Government System									
Outputs :		<ul style="list-style-type: none"> • Actions supportive of the human settlement outcome • Implement a differentiated approach to municipal financing, planning, and support • To Promote Orderly Development Through Integrated Spatial Planning And Land Use Management 									
Strategic objectives											
Project No.	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2016/17 annual target	Quarter 2 target	Actual Achievements	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
						of SMME's to be trained	and training were conducted with identified SMME's				

Key Performance Area (KPA) 6: Municipal Transformation and Organizational Development											
Outcome 9: Responsive, Accountable, Effective and Efficient Local Government System											
Outputs :											
Strategic objectives											
Project No.	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2016/17 annual target	Quarter 1 target	Actual Achievements	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
INTEGRATED DEVELOPMENT PLANNING											
34	IDP	Review of 2016/2017 IDP	Reviewed 2016/2017 IDP	One Reviewed and adopted 2016/2017 IDP	Adopted and printed a credible 2017/2018 IDP	Tabling of a three year strategic IDP Budget Framework	Tabled and adopted a three year strategic IDP Budget Framework	None	100%	None	Budget R430,000.00
35	IDP	Strategic working sessions on the IDP and SDBIP review	Number of strategic working sessions held	4 strategic working sessions held	4 strategic sessions held	One Strategic working session on grafting and finalisation of 2016/2017 IDP Analysis phase	Held one strategic working session on ID Analysis phase	None	100%	None	Budget R250,000 Expenditure
36	IDP	Compilation of Annual Report	Approved 2015/2016 Annual Performance report and Annual Report	Approved 2014/2015 Annual Performance report and Annual report	2015/2016 Annual Performance report and Annual Report approved	Tabling of 2016/2017 Draft Annual Report by 30 November 2016	The draft annual report was never tabled to council	The process plan and legislation requires the draft annual report to be tabled as at the end of January 2017 not November 2016	0%	None	Budget R200,000 Expenditure
37	IDP	Consolidation of SDBIP	2017/18 SDBIP	2015/2016 SDBIP compiled	2017/2018 SDBIP compiled	No target	None	None	None	None	Nil

Key Performance Area (KPA) 6:											
Municipal Transformation and Organizational Development											
Outcome 9:											
Responsive, Accountable, Effective and Efficient Local Government System											
Outputs :											
Actions supportive of the human settlement outcome											
Implement a differentiated approach to municipal financing, planning, and support											
Ensure administrative support to municipal units through continuous institutional development and innovation.											
Strategic objectives											
Project No.	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2016/17 annual target	Quarter 1 target	Actual Achievements	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
INTEGRATED DEVELOPMENT PLANNING											
38	IDP Unit	Coordination of Representative Forum meetings	Number of IDP Representative Forum coordinated	2015/16 IDP Representative Forum in place	4 X 2016/17 IDP Representative Forum coordinated	1X 2016/2017 IDP Representative Forum coordinated	Held IDP Representative forum meeting	None	100%	None	Budget R74, 000 Expenditure
39	Risk Management	Risk Management	Percentage of identified risks resolved within timeframe as specified in the risk register	0% of risks resolved	100% of risks resolved within the timeframe as specified in the register	100% of risks resolved within the timeframe as specified in the register					Nil

DEPARTMENT: FINANCE

Key Performance Area (KPA) 4:											
Municipal Financial Viability and Management											
Outcome 9:											
Responsive, Accountable, Effective and Efficient Local Government System											
Outputs 1 & 7:											
Implement a differentiated approach to municipal financing, planning and support											
Administrative and financial capability											
To ensure sound and stable financial management											
Strategic Objective											
Project No	Priority Area (IDP)	Project Name	Key Performance Indicator	Baseline	2016/17 Annual Target	Quarter Targets	2 Actual Achievements	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
BUDGET AND REPORTING											
40	Financial management	Configuration of Chart of Accounts in line with SCOA	Functional Financial system compliant with MSCOA	New indicator	Approved financial reporting system	Reviewed local user requirements	System vendor appointed and service level agreement signed.	None.	50%	N/a	Budget R 1 500 000 Expenditure

Municipal Financial Viability and Management										
Responsive, Accountable, Effective and Efficient Local Government System										
Outcome 9:										
Outcomes 1 & 7:										
Strategic Objective										
Project/Priority Area (IDP)	Project Name	Key Performance Indicator	Baseline	2016/17 Annual Target	Quarterly Targets	2 Actual Achievements	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
41	Financial management	Infrastructure Asset Revaluation	Number of reports on assets revaluation compiled	One (1) of 2015/16 reports on assets revaluation compiled	One (1) Assets report	No target	No Target	None	None	R 200 000.00
42	Financial management	Infrastructure Asset Revaluation	Specifications, advertisement and appointment of the contractor for 2015/16 reports on assets revaluation compiled	Specifications, advertisement and appointment of the contractor for 2016/17 reports on assets revaluation compiled	One (1) Specifications, advertisement and appointment of the contractor for 2015/16 reports on assets revaluation compiled	No Target	No Target	N/A	N/A	Budget R 772,079 Expenditure
43	Financial management	Asset management plan	Annual assets management plan compiled	New indicator	Development of annual assets management plan	Specification Approved and Bid Advertsed & closed, at the evaluation process	Late transfer of Assets from disestablished Aganang Municipality	40%	31 March 2017	Budget R900,000 Expenditure
44	Financial management	Enterprise Resource Management & Planning System (ERMP) (System Improvement)	Customised Functional integrated system	New indicator	Implementation of Automated financial systems main system	System Vendor approved and started with user requirements.	None	50%	N?a	Budget R 1 200 000 Expenditure

Municipal Financial Viability and Management											
Responsive, Accountable, Effective and Efficient Local Government System											
Outcome 9:											
Outputs 1 & 7:											
Strategic Objective											
Project No	Priority Area (IDP)	Project Name	Key Performance Indicator	Baseline	2016/17 Annual Target	Quarter Targets	2 Actual Achievements	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
45	Financial management	Data cleansing (MSCOA system improvement)	Number of data cleansing report compliant with MSCOA	New indicator	One (1) data cleansing report compliant with MSCOA	Analysis of the Accounts and general ledger for proper implementation	Specification and accepted by system vendor.	None	25%	N/A	Budget R 900 000 R400,000 (Aganang MDTG) Expenditure
46	Financial management	Preparation and Compilation of Financial Statement	Number of 2015/16 AFS submitted	2014/15 AFS submitted	One (1) 2015/16 AFS submitted	No target	AFS approved by Council with an unqualified audit opinion.	None	100%	N/A	Budget R 750 000.00 Expenditure
47	Financial management	Maintenance of Valuation Roll	Updated general valuation and supplementary valuation roll compiled	Supplementary and general valuation roll	Maintenance and updating the general valuation roll	Maintenance and updating the general valuation roll	General valuation has been updated through the supplementary valuation roll.	None	100%	None	Budget R158,788.00 Expenditure
48	Financial management	Compilation of general evaluation roll	General valuation roll compiled	General valuation roll compiled	One (1) General valuation roll compiled	Compilation and general evaluation roll	Draft General valuation roll has been compiled.	None	100%	None	Budget R1,450,000 Expenditure
49	Risk Management	Risk Management	Percentage of identified risks resolved within timeframe as specified in the risk register	80% of risk resolved/ 4 strategic risks resolved)	100% of risks resolved within the timeframe as specified in the register	100% of risks resolved within the timeframe as specified in the register	100% of risks resolved (4 out of 4 strategic risks resolved)	None	100%	None	Nil

DEPARTMENT: MUNICIPAL MANAGERS OFFICE

Good Governance and Public Participation											
Responsive, Accountable, Effective and Efficient Local Government System											
Deepen democracy through a refined ward committee model											
<ul style="list-style-type: none"> Provide an accountable and transparent municipality through sustained public participation, coordination of administration and council committees 											
Project No.	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2016/17 annual target	Quarter 2 target	Actual Achievements	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
MAYOR'S OFFICE											
50	Special Focus	HIV/AIDS	Number of HIV/AIDS Forum held	4 HIV/AIDS Forums held	4 x Forums	1 x forum meeting	1x Local Aids Council induction held	None	100%	None	Budget R120 000 Expenditure
51	Special Focus	HIV/AIDS	Number of HIV/AIDS events held	2 events held	3 x events to be held	1x world Aids day celebration	None	Mayor attending national Aids day	0%		

Key Performance Area (KPA) 5: Good Governance and Public Participation											
Outcome 9: Responsive, Accountable, Effective and Efficient Local Government System											
Outputs 5: Deepen democracy through a refined ward committee model											
Strategic Objective											
Project No.	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2016/17 annual target	Quarter 2 target	Actual Achievements	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
52	Special Focus	Youth	Number of youth forums meetings	New indicator	4x Youth Council and events to be held	1 x youth council meeting	None	Youth council not yet established	0%	30 June 2017	Budget R110 000 Expenditure
			Number of events to be held	1 youth day event held	2 events held	1x talent search event	None	Youth council not yet established	0%		
53	Special Focus	Women and Children	Number of forum meetings	New indicator	4 x forum meetings and events	2 x forum meeting	2x forum meetings	None	100%	None	R100 000
54	Special Focus	Women and Children	Number of Women and Children events held	3 events held	3 x events held	1 Children forum meeting establishment day celebration	None		0%		
55	Special Focus	Disability	Number of Disability forums meetings	New indicator	7 x Disability forum meeting	1 Disability forum meeting	1x Disability forum event held	None	100%	None	R80 000

Key Performance Area (KPA) 5: Good Governance and Public Participation											
Outcome 9: Responsive, Accountable, Effective and Efficient Local Government System											
Outputs 5: Deepen democracy through a refined ward committee model											
Strategic Objective											
• Provide an accountable and transparent municipality through sustained public participation, coordination of administration and council committees											
Project No.	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2016/17 annual target	Quarter 2 target	Actual Achievements	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
56	Special Focus	Disability	Number of disability events held	New indicator	3 x disability awareness events	1 x disability awareness campaign	None		0%	30 June 2017	
57	Special Focus	Older Persons	4 x Older Persons forum meetings and 3 events to be held	New indicator	7 x Older Persons forum meetings and 3 events	1 x Older Persons forum meeting	None	Postponed due to service delivery protest by community members			R80 000
58	Special Focus	Older persons	Number of disaster awareness campaign	1 disaster awareness campaign held	3 X Disaster awareness campaigns held	1x Breakfast session	Not done		0%		Nil
OFFICE OF THE SPEAKER											
Project No.	Priority area(IDP)	Project Name	Key performance indicator	Baseline	2016/2017 annual target	Quarter 2 target	Actual achievements	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
59	Council support	Councilor induction	Number of Councilor induction	One Councilor induction	1 councilor induction held	No target	None	None	None	None	R230 540.96
60	Council support	ward committee induction	Number of Ward committee induction	Ward committee induction held in	Ward committee induction session held	No target	None	None	None		None

LEGAL SERVICES

62	Legal advisory services	Legal advisory services	Percentage of documented Legal advisory services provided	Limited documentation on legal advisory services provided	100% of legal advises provided & documented	100% of legal advises provided & documented	15 advices provided	None	100%	None	Opex
63	Legal advisory services	Litigation management	Percentage of cases instituted and defended	100% of cases instituted and defended	100% of cases instituted and defended	100% of cases instituted and defended	05 were cases instated, 11 cases defended and 01 finalised	None	100%	None	Budget R773 000-00 Expenditure R477 576-50
64	Legal advisory services	Contracts	Percentage of contracts developed and drafted as per instruction	100% of contracts developed and drafted as per instruction	100% of contracts developed and drafted as per instruction	100% of contracts developed and drafted as per instruction	10 contracts	None	100%	None	Opex
65	Legal advisory services	Review of by laws	Number of bylaws reviewed and gazzettied	100% reviewed and gazzeted by law	Six (6) bylaws reviewed and gazzettied	Approval of draft by laws by Council and Public participation	Not done	We could not get suitable date for public participation	0%	3 rd quarter	Budget R800 000 (MDTG) Expenditure R877 19

COMMUNICATIONS

66	Communications	Printing and Publication	Number of diaries and calendars printed	New Indicator	300 diaries and 500 calendars printed	Delivery of Know Your Leader Advertising and Appointment service provider for printing and delivery of 2017 Diaries and Calendars	500 Diaries and 1000 calendars delivered Delivery of 500 Know Your Leaders done	None	100%	None	Budget R 850, 000 Expenditure R4152.63
67	Communications	Printing and Publication	Number of Municipal Newsletters published	5000 newsletters published	100000 newsletters published	5000 newsletter published	Draft newsletter developed, delays in printing	Delayed appointment of advertising and appointment of service provider	75%	Newsletters to be delivered in the first month of third quarter	
68		Events Management Equipment	Number of Equipment material purchased	New Indicator	Procurement of podium and ten (10) municipal branding	Delivery of podium and ten (10) branding material	Podium delivered Branding material service provider appointed	Delays in appointment of service provider for branding	75%	Design and delivery of branding to be completed in the 2 nd quarter	Budget R100 000 Expenditure R500
69	Communications	Events Management Equipment	Number of Advertising Trailers procured	New indicator	Advertising trailer procured	Appointment of service provider for publication of delivery of advertising	Advertising and appointment of service provider done.	None	100%	None	Budget R100 000

70	Communications	Marketing, Publicity and Advertising	% marketing, advertising requested on municipal activities on print and electronic media	New Indicator	% of requested marketing and advertising of municipal activities publicised	trailer % of requested marketing and advertising of municipal activities publicised	100% of all municipal events/activities publicised on all media platforms.	None	100%	None	Budget R250 000 Expenditure R
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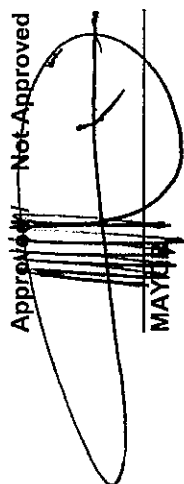
Key Performance Area (KPA) 5: Good Governance and Public Participation											
Outcome 9: Responsive, Accountable, Effective and Efficient Local Government System											
Outputs 5: Deepen democracy through a refined ward committee model											
Strategic Objective											
<ul style="list-style-type: none"> To protect the municipality from potential risk. To ensure reduction of fraud and corruption within the municipality To protect the municipal properties and employees against potential threats. 											
Project No.	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2016/2017 annual target	Quarter 2 target	Actual Achievements	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
INTERNAL AUDIT											
71	Internal Audit	Action plan	Percentage of audit queries addressed	68% of audit queries addressed	100% of Auditor General queries addressed	Compilation of audit action plan	Audit action plan compiled.	None	100%	None	Nil
72	Internal Audit	Performance audits	Number of performance audit reports submitted to Council.	4 Performance audit reports submitted to Council.	4 Performance audit reports submitted to Council.	1 Performance report submitted to Council.	1 Performance report compiled and submitted to Council.	None	100%	None	Nil
73	Internal Audit	Audit Committee meeting	Number of Audit Committees coordinated	4 Audit Committee meetings coordinated	4 Audit Committee meetings coordinated	1 Audit Committee meeting coordinated	1 Audit Committee meeting coordinated	None	100%	None	Nil
RISK MANAGEMENT											
74	Risk Management	Risk register	Percentage of risks resolved within timeframe specified in the risk register.	54% of risk resolved.	100% of risks resolved within the timeframe as specified in the register	100% of risks resolved within the timeframe as specified in the register	55.85% of risks resolved within the timeframe as specified in the register	Slow implementation actions to risks	55.85%	None	Nil
75	Risk Management	Risk Management	Number of Risk Management Committee	4 Risk Management	4 Risk Management Committee	1 Risk management	1 Risk management	None	100%	None	Nil

Good Governance and Public Participation											
Responsive, Accountable, Effective and Efficient Local Government System											
Deepen democracy through a refined ward committee model											
Key Performance Area (KPA) 5:	Outcome 9:	Outputs 5:	Committee meeting	meetings coordinated.	Committee meetings coordinated.	meetings coordinated.	committee meeting coordinated	committee meeting coordinate			
76	Risk Management	Risk Management Committee meeting	Risk Management Committee meeting	Number of Risk assessment reports compiled	4 Risk assessment reports	4 of Risk assessment reports compiled	One (1) Risk assessment report compiled		100%	None	Nil
77	Risk management	Risk management	Risk management	Number of Strategic Risk assessments reports compiled	One (1) Strategic Risk assessment reports compiled	One (1) Strategic Risk assessment reports compiled	No target	No target	None	None	Nil
78	Risk management	Risk management	Risk management	Number of operational risk register compiled	One (1) operational risk register compiled	One (1) operational risk register compiled	No target	No target	None	None	Nil
79	Risk management	Risk management	Risk management	Number of risk management awareness campaigns conducted	New indicator	Two (2) risk management awareness campaigns conducted	One (1) risk management awareness campaign conducted	Not done	25%	4 th quarter	Nil

Good Governance and Public Participation											
Responsive, Accountable, Effective and Efficient Local Government System											
Deepen democracy through a refined ward committee model											
Strategic Objective											
<ul style="list-style-type: none"> To protect the municipality from potential risk. To ensure reduction of fraud and corruption within the municipality To protect the municipal properties and employees against potential threats. 											
Project No.	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2016/2017 annual target	Quarter 2 target	Actual Achievements	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
PERFORMANCE MANAGEMENT SYSTEM											
80	Performance Management	Assessment of Senior Managers.	Number of Performance assessment conducted	2015/2016 performance assessment conducted	2 performance assessments conducted	No target	None	None	None	None	Nil
81	Performance Management	Annual performance report	Coordination of Annual Performance Report	1 Annual Performance report compiled	1 Annual Performance report compiled and submitted	No target	None	None	None	None	Nil
82	Performance Management	Annual performance report	Number of SDBIP Quarterly Performance reports submitted to COghsfa	Four (4) quarterly performance reports	Four (4) SDBIP Quarterly performance reports	One (1) SDBIP quarterly performance reports	One (1) SDBIP Quarterly performance reports compiled	None	100%	None	Nil
83	Risk Management	Percentage of identified risks resolved within timeframe as specified in the risk register	0% of risk resolved	100% of risks resolved within the timeframe as specified in the register	100% of risks resolved within the timeframe as specified in the register	100% of risks resolved within the timeframe as specified in the register	50% of risks resolved (1 out of 2 strategic risks)	Acting PMS personnel to attend to the issues raised before end of second quarter	50%	December 2016	Nil


MUNICIPAL MANAGER

27/01/2017
DATE

Approved/ Not-Approved

MAYOR

28/01/2017
DATE