



2021/2022

4th QUARTER ORGANIZATIONAL SDBIP REPORT

Vision: "A developmental people driven organisation that serves its people"

Mission: To provide essential and sustainable services in an efficient and effective manner.

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1. INTRODUCTION AND BACKGROUND

The development, implementation and monitoring of a Service Delivery and Budget Implementation Plan (SDBIP) is required by the Municipal Finance Management Act (MFMA) section 69 (3) (b). Circular 13 of the National Treasury stipulates that, “the SDBIP gives effect to the Integrated Development Plan (IDP) and the budget of the municipality and will be possible if the IDP and the budget are fully aligned with each other, as required by the MFMA.”

As the budget gives effect to the strategic priorities of the municipality it is important to supplement the budget and the IDP with a management and implementation plan. The SDBIP serves as the commitment by the municipality, whereby the intended objectives and projected achievements are expressed in order to ensure that desired outcomes over the long term are achieved and are implemented by the administration over the next 12 months.

The Municipal Finance Management Act (MFMA) no 56 of 2003, defines the Service Delivery Budget Implementation Plan as a detailed plan approved by the Mayor of the municipality for implementing the municipality’s delivery of municipal services and its annual budget and must include the following:

(a) Projections of each month of:

(i) Revenue to be collected, by source and

(ii) Operational and Capital expenditure, by vote;

(b) Service delivery targets and performance indicators for each quarter

2. PURPOSE

2.1 The document presents the 2021/2022 4th Quarter SDBIP Report of the municipality.

3. LEGAL REQUIREMENTS CONSIDERED WITH THE DEVELOPMENT OF THE SDBIP

Section 53 1(c) (ii) of the MFMA states that the Mayor must ensure that the municipality’s SDBIP is approved within 28 days after approval of the budget. Section 52 (d) of the Municipal Finance Management Act, 2003 (Act 56 of 2003) requires the Mayor to submit a report to Council within 30 days after the end of the quarter on the implementation of the budget and the financial state of affairs of the municipality. The SDBIP report provides an update on implementation of the Municipal IDP.

4. REPORTING ON SDBIP

This section covers reporting on the SDBIP as a way of linking the SDBIP with the oversight and monitoring operations of the Municipal administration. Various reporting requirements are outlined in the MFMA. Both the Mayor and the Accounting Officer have clear roles to play in preparing and presenting these reports. The SDBIP provides an excellent basis for generating the reports for which MFMA requires. The reports then allow the Municipality to monitor the implementation of service delivery programs and initiatives across the Molemole municipal jurisdiction.

4.1 QUARTERLY REPORTING

Section 52 (d) of the MFMA compels the Mayor to submit a report to the council on the implementation of the budget and the financial state of affairs of the municipality within 30 days of the end of each quarter. The quarterly performance projections captured in the SDBIP form the basis for the Mayor's quarterly report.

4.2 MID-YEAR REPORTING

Section 72 (1) (a) of the MFMA outlines the requirements for mid-year reporting. The accounting officer is required by the 25th January of each year to assess the performance of the municipality during the first half of the year taking into account:

- (i) the monthly statements referred to in section 71 of the first half of the year
- (ii) the municipalities service delivery performance during the first half of the financial year, and the service delivery targets and performance indicators set in the service delivery and budget implementation plan;
- (iii) The past year's annual report, and progress on resolving problems identified in the annual report; and
- (iv) The performance of every municipal entity under the sole or shared control of the municipality, taking into account reports in terms of section 88 from any such entities.

Based on the outcomes of the mid-year budget and performance assessment report, an adjustments budget may be tabled if actual revenue or expenditure amounts are materially different from the projections contained in the budget or the SDBIP. The SDBIP is also a living document and may be modified based on the mid-year performance review. Thus the SDBIP remains a kind of contract that holds the Municipality accountable to the community.

4.3 ANNUAL REPORTING

Section 46 (1) of Municipal Systems Act stipulates that a municipality must prepare for each financial year a performance report reflecting

- (a) The municipality's, and any service providers, performance during that financial year, also in comparison with targets of and with performance in the previous financial year;
- (b) The development and service delivery priorities and the performance targets set by the municipality for the following financial year; and
- (c) Measures that were or are to be taken to improve performance.

5. THE FINANCIAL PERFORMANCE REPORT FOR THE 4th QUARTER OF THE FINANCIAL YEAR 2021/2022

5.1 Revenue by Source

The Annual budget for 2021/22 financial year amounts to **R291,428,793**. The revenue collected in the third quarter amounts to **R 80, 019, 389** for the period ending 30 June 2022. On average **100%** of all allocated budget should be collected by end of third quarter, the municipality has collected **110%**.

| Description | Budget/ Open Balance | 3 Months Budget | Quarter 4 Expenditure | % Collected | Reasons for non-achievement | Corrective measures |
|--|----------------------|-----------------|-----------------------|-------------|--|--|
| SUB TOTAL : PROPERTY RATES | (39,609,853) | (9,902,463.25) | (5,444,984) | 55 | Most of the government debt was not collected which is the bulk of the municipal debt. | To fast track the process when engaging with departments to speed up the payments owed to the municipality on time. |
| SUB TOTAL : FINES PENALTIES AND FORFEITS | (1,338,690) | (334,672.50) | (16,580) | 5 | I Grap 1 reporting procedure contra to the system recognition procedure which requires manual intervention, the figure appearing on the system is based on the amount received and the | The link between the traffic fine system and the municipal financial system need to be established for proper reporting. |

| Description | Budget/ Open Balance | 3 Months Budget | Quarter 4 Expenditure | % Collected | Reasons for non-achievement | Corrective measures |
|--|----------------------|-----------------|-----------------------|-------------|---|---|
| | | | | | budget is based on accrual base. | |
| SUB TOTAL : TRANSFERS & SUBSIDIES | (208,242,000) | (52,060,500.00) | (17,731,183) | 34 | Most part of the grants where paid to the municipality on the previous quarters. | None |
| SUB TOTAL : SERVICE CHARGES | (14,195,880) | (3,548,970.00) | (2,027,163) | 57 | Inconsistencies of consumer usage lead to the reduction in actual performance. | None |
| SUB TOTAL : INTEREST DIV RENT ON LAND | (3,569,508) | (892,377.00) | (2,537,524) | 284 | None | None |
| SUB TOTAL : AGENCY SERVICES | (721,709) | (180,427.25) | (589,576) | 327 | None | None |
| SUB TOTAL : OPERATIONAL REVENUE | (14,985,156) | (3,746,289.00) | (104,819) | 3 | The municipality has budgeted for the sale of vacant stands and the processes has not yet been finalised for the amount to be realised. | The current plan and progress regarding the sale of stand is being reviewed by the municipality to establish a way forward. |
| SUB TOTAL : RENTAL FROM FIXED ASSETS | (253,998) | (63,499.50) | (51,710) | 81 | None | None |
| SUB TOTAL : INT DIV RENT ON LAND NON-EXC | (688,897) | (172,224.25) | (231,360) | 134 | None | None |

| Description | Budget/ Open Balance | 3 Months Budget | Quarter 4 Expenditure | % Collected | Reasons for non-achievement | Corrective measures |
|---------------------------------------|-----------------------------|------------------------|------------------------------|--------------------|--|--|
| SUB TOTAL : SALES & RENDERING OF SERV | (136,616) | (34,154.00) | (6,222) | 18 | Sale of stands delays lead to the process of building plans, clearance certificates and other income to be less than expected. | The other income transactions will be reviewed in line with the sale of stands progress. |
| SUB TOTAL : LICENCES AND PERMITS | (7,686,174) | (1,921,543.50) | (3,164,301) | 165 | None | None |
| TOTAL: INCOME | (291,428,481) | (72,857,120) | (31,905,422) | 44 | | |

5.2 Operating Expenditure

The Annual operating budget for 2021/22 financial year amounts to **R226,739,681**. The actual expenditure for the period ending 30 June 2022 amounts to **R 63,485,321** against the three months budget of **R 56, 684, 920**. On average **100%** of all allocated budget should be spent by end of fourth quarter, the municipality has spent **112%** on operating expenditure inclusive of staff benefits.

| Description | Budget/Open Balance | 3 Months Budget | Quarter 4 Expenditure | % Spent | Reasons for non-achievement | Corrective measures |
|---|---------------------|-----------------|-----------------------|---------|---|---|
| SUB TOTAL : EMPLOYEE RELATED COST | 98,229,953 | 24,557,488 | 23,392,444 | 95 | Vacant and funded post not filled. | The municipality will ensure that all vacant and funded positions are filled. |
| SUB TOTAL : REMUNERATION OF COUNCILLORS | 14,347,013 | 3,586,753 | 3,149,373 | 88 | Upper limits paid to councillors in the month of June 2022 not yet accounted for as they are part of accruals | To fast track the process of accruals to be captured on the financial system |
| SUB TOTAL : OUTSOURCE SERVICES | 14,467,351 | 3,616,838 | 4,599,431 | 127 | Most of the budget is for the fourth quarter programmes. | None |
| SUB TOTAL : CONSULTANT AND PROF SERVICES | 6,613,156 | 1,653,289 | 1,093,743 | 66 | Lesser programmes where performed during the second and third quarter. | None |
| SUB TOTAL : CONTRACTORS | 19,300,706 | 4,825,177 | 4,707,889 | 98 | None | None |

| Description | Budget/Open Balance | 3 Months Budget | Quarter 4 Expenditure | % Spent | Reasons for non-achievement | Corrective measures |
|---|---------------------|-------------------|-----------------------|---------|---|---------------------|
| SUB TOTAL : OPERATIONAL COST | 32,109,586 | 8,027,397 | 15,709,838 | 196 | Most of the programmes where performed during the third quarter and payments will be processed during the fourth quarter. | None |
| SUB TOTAL - INVENTORY | 6,211,473 | 1,552,868 | 2,439,700 | 157 | None | None |
| SUB TOTAL : BULK PURCHASES | 11,468,179 | 2,867,045 | 2,938,756 | 103 | None | None |
| SUB TOTAL : OPERATING LEASES | 2,548,320 | 637,080 | 615,212 | 97 | None | None |
| SUB TOTAL : BAD DEBTS WRITTEN OFF | 2,337,664 | 584,416 | 578,664 | 99 | None | None |
| SUB TOTAL : DEPRECIATION & AMORTISATION | 18,994,790 | 4,748,698 | 4,257,397 | 90 | Final depreciation will be finalised in preparation of the AFS | None |
| TOTAL : EXPENDITURE | 226,739,681 | 56,684,920 | 63,485,321 | 112 | | |

5.3 Capital Expenditure

The Annual budget for 2021/22 financial year amounts to **R64,688,807**. The actual capital expenditure for the period ending 30 June 2022 amounts to **R 17,481,939**. On average **100%** of all allocated budget should be spent by end of fourth quarter, the municipality has spent 108% on capital expenditure.

| Description | Budget/Open Balance | 3 Months Budget | Quarter 4 Expenditure | % Spent | Reasons for non-achievement | Corrective measures |
|------------------------------------|---------------------|----------------------|-----------------------|---------|-----------------------------|---------------------|
| TOTAL: CAPITAL ACQUISITIONS | 64,688,807 | 16,172,201.75 | 17,481,939 | 108 | None | None |

5.4 The Cash Flow Statement for the 4th Quarter 2021/22 SDBIP report

| DESCRIPTION | ANNUAL BUDGET | 3 MONTHS BUDGET | 3 MONTHS ACTUAL Q1 | % INCOME /EXP | VARIANCE | YEAR TO DATE MOVEMENT |
|-------------------------------------|---------------|-----------------|--------------------|---------------|----------|-----------------------|
| | R | R | R | % | % | R |
| Property Rates | 34,205,613 | 8,551,403 | 2,034,818 | 7 | 93 | 23,810,287 |
| Service Charges-Electricity Revenue | 10,017,831 | 2,504,458 | 2,334,126 | 41 | 59 | 4,533,189 |
| Service Charges-Refuse | 2,111,889 | 527,972 | 66,846 | 65 | 35 | 1,635,840 |
| Rental of facilities and equipment | 253,998 | 63,500 | 54,020 | 43 | 57 | 163,451 |
| Interest earned-external investment | 2,708,206 | 677,052 | 462,704 | 56 | 44 | 2,311,377 |
| Interest earned-outstanding debtors | 1,515,294 | 378,824 | 30,667 | 3 | 97 | 1,116,076 |
| Fines | 1,338,690 | 334,673 | 12,700 | 2 | 98 | 45,441 |

| DESCRIPTION | ANNUAL BUDGET | 3 MONTHS BUDGET | 3 MONTHS ACTUAL Q1 | % INCOME /EXP | VARIANCE | YEAR TO DATE MOVEMENT |
|--------------------------------------|--------------------|-------------------|--------------------|---------------|------------|-----------------------|
| Licences and permits | 7,686,174 | 1,921,544 | 2,221,685 | 73 | 27 | 8,287,078 |
| Agency services | 2,401,204 | 600,301 | 65,896 | 5 | 95 | 1,883,399 |
| Transfer receipts - operational | 161,092,000 | 40,273,000 | 64,797,000 | 66 | 34 | 164,242,302 |
| Other revenue | 28,143,471 | 7,035,868 | 189,219 | 0 | 100 | 164,337 |
| Cash Receipts by Source | | | | | | |
| | 251,474,370 | 62,868,593 | 72,269,682 | 49 | 51 | 208,192,776 |
| Other Cash Flows by Source | | | | | | |
| Transfer receipts - capital | 45,150,000 | 11,287,500 | 12,975,414 | 33 | 67 | 26,414,237 |
| Total Cash Receipts by Source | | | | | | |
| | 296,624,370 | 74,156,093 | 85,245,096 | 46 | 118 | 234,607,014 |
| Cash Payments by Type | | | | | | |
| Employee related costs | 105,732,276 | 26,433,069 | 22,044,780 | 44 | 56 | 69,791,018 |
| Remuneration of Councillors | 15,010,262 | 3,752,566 | 3,161,668 | 42 | 58 | 9,519,376 |
| Interest paid | 1,055,833 | 263,958 | - | (0) | 100 | 1,291 |
| Bulk purchases - Electricity | 11,468,179 | 2,867,045 | 4,227,442 | 61 | 39 | 10,255,639 |
| Inventory consumed | 6,589,473 | 1,647,368 | 795,731 | 34 | 66 | 4,026,307 |
| Contracted services | 43,843,741 | 10,960,935 | 5,314,432 | 35 | 65 | 24,271,734 |
| General expenses | 38,896,407 | 9,724,102 | 7,061,603 | 13 | 87 | 11,523,186 |
| | | | | | - | |

| DESCRIPTION | ANNUAL BUDGET | 3 MONTHS BUDGET | 3 MONTHS ACTUAL Q1 | % INCOME /EXP | VARIANCE | YEAR TO DATE MOVEMENT |
|--|--------------------|-------------------|--------------------|---------------|-----------|-----------------------|
| Cash Payments by Type | 222,596,171 | 55,649,043 | 42,605,656 | 37 | 63 | 129,388,550 |
| Capital assets | 65,393,793 | 16,348,448 | 6,526,317 | 28 | 72 | 29,245,702 |
| Total Cash Payments by Type | 287,989,964 | 71,997,491 | 49,131,973 | 35 | 65 | 158,634,252 |
| NET INCREASE/ (DECREASE) IN CASH HELD | 8,634,406 | 2,158,602 | 36,113,123 | 424 | 53 | 75,972,761 |
| Cash/cash equivalents at beginning: | 89,543,805 | 89,543,805 | 89,543,805 | 100 | - | 89,543,805 |
| Cash/cash equivalents at month/year end: | 98,178,211 | 91,702,407 | 125,656,928 | 128 | (28) | 165,516,566 |

| Equitable share | July-21 | Dec-21 | Mar-22 | TOTAL ALLOCATION |
|----------------------|------------|------------|------------|--------------------|
| Received to date | 64,797,000 | 50,503,000 | 39,584,000 | 154,884,000 |
| Still to be received | | | - | - |
| | | | | 154,884,000 |

5.5 Comprehensive analysis of services debtors

| Detail | 0 - 30 Days | 31 - 60 Days | 61 - 90 Days | 91 - 120 Days | Total |
|---|------------------|------------------|------------------|--------------------|--------------------|
| Debtors Age Analysis By Income Source | | | | | |
| Trade and Other Receivables from Exchange Transactions - Water | 94,087 | 86,652 | 114,415 | 4,476,932 | 4,772,086 |
| Trade and Other Receivables from Exchange Transactions - Electricity | 0 | 0 | 0 | 1,619,471 | 1,619,471 |
| Receivables from Non-exchange Transactions - Property Rates | 112,748 | 112,730 | 111,471 | 12,055,538 | 12,392,487 |
| Receivables from Exchange Transactions - Waste Water Management | 69,462 | 70,482 | 65,022 | 2,553,808 | 2,758,774 |
| Receivables from Exchange Transactions - Waste Management | 223,688 | 224,530 | 215,511 | 12,943,022 | 13,606,751 |
| Receivables from Exchange Transactions - Property Rental Debtors | 0 | 0 | 0 | 0 | 0 |
| Interest on Arrear Debtor Accounts | 0 | 0 | 0 | 0 | 0 |
| Recoverable unauthorized, irregular or fruitless and wasteful Expenditure | 0 | 0 | 0 | 0 | 0 |
| Other | 2,339,524 | 2,308,098 | 2,289,848 | 72,816,513 | 79,753,983 |
| Total By Income Source | 2,839,509 | 2,802,492 | 2,796,267 | 106,465,284 | 114,903,552 |
| Debtors Age Analysis By Customer Group | | | | | |
| Organs of State | 11 | 1,137,372 | 1,133,732 | 17,331,643 | 19,602,758 |
| Commercial | 185,448 | 173,918 | 171,855 | 9,029,191 | 9,560,412 |
| Households | 727,049 | 741,864 | 742,524 | 34,170,839 | 36,382,276 |
| Other | 1,927,001 | 749,338 | 748,156 | 45,933,611 | 49,358,106 |
| Total By Customer Group | 2,839,509 | 2,802,492 | 2,796,267 | 106,465,284 | 114,903,552 |

6. ORGANISATIONAL SCORECARD

6.1 LOCAL ECONOMIC DEVELOPMENT AND PLANNING

| Key performance area | | LOCAL ECONOMIC DEVELOPMENT (KPA 3) | | | | | | | | | | |
|--|---------------------|---|--------------------------------------|--------------------------|--------------------------|-------------------------------|------------------------------|---|--------------------|---------------|-------------|---|
| Year | | 2021/2022 | | | | | | | | | | |
| Period | | Quarter 4 | | | | | | | | | | |
| Outcome | | To enhance conditions for Economic growth and job creation To manage and coordinate spatial planning within the Municipality | | | | | | | | | | |
| Outputs | | Implement a differentiated approach to municipal financing, planning and support; Improve access to basic services; Implementation of the community works programme; Actions Supportive of human settlement outcome; | | | | | | | | | | |
| Key Organizational Strategic Objective | | To enhance conditions for Economic growth and job creation To manage and coordinate spatial planning within the Municipality | | | | | | | | | | |
| IDP Ref no. | Priority area (IDP) | Key performance indicator | Project name | Baseline | Annual target | Quarter 4 target | Quarter 4 actual | Reason for deviation | Corrective measure | Annual budget | Expenditure | Means of verification |
| LED&P0 01-2021/22 | Spatial Planning | Number of workshops conducted | Spatial Planning awareness conducted | 4 | 4 | 1 | 1 | None | None | 100,000.00 | 99,962.17 | Invites, attendance register, agenda, program, presentations |
| LED&P0 02-2021/22 | Spatial Planning | Number of settlements demarcated | Demarcation of sites | 250 | 250 | Approval of Final layout plan | Approval letter of 257 sites | None | None | 559,000.00 | 558,800.00 | Advert, Specification, Appointment letter, Layout plan, Approval letter |
| LED&P0 03-2021/22 | Spatial Planning | Number of precinct plans compiled | Compilation of precinct plan | 1 Precinct plan compiled | 1 Precinct plan compiled | 1 Precinct plan compiled | Not achieved | Council resolution not submitted for verification | None | 280,600.00 | 275,991.83 | Specification, Advert Appointment letter, Draft Precinct Plan, Final Precinct plan report |

| Key performance area | | LOCAL ECONOMIC DEVELOPMENT (KPA 3) | | | | | | | | | | |
|---|----------------------------|---|---|--|--|--|--|---|---------------------------|----------------------|--------------------|--|
| Year | | 2021/2022 | | | | | | | | | | |
| Period | | Quarter 4 | | | | | | | | | | |
| Outcome | | To enhance conditions for Economic growth and job creation To manage and coordinate spatial planning within the Municipality | | | | | | | | | | |
| Outputs | | Implement a differentiated approach to municipal financing, planning and support; Improve access to basic services; Implementation of the community works programme; Actions Supportive of human settlement outcome; | | | | | | | | | | |
| Key Organizational Strategic Objective | | To enhance conditions for Economic growth and job creation To manage and coordinate spatial planning within the Municipality | | | | | | | | | | |
| IDP Ref no. | Priority area (IDP) | Key performance indicator | Project name | Baseline | Annual target | Quarter 4 target | Quarter 4 actual | Reason for deviation | Corrective measure | Annual budget | Expenditure | Means of verification |
| | | | | | | | | | | | | Council resolution |
| LED&PO 04-2021/22 | Spatial Planning | Number of settlements surveyed | Survey of existing settlements | 1 settlement surveyed | 1 settlement surveyed | 1 settlement surveyed | Not Achieved | Appointment letter not submitted for verification | None | 400,000.00 | 397,000.00 | Specification, Advert Appointment letter Draft, and Final Survey reports |
| LED&PO 05-2021/22 | Spatial Planning | Number of sign boards erected | Erection of sign boards | 30 sign boards erected | 30 sign boards erected | No target | 30 | None | None | 125,000.00 | 99,993.00 | Approved Specification, Advert, Order, Invoice, Deliver Note |
| LED-006-2021/22 | Spatial Development | Number of IDP/Budget reviewed and adopted by Council | Development and review of IDP/Budget | 2020/21 IDP/Budget reviewed and adopted by Council | 2021/22 IDP/Budget Reviewed and adopted by Council | 2021/22 IDP/Budget Reviewed and adopted by Council | 2021/22 IDP/Budget reviewed and adopted by council | None | None | 180,222.00 | 179,900.00 | Attendance registers, invites and IDP document, Council Resolution |
| LED-007-2021/22 | Spatial Planning | Number of IDP Representative Forums coordinated | Coordination of IDP Representatives Forums | 3 IDP Representative Forums coordinated | 2 IDP Representative Forum meetings coordinated | 1 IDP Representative Forum meeting coordinated | Not Achieved | Incomplete Report submits for verification | None | 152,879.00 | 151,158.00 | Attendance registers, invites and IDP Rep forum reports |
| LED-008-2021/22 | Spatial Planning | Number of Strategic sessions coordinated | Coordination of strategic planning sessions | Attendance registers, invites and IDP Rep | 3 Strategic planning sessions coordinated | 1 Strategic planning session on the | 1 Strategic Planning Session on | None | None | 379,290.00 | 308,901.92 | Attendance registers, invites, |

| Key performance area | | | LOCAL ECONOMIC DEVELOPMENT (KPA 3) | | | | | | | | | |
|---|----------------------------|--------------------------------------|---|-----------------|--|--|-------------------------|-----------------------------|---------------------------|----------------------|--------------------|---|
| Year | | | 2021/2022 | | | | | | | | | |
| Period | | | Quarter 4 | | | | | | | | | |
| Outcome | | | To enhance conditions for Economic growth and job creation To manage and coordinate spatial planning within the Municipality | | | | | | | | | |
| Outputs | | | Implement a differentiated approach to municipal financing, planning and support; Improve access to basic services; Implementation of the community works programme; Actions Supportive of human settlement outcome; | | | | | | | | | |
| Key Organizational Strategic Objective | | | To enhance conditions for Economic growth and job creation To manage and coordinate spatial planning within the Municipality | | | | | | | | | |
| IDP Ref no. | Priority area (IDP) | Key performance indicator | Project name | Baseline | Annual target | Quarter 4 target | Quarter 4 actual | Reason for deviation | Corrective measure | Annual budget | Expenditure | Means of verification |
| | | | | forum reports | | finalization 2021/22 IDP/ Budget strategies and projects | Projects held | | | | | Agenda and IDP document |
| LED&P-009-2021/22 | Local Economic Development | Number of LED Forum meetings held | Coordination of LED forum meetings | 4 | 4 | 1 | 1 | None | None | 80,000.00 | 78,619.13 | Invites, Attendance registers, agendas and minutes |
| LED&P-010-2021/22 | Local Economic Development | Number of assorted seeds distributed | Procurement and distribution of assorted seeds | New indicator | 1500 households supplied with assorted seeds | 0 | 1500 | None | None | 1,082,960.00 | 1,029,500.00 | Approved Specification, Advert, Appointment letter, Distribution register |
| LED&P-011-2021/22 | Local Economic Development | Number of emerging farmers mentored | Agricultural skills development and mentorship | 0 | 40 | 20 | 20 | None | None | 300,000.00 | 246,000.00 | Specification Advert, Appointment letter, Monitoring reports, Attendance register |
| LED&P-012-2021/22 | Local Economic | Percentage of Job opportunities | Job opportunities | 100 | 100 | 100 | 100 | None | None | Opex | Opex | Job opportunities report |

| Key performance area | | | | LOCAL ECONOMIC DEVELOPMENT (KPA 3) | | | | | | | | |
|---|----------------------------|---|---|---|----------------------|-------------------------|-------------------------|-----------------------------|---------------------------|----------------------|--------------------|---|
| Year | | | | 2021/2022 | | | | | | | | |
| Period | | | | Quarter 4 | | | | | | | | |
| Outcome | | | | To enhance conditions for Economic growth and job creation To manage and coordinate spatial planning within the Municipality | | | | | | | | |
| Outputs | | | | Implement a differentiated approach to municipal financing, planning and support; Improve access to basic services; Implementation of the community works programme; Actions Supportive of human settlement outcome; | | | | | | | | |
| Key Organizational Strategic Objective | | | | To enhance conditions for Economic growth and job creation To manage and coordinate spatial planning within the Municipality | | | | | | | | |
| IDP Ref no. | Priority area (IDP) | Key performance indicator | Project name | Baseline | Annual target | Quarter 4 target | Quarter 4 actual | Reason for deviation | Corrective measure | Annual budget | Expenditure | Means of verification |
| | Development | facilitated/coordinated | facilitated/coordinated | | | | | | | | | |
| LED&P-OP-001 2021/22 | Local Economic Development | Percentage of internal audit queries addressed | Implementation of Internal Audit action plan | 100 | 100 | 100 | 0 | None | 1st Quarter 2022/23 | Opex | Opex | Updated Internal Audit action plan |
| LED&P-OP-002- 2021/22 | Local Economic Development | Percentage of AG Action Plan implemented | Implementation of AG Action Plan | 100 | 100 | 100 | 0 | No AG findings raised | None | Opex | Opex | Update AG Action plan |
| LED&P-OP-003- 2021/22 | Local Economic Development | Percentage of risk register implementation | Implementation of risk register | 100 | 100 | 100 | 100 | None | None | Opex | Opex | Updated Strategic risk register |
| LED&P-OP-004- 2021/22 | Local Economic Development | Percentage of Council resolutions implemented | Implementation of Council resolutions | 100 | 100 | 100 | 100 | None | None | Opex | Opex | Updated Council resolution register |
| LED&P-OP-005 2021/22 | Local Economic Development | Percentage of Audit Committee resolutions implemented | Implementation of Audit Committee resolutions | 100 | 100 | 100 | 0 | No findings raised | None | Opex | Opex | Updated Audit Committee resolution register |
| Total KPIs: 17 | | | | | | | | | | | | |

6.2 TECHNICAL SERVICES

| Key performance area | | | BASIC SERVICE DELIVERY (KPA 2) | | | | | | | | | |
|--|--------------------------------------|---------------------------------------|---|----------|---------------------------------|---------------------------------|---------------------------------|--|---|---------------|--------------|--|
| Year | | | 2021/2022 | | | | | | | | | |
| Period | | | Quarter 4 | | | | | | | | | |
| Outcome | | | To provide sustainable basic services and infrastructure development | | | | | | | | | |
| Outputs | | | Improving access to basic services | | | | | | | | | |
| Key Organizational Strategic Objective | | | To improve/Upgrade conditions of municipal roads and storm water infrastructure and maintenance | | | | | | | | | |
| IDP Ref no. | Priority area (IDP) | Key performance indicator | Project name | Baseline | Annual target | Quarter4 target | Quarter 4 actual | Reason for deviation | Corrective measure | Annual budget | Expenditure | Means of verification |
| TECH-001- 2021 /22 | Roads and Storm Water infrastructure | Number of Culvert Bridges Constructed | Construction of Culvert Bridges. | 0 | 15x Culvert bridges constructed | 15 x Culver Bridges constructed | 0 x Culvert Bridges Constructed | Logistical challenge as the project covers the whole municipal area. | Amendment of the contract and Roll-over the project into 2022/23 financial year | 3,581,816.00 | 398,790.00 | Approved Specification, Tender Advert, Appointment Letter and signed SLA and monthly progress report, Practical completion certificate |
| TECH-002- 2021 /22 | Roads and Storm water Infrastructure | Number of road kilometers constructed | Upgrading of Mogwadi Internal Street from Gravel to Surface | 3.5 km | 400 meters | No Target | None | No Target | None | 2,640,888.00 | 2,640,887.63 | Appointment Letter and Signed SLA Monthly Progress Reports and Practical, Completion Certificate, Tender Advert and |

| Key performance area | | | BASIC SERVICE DELIVERY (KPA 2) | | | | | | | | | |
|---|--------------------------------------|---------------------------------------|--|-----------------|-------------------------------------|--|-------------------------|-----------------------------------|---------------------------|----------------------|--------------------|--|
| Year | | | 2021/2022 | | | | | | | | | |
| Period | | | Quarter 4 | | | | | | | | | |
| Outcome | | | To provide sustainable basic services and infrastructure development | | | | | | | | | |
| Outputs | | | Improving access to basic services | | | | | | | | | |
| Key Organizational Strategic Objective | | | To improve/Upgrade conditions of municipal roads and storm water infrastructure and maintenance | | | | | | | | | |
| IDP Ref no. | Priority area (IDP) | Key performance indicator | Project name | Baseline | Annual target | Quarter4 target | Quarter 4 actual | Reason for deviation | Corrective measure | Annual budget | Expenditure | Means of verification |
| | | | | | | | | | | | | Approve Specification |
| TECH-003- 2021 /22 | Roads and Storm water Infrastructure | Number of road kilometers constructed | Upgrading of Phaudi Internal Street from Gravel to Surface Phase 3 | New Indicator | 2.5 km gravel to surfacing upgraded | 2.5 km gravel road to surfacing upgraded | Not Achieved | Practical Completion not attached | None | 20,000,000.00 | 17,344,439.60 | Approved Specification, Tender Advert, Advertisement Appointment Letter and Signed SLA Monthly Progress Reports and Practical and Completion |
| TECH-004- 2021 /22 | Roads and Storm water Infrastructure | Number of road kilometers upgraded | Upgrading of Kgwadu to Botlokwa Primary school from gravel to surface phase 2 | New Indicator | 1.4 km | No Target | None | No Target | None | 11,088,019.00 | 9,641,513.78 | Tender advert and approved specification Appointment letter and Signed SLA, Monthly |

| Key performance area | | | BASIC SERVICE DELIVERY (KPA 2) | | | | | | | | | |
|---|--------------------------------------|---------------------------------------|--|-----------------|---|--|-------------------------|---|--|----------------------|--------------------|--|
| Year | | | 2021/2022 | | | | | | | | | |
| Period | | | Quarter 4 | | | | | | | | | |
| Outcome | | | To provide sustainable basic services and infrastructure development | | | | | | | | | |
| Outputs | | | Improving access to basic services | | | | | | | | | |
| Key Organizational Strategic Objective | | | To improve/Upgrade conditions of municipal roads and storm water infrastructure and maintenance | | | | | | | | | |
| IDP Ref no. | Priority area (IDP) | Key performance indicator | Project name | Baseline | Annual target | Quarter4 target | Quarter 4 actual | Reason for deviation | Corrective measure | Annual budget | Expenditure | Means of verification |
| | | | | | | | | | | | | progress reports, and practical, completion certificate |
| TECH-006- 2021 /22 | Roads and Storm water Infrastructure | Number of road kilometers constructed | Design for Upgrading of Sako internal streets 2km and construction of 400m | New Indicator | Design and upgrading of Sako Internal streets | 400m Sako gravel road to surfacing upgraded | Achieved | None | None | 4,061,981.00 | 3,532,157.36 | Tender advert Approved Specification, Appointment letter and signed SLA, Approved designs, |
| TECH-007- 2021 /22 | Roads and Storm Water Infrastructure | Number of office blocks extended | Extension of Mogwadi office block | N/A | 1x Mogwadi Office block extended | Tender Award and signing contractual documents Mogwadi Office block extended | Not Achieved | Notice by National Treasury advising all the organs of state to put on hold all the projects advertised beyond 16th | Municipality requested an exemption and it was only approved in May 2022, it was then that we re-advertised which called for | 2,000,000.00 | - | Approved Specification, tender advert, Appointment letter and signed SLA, Completion certificate |

| Key performance area | | | BASIC SERVICE DELIVERY (KPA 2) | | | | | | | | | |
|---|----------------------------|---|--|--------------------------------|----------------------|------------------------------|---|---|---|----------------------|--------------------|--|
| Year | | | 2021/2022 | | | | | | | | | |
| Period | | | Quarter 4 | | | | | | | | | |
| Outcome | | | To provide sustainable basic services and infrastructure development | | | | | | | | | |
| Outputs | | | Improving access to basic services | | | | | | | | | |
| Key Organizational Strategic Objective | | | To improve/Upgrade conditions of municipal roads and storm water infrastructure and maintenance | | | | | | | | | |
| IDP Ref no. | Priority area (IDP) | Key performance indicator | Project name | Baseline | Annual target | Quarter4 target | Quarter 4 actual | Reason for deviation | Corrective measure | Annual budget | Expenditure | Means of verification |
| | | | | | | | | February 2022. | roll-over of the project into 2022-23 F/Y | | | |
| TECH-008- 2021 /22 | Electricity services | Number of smart meters procured and delivered | Procurement of smart meters | 500 | 150 | 150 Smart meters delivered | 100% | None | None | 310,000.00 | 309,000.00 | Approved Specification, tender advert, Appointment letter and signed SLA, Delivery note |
| TECH-009- 2021 /22 | Electricity services | Number of households electrified | Electrification of 278 Households in Fatima Village | 500 | 278 | 278 households electrified | Design approved, hole digging, MV line stringing are done , LV line pole planting is at 50% | Voltage capacity constrain caused the project to day. | Voltage regulator to be installed before project can complete | 10,000,000.00 | 6,420,484.79 | Approved specification, tender advert, appointment letter and signed SLA Approved designs, Completion certificates |
| TECH-010- 2021 /22 | Electricity services | Number of High Mast Lights installed | Supply and Installation of High Mast Lights | 3 x High Mast Lights installed | 6 | 6 high mast lights installed | Foundation, soil test, cube test and Plinth are done | There was delay in manufacturing high | Extend the project by three month | 2 772 147 | 1,726,090.20 | Approved Specification, Tender Advert Appointment |

| Key performance area | | | BASIC SERVICE DELIVERY (KPA 2) | | | | | | | | | |
|---|----------------------------|--|--|-----------------|-------------------------------|------------------------|-------------------------|-----------------------------|---------------------------|----------------------|--------------------|---|
| Year | | | 2021/2022 | | | | | | | | | |
| Period | | | Quarter 4 | | | | | | | | | |
| Outcome | | | To provide sustainable basic services and infrastructure development | | | | | | | | | |
| Outputs | | | Improving access to basic services | | | | | | | | | |
| Key Organizational Strategic Objective | | | To improve/Upgrade conditions of municipal roads and storm water infrastructure and maintenance | | | | | | | | | |
| IDP Ref no. | Priority area (IDP) | Key performance indicator | Project name | Baseline | Annual target | Quarter4 target | Quarter 4 actual | Reason for deviation | Corrective measure | Annual budget | Expenditure | Means of verification |
| | | | | | | | | most lights material | | | | nt Letter and Signed SLA Monthly Progress Reports and Practical and Completion Certificate. |
| TECH-011- 2021 /22 | Electricity | Number of Diesel Generator s supplied and installed. | Supply and Installation of 2 Diesel Generators in municipal buildings | 2 | 2 Diesel Generators installed | No Target | None | None | None | 700 000 | 610,865.86 | Approved Specificatio n, Tender Advert Appointment Letter, Signed SLA and completion certificate. |
| TECHOP - 001- 2021 /22 | Internal Audit | Percentage of internal audit queries addressed | Implementatio n of Internal Audit action plan | 0 | 100 | 100 | 50 | 1 of 2 findings resolved | 1st quarter 2022/2023 | Opex | Opex | Updated Internal Audit action plan |
| TECHOP - 002- 2021 /22 | AG Action Plan | Percentage of AG Action Plan implemented | Implementatio n of AG Action Plan | 0 | 100 | 100 | 0 | No findings raised | None | Opex | Opex | Update AG Action plan |

| Key performance area | | | BASIC SERVICE DELIVERY (KPA 2) | | | | | | | | | |
|---|-----------------------------|---|--|-----------------|----------------------|------------------------|-------------------------|--------------------------------|---------------------------|----------------------|--------------------|---|
| Year | | | 2021/2022 | | | | | | | | | |
| Period | | | Quarter 4 | | | | | | | | | |
| Outcome | | | To provide sustainable basic services and infrastructure development | | | | | | | | | |
| Outputs | | | Improving access to basic services | | | | | | | | | |
| Key Organizational Strategic Objective | | | To improve/Upgrade conditions of municipal roads and storm water infrastructure and maintenance | | | | | | | | | |
| IDP Ref no. | Priority area (IDP) | Key performance indicator | Project name | Baseline | Annual target | Quarter4 target | Quarter 4 actual | Reason for deviation | Corrective measure | Annual budget | Expenditure | Means of verification |
| TECHOP - 003- 2021 /22 | Risk Management | Percentage of risk register implemented | Implementation of Risk Register | 100 | 100 | 100 | 50 | 1 of 2 Risks addressed | 1st Quarter 2022/23 | Opex | Opex | Updated Strategic risk register |
| TECHOP - 004- 2021 /22 | Council Resolutions | Percentage of Council resolutions implemented | Implementation of Council resolutions | 100 | 100 | 100 | 75 | 3 of 4 resolutions implemented | 1st Quarter 2022 | Opex | Opex | Updated Council resolution register |
| TECHOP - 005- 2021 /22 | Audit Committee Resolutions | Percentage of Audit Committee resolutions implemented | Implementation of Audit Committee resolutions | 0 | 100 | 100 | 100 | None | None | Opex | Opex | Updated Audit Committee resolution register |
| Total KPIs: 18 | | | | | | | | | | | | |

6.3 COMMUNITY SERVICES

| Key performance area | | | BASIC SERVICE DELIVERY (KPA 2) | | | | | | | | | |
|--|-----------------------------|---|---|---------------|------------------------------|------------------------------|------------------|--|---|---------------|-------------|---|
| Year | | | 2021/2022 | | | | | | | | | |
| Period | | | Quarter 4 | | | | | | | | | |
| Outcome | | | To provide sustainable basic services and infrastructure development | | | | | | | | | |
| Outputs | | | Improving access to basic services | | | | | | | | | |
| Key Organizational Strategic Objective | | | To improve/Upgrade conditions of municipal roads and storm water infrastructure and maintenance | | | | | | | | | |
| IDP Ref no. | Priority area (IDP) | Key performance indicator | Project name | Baseline | Annual target | Quarter 4 target | Quarter 4 actual | Reason for deviation | Corrective measure | Annual budget | Expenditure | Means of verification |
| COMM-001-2021/22 | Traffic and Law Enforcement | Number of traffic equipment procured | Procurement of 1X traffic equipment | 0 | 1 traffic equipment procured | 1 traffic equipment procured | Not Achieved | Delivery note not attached | None | 310,000.00 | 163,043.48 | Approved Specification, Advert, Appointment Letter, Delivery note |
| COMM-002-2021/22 | Waste Management | Number of tractor with grass cutting machine procured | Procurement of tractor with grass cutting machine | New Indicator | 01 tractor procured | No target | No target | None | None | 700,000.00 | 600 000.00 | Approved Specification, Advert, Appointment Letter, Delivery note |
| COMM-003-2021/22 | Environmental Management | Number of Land fill sites constructed | Construction of Ramokgopa land fill site | New indicator | 1 | 1x landfill site design | Not Achieved | Notice by National Treasury advising all the organs of state to put on hold all the projects advertised beyond 16th February 2022. | Municipality requested an exemption and it was only approved in May 2022. | 1 800 000 | 0 | Tender advert Approved Specification, Appointment letter and signed SLA, Approved designs |

| Key performance area | | | | BASIC SERVICE DELIVERY (KPA 2) | | | | | | | | |
|---|-----------------------------|---|---|--|----------------------|-------------------------|-------------------------|------------------------------------|---------------------------------|----------------------|--------------------|---|
| Year | | | | 2021/2022 | | | | | | | | |
| Period | | | | Quarter 4 | | | | | | | | |
| Outcome | | | | To provide sustainable basic services and infrastructure development | | | | | | | | |
| Outputs | | | | Improving access to basic services | | | | | | | | |
| Key Organizational Strategic Objective | | | | To improve/Upgrade conditions of municipal roads and storm water infrastructure and maintenance | | | | | | | | |
| IDP Ref no. | Priority area (IDP) | Key performance indicator | Project name | Baseline | Annual target | Quarter 4 target | Quarter 4 actual | Reason for deviation | Corrective measure | Annual budget | Expenditure | Means of verification |
| COMM-OP-001-2021/22 | Internal Audit | Percentage of internal audit queries addressed | Implementation of Audit action plan | 0 | 100 | 100 | 33 | 1 of 3 findings resolved | 1 st Quarter 2022/23 | Opex | Opex | Updated Internal Audit action plan |
| COMM-OP-002-2021/22 | AD Action Plan | Percentage of AG Action Plan implementation | Implementation of AG Action | 100 | 100 | No target | No target | None | None | Opex | Opex | Update AG Action plan |
| COMM-OP-004-2021/22 | Council Resolution | Percentage of Council resolutions implemented | Implementation of Council resolutions | 100 | 100 | 100 | 100 | None | None | Opex | Opex | Updated Council resolution |
| COMM-OP-005-2021/22 | Audit Committee resolutions | Percentage of Audit Committed resolutions implemented | Implementation of Audit committee resolutions | 100 | 100 | 100 | None | No audit Committee findings raised | None | Opex | Opex | Updated Audit Committee resolution register |

6.4 BUDGET AND TREASURY

| Key performance area | | | | MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT (KPA 4) | | | | | | | | |
|--|----------------------|--|--|--|--|---------------------------------|-------------------------------------|--|--|---------------|-------------|--|
| Year | | | | 2021/2022 | | | | | | | | |
| Period | | | | Quarter 4 | | | | | | | | |
| Outcome | | | | Responsive, Accountable, Effective and Efficient Local Government System | | | | | | | | |
| Outputs | | | | - Deepen democracy through a refined ward committee model - Administrative and financial capability | | | | | | | | |
| Key Organizational Strategic Objective | | | | Ensure compliance with accounting standards and legislation | | | | | | | | |
| IDP Ref no. | Priority area (IDP) | Key performance indicator | Project name | Baseline | Annual target | Quarter 4 target | Quarter 4 actual | Reason for deviation | Corrective measure | Annual budget | Expenditure | Means of verification |
| BTN-001-2021/22 | Revenue Management | Number of General valuation rolls developed | Development of valuation roll | 1 | 1 valuation developed | Appointment of Service Provider | Service Provider has been appointed | Valuation roll is still being developed and extension has been received from COGHSTA | Valuation roll will be implemented on the 1st of July 2023 | 2,200,000.00 | 999,645.22 | Approved Specification, Advertisement, Appointment letter, Approved valuation roll |
| BNT-002-2021/22 | Budget and Reporting | Number of Annual Financial Statements (AFS) compiled | Compilation of Financial Statement (AFS) | 2019/20 Annual Financial Statement (AFS) compiled | Compilation of 2020/21 Annual Financial Statements | No Target | None | No Target | None | 1,130,700.00 | 905,000.00 | Signed 2019/20 Annual Financial Statements Acknowledgment letter |
| BNTOP-001-2021/22 | Internal Audit | Percentage of internal audit queries addressed | Implementation of internal Audit action plan | 76 | 100 | 100 | 100 | None | None | Opex | Opex | Updated Internal Audit action plan |

| Key performance area | | | | MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT (KPA 4) | | | | | | | | |
|---|-----------------------------|---|---|--|----------------------|-------------------------|-------------------------|--|---|----------------------|--------------------|---|
| Year | | | | 2021/2022 | | | | | | | | |
| Period | | | | Quarter 4 | | | | | | | | |
| Outcome | | | | Responsive, Accountable, Effective and Efficient Local Government System | | | | | | | | |
| Outputs | | | | <ul style="list-style-type: none"> - Deepen democracy through a refined ward committee model - Administrative and financial capability | | | | | | | | |
| Key Organizational Strategic Objective | | | | Ensure compliance with accounting standards and legislation | | | | | | | | |
| IDP Ref no. | Priority area (IDP) | Key performance indicator | Project name | Baseline | Annual target | Quarter 4 target | Quarter 4 actual | Reason for deviation | Corrective measure | Annual budget | Expenditure | Means of verification |
| BTNO P-002-2021/22 | AG Action Plan | Percentage of AG Action Plan implementation | Implementation of AG Action Plan | 97 | 100 | 100 | 57 | Most findings to be implemented during the preparation of the AFS by end of 31 August 2022 | 1st Quarter 2022/23 | Opex | Opex | Update AG Action plan |
| BNT0 P-003-2021/22 | Risk Management | Percentage of risk register implemented | Implementation of Risk register | 100 | 100 | 100 | 75 | Revenue collection 81.6% remained in progress | Continue to implement credit control measures | Opex | Opex | Updated Strategic risk register |
| BNT0 P-004-2021/22 | Council Resolutions | Percentage of Council resolutions implemented | Implementation of Council resolutions | 100 | 100 | 100 | 100 | None | None | Opex | Opex | Updated Council resolution register |
| BNT0 P-005-2021/22 | Audit Committee Resolutions | Percentage of Audit Committee resolutions implemented | Implementation of Audit Committee resolutions | 100 | 100 | 100 | 100 | None | None | Opex | Opex | Updated Audit Committee resolution register |
| Total KPIs: 07 | | | | | | | | | | | | |

6.5 MUNICIPAL MANAGER'S OFFICE

| Key performance area | | | | GOOD GOVERNANCE AND PUBLIC PARTICIPATION (KPA 5) | | | | | | | | |
|--|---------------------|---|--|---|--|--|----------------------------|-------------------------------------|---------------------|---------------|-------------|---------------------------------------|
| Year | | | | 2021/2022 | | | | | | | | |
| Period | | | | Quarter 4 | | | | | | | | |
| Outcome | | | | Responsive, Accountable, Effective and Efficient Local Government System | | | | | | | | |
| Outputs | | | | - Deepen democracy through a refined ward committee model - Administrative and financial capability | | | | | | | | |
| Key Organizational Strategic Objective | | | | To ensure that institutional arrangements are transparent efficient and effective To ensure that good governance and public participation is sustained and enhances transparency and accountability | | | | | | | | |
| IDP Ref no. | Priority area (IDP) | Key performance indicator | Project name | Baseline | Annual target | Quarter target | Quarter actual | Reason for deviation | Corrective measure | Annual budget | Expenditure | Means of verification |
| MM-001-2021/22 | Communications | Number of Diaries printed | Printing and of Municipal Diaries | 1500 Diaries printed | 800 Diaries printed | No target | None | No target | None | 169,160.00 | 169,160.00 | Order, Diaries, advert, Delivery Note |
| MM-002-2021/22 | Communications | Number of Calendars printed | Printing of Municipal Calendars | 1500 Calendars printed | 1200 Calendars printed | No target | None | No target | None | 172,000.00 | 146,600.00 | Order, Advert, Delivery Note |
| MM-003-2021/22 | Communications | Number of Newsletters printed and distributed | Printing and Distribution of Newsletters | 3000 Newsletters printed and distributed | 3000 Newsletters printed and distributed | Appointment of a service provider and delivery of 1500 Newsletters | Service Provider Appointed | Awaiting delivery of Newsletters | 1st quarter 2022/23 | 177,000.00 | 102,070.00 | Order, Advert, Delivery Note, |
| MM-004-2021/22 | Communications | Number of IDP documents printed | Printing and Distribution of IDP documents | 300 IDP documents printed | 300 IDP documents printed | No target | None | No target | None | 196,170.00 | 189,991.00 | Order, Advert, Delivery Note |
| MM-005-2021/22 | Communications | Number of Annual Reports documents printed | Printing of Annual Reports documents | 300 Annual Report documents printed | 300 Annual Report documents printed | Appointment of a service provider and delivery of 300 Annual Reports Documents | Service Provider Appointed | Awaiting Delivery of Annual Reports | July 2022 | 200,000.00 | 159,998.35 | Order, Advert, Delivery Note |

| Key performance area | | | | GOOD GOVERNANCE AND PUBLIC PARTICIPATION (KPA 5) | | | | | | | | |
|---|----------------------------|---|---|---|----------------------|-----------------------|-----------------------|-----------------------------|---------------------------|----------------------|--------------------|---|
| Year | | | | 2021/2022 | | | | | | | | |
| Period | | | | Quarter 4 | | | | | | | | |
| Outcome | | | | Responsive, Accountable, Effective and Efficient Local Government System | | | | | | | | |
| Outputs | | | | - Deepen democracy through a refined ward committee model - Administrative and financial capability | | | | | | | | |
| Key Organizational Strategic Objective | | | | To ensure that institutional arrangements are transparent efficient and effective To ensure that good governance and public participation is sustained and enhances transparency and accountability | | | | | | | | |
| IDP Ref no. | Priority area (IDP) | Key performance indicator | Project name | Baseline | Annual target | Quarter target | Quarter actual | Reason for deviation | Corrective measure | Annual budget | Expenditure | Means of verification |
| MM-006-2021/22 | Communications | Percentage of municipal activities and notices publicized and marketed. | Marketing, Publicity and Advertising | 100 | 100 | 100 | 100 | None | None | 410,000.00 | 407,986.17 | Order, Invoice, Copy of Advert |
| MM-007-2021/22 | Communications | Percentage of Events management Equipment procured | Procurement of Events Management Equipment | 100 | 100 | 100 | 100 | None | None | 90,000.00 | 65,640.00 | Advert, Order and delivery note |
| MM-008-2021/22 | Special Focus | Number of youth support programmes coordinated | Coordination of Youth Support Programmes | 2 | 2 | 1 | 1 | None | None | 132,176.00 | 96,700.00 | Attendance register, Invitation Report Concept document |
| MM-009-2021/22 | Special Focus | Number of women and children programmes coordinated | Coordination of Women and Children programmes | 0 | 3 | No target | None | None | None | 233,964.00 | 229,950.00 | Attendance register, Invitation Report Concept document |
| MM-010-2021/22 | Special Focus | Number of disability programmes coordinated | Coordination of Support programmes for People | 3 | 3 | No target | 1 | None | None | 55,054.00 | 50,000.00 | Attendance register, Invitation, Report |

| Key performance area | | | | GOOD GOVERNANCE AND PUBLIC PARTICIPATION (KPA 5) | | | | | | | | |
|---|----------------------------|---|--|--|----------------------|-----------------------|-----------------------|---|------------------------------------|----------------------|--------------------|---|
| Year | | | | 2021/2022 | | | | | | | | |
| Period | | | | Quarter 4 | | | | | | | | |
| Outcome | | | | Responsive, Accountable, Effective and Efficient Local Government System | | | | | | | | |
| Outputs | | | | <ul style="list-style-type: none"> - Deepen democracy through a refined ward committee model - Administrative and financial capability | | | | | | | | |
| Key Organizational Strategic Objective | | | | To ensure that institutional arrangements are transparent efficient and effective To ensure that good governance and public participation is sustained and enhances transparency and accountability | | | | | | | | |
| IDP Ref no. | Priority area (IDP) | Key performance indicator | Project name | Baseline | Annual target | Quarter target | Quarter actual | Reason for deviation | Corrective measure | Annual budget | Expenditure | Means of verification |
| | | | living with Disabilities | | | | | | | | | Concept document |
| MM-011-2021/22 | Special Focus | Number of older persons programmes coordinated | Coordination of Older persons Support programmes | 0 | 3 | 1 | 1 | None | None | 70,000.00 | 70,000.00 | Attendance register, Invitation Report Concept document |
| MM-012-2021/22 | Special Focus | Number of Local AIDs Council meetings coordinated | Coordination of Local Aids Council meetings | 2 | 4 | 1 | 1 | None | None | 177,409.00 | 161,436.04 | Attendance register, Minutes |
| MMOP-001-2021/22 | AG Action Plan | Percentage of internal audit queries addressed | Implementation of Internal Audit action plan | 83 | 100 | 100 | 90 | No skills gap in the Assessment template | To be included in the 2020/2023 FY | Opex | Opex | Updated AG Audit action plan |
| MMOP-002-2021/22 | Audit Action Plan | Percentage of audit queries addressed | Implementation of AG Audit action plan | 100 | 100 | 100 | 100 | None | None | Opex | Opex | Updated AG Audit Action Plan |
| MMOP-003-2021/22 | Risk Management | Percentage of risk register implemented | Implementation of Risk register | 100 | 100 | 100 | 50 | Awaiting Public participation for By-laws | 1st Quarter | Opex | Opex | Updated Strategic risk register |

| Key performance area | | | | GOOD GOVERNANCE AND PUBLIC PARTICIPATION (KPA 5) | | | | | | | | |
|---|-----------------------------|---|---|---|----------------------|-----------------------|-----------------------|---|---------------------------|----------------------|--------------------|---|
| Year | | | | 2021/2022 | | | | | | | | |
| Period | | | | Quarter 4 | | | | | | | | |
| Outcome | | | | Responsive, Accountable, Effective and Efficient Local Government System | | | | | | | | |
| Outputs | | | | <ul style="list-style-type: none"> - Deepen democracy through a refined ward committee model - Administrative and financial capability | | | | | | | | |
| Key Organizational Strategic Objective | | | | To ensure that institutional arrangements are transparent efficient and effective To ensure that good governance and public participation is sustained and enhances transparency and accountability | | | | | | | | |
| IDP Ref no. | Priority area (IDP) | Key performance indicator | Project name | Baseline | Annual target | Quarter target | Quarter actual | Reason for deviation | Corrective measure | Annual budget | Expenditure | Means of verification |
| MMOP-004-2021/22 | Council Resolutions | Percentage of Council resolutions implemented | Implementation of Council resolutions | 100 | 100 | 100 | 100 | None | None | Opex | Opex | Updated Council resolution register |
| MMOP-005-2021/22 | Audit Committee Resolutions | Percentage of Audit Committee resolutions implemented | Implementation of Audit Committee resolutions | 57 | 100 | 100 | 57 | Outstanding resolutions for Legal and Risk Unit not implemented | 1st quarter 2022/23 | Opex | Opex | Updated Audit Committee resolution register |
| Total KPIs: 17 | | | | | | | | | | | | |

6.6 CORPORATE SERVICES

| Key performance area | | | | MUNICIPAL TRANSFORMATION AND ORGANISATIONAL DEVELOPMENT (KPA 6) | | | | | | | | |
|---|----------------------------|--|-----------------------------------|---|---|---|-------------------------|-------------------------------|---------------------------|----------------------|--------------------|---|
| Year | | | | 2021/2022 | | | | | | | | |
| Period | | | | Quarter 4 | | | | | | | | |
| Outcome | | | | Provide an accountable and transparent municipality through sustained public participation, coordination of administration and council committees. | | | | | | | | |
| Outputs | | | | Implement a differentiated approach to municipal financing, planning, and support | | | | | | | | |
| Key Organizational Strategic Objective | | | | Provide an accountable and transparent municipality through sustained public participation, coordination of administration and council committees Ensure administrative support to municipal units through continuous institutional development and innovation | | | | | | | | |
| IDP Ref no. | Priority area (IDP) | Key performance indicator | Project name | Baseline | Annual target | Quarter 4 target | Quarter 4 actual | Reason for deviation | Corrective measure | Annual budget | Expenditure | Means of verification |
| CORP-001 2021/22 | Administration | Number of municipal buildings deployed with security personnel | Provision of security services | Provision of 24/7 security services in 08 municipal buildings | Provision of 24/7 security services in 08 municipal buildings | Provision of 24/7 security services in 08 municipal buildings | Not achieved | Monthly reports not submitted | None | Opex | Opex | Monthly invoices, monthly reports |
| CORP-02 2021/22 | Administration | Percentage of required office furniture items procured | Procurement of office furniture | 100 | 100 | 100 | Not achieved | MOV not attached | None | 300 000 | 299 839.13 | Approved Specification, Appointment Letter, Delivery Note, Furniture request memo |
| CORP-003- 2021/22 | Administration | Number of Municipal vehicles procured | Procurement of Municipal vehicles | New indicator | 2x municipal vehicles procured | Delivery of 2x vehicles | Not achieved | MOV not attached | None | 1 500 000 | 1 485 000 | Approved Specification, Appointment Letter, Delivery Note |

| Key performance area | | | | MUNICIPAL TRANSFORMATION AND ORGANISATIONAL DEVELOPMENT (KPA 6) | | | | | | | | |
|---|----------------------------|--|--|---|--|---|-------------------------|---|---------------------------|----------------------|--------------------|--|
| Year | | | | 2021/2022 | | | | | | | | |
| Period | | | | Quarter 4 | | | | | | | | |
| Outcome | | | | Provide an accountable and transparent municipality through sustained public participation, coordination of administration and council committees. | | | | | | | | |
| Outputs | | | | Implement a differentiated approach to municipal financing, planning, and support | | | | | | | | |
| Key Organizational Strategic Objective | | | | Provide an accountable and transparent municipality through sustained public participation, coordination of administration and council committees Ensure administrative support to municipal units through continuous institutional development and innovation | | | | | | | | |
| IDP Ref no. | Priority area (IDP) | Key performance indicator | Project name | Baseline | Annual target | Quarter 4 target | Quarter 4 actual | Reason for deviation | Corrective measure | Annual budget | Expenditure | Means of verification |
| CORP-004-2021/22 | Human Resource Management | Number of Councilor training programmes coordinated | Training of Councilors | 5X Councilor training programmes coordinated | 4X Councilor training programmes coordinated | 2 x Councilor Training programmes coordinated | 0 | National treasury directive on tenders and request for quotations | 1st Quarter 2022/23 | 790,536.00 | 28,692.00 | Training Report, Attendance Register |
| CORP-005-2021/22 | Human Resource Management | Number of Employees training programmes coordinated | Training of Employees | 5 | 5 | 1 | Not achieved | Training report not attached | None | 600,000.00 | 599,756.00 | Training report and attendance register |
| CORP-006-2021/22 | Administration | Number of fire extinguishers serviced and maintained | Service and maintain the fire extinguishers | 23 | 30 | No target | None | No target | None | - | - | Purchasing order |
| CORP-007-2021/22 | Council Support | Number of ward committee members trained | Training of ward committee members | New indicator | Training of 160 ward committee members | No target | None | No target | None | 400,000.00 | 243,427.39 | Appointment letter, Advert, Specification, Training report |
| CORPO P-001-2021/22 | Audit Action Plan | Percentage of internal audit queries addressed | Implementation of Internal Audit action plan | 100 | 100 | 100 | 0 | All HR related findings not addressed | 1st Quarter 2022/23 | Opex | Opex | Updated Internal audit action plan |

| Key performance area | | | | MUNICIPAL TRANSFORMATION AND ORGANISATIONAL DEVELOPMENT (KPA 6) | | | | | | | | |
|---|----------------------------|---|---|---|----------------------|-------------------------|-------------------------|------------------------------------|---------------------------|----------------------|--------------------|---|
| Year | | | | 2021/2022 | | | | | | | | |
| Period | | | | Quarter 4 | | | | | | | | |
| Outcome | | | | Provide an accountable and transparent municipality through sustained public participation, coordination of administration and council committees. | | | | | | | | |
| Outputs | | | | Implement a differentiated approach to municipal financing, planning, and support | | | | | | | | |
| Key Organizational Strategic Objective | | | | Provide an accountable and transparent municipality through sustained public participation, coordination of administration and council committees Ensure administrative support to municipal units through continuous institutional development and innovation | | | | | | | | |
| IDP Ref no. | Priority area (IDP) | Key performance indicator | Project name | Baseline | Annual target | Quarter 4 target | Quarter 4 actual | Reason for deviation | Corrective measure | Annual budget | Expenditure | Means of verification |
| CORPO P-002-2021/22 | Audit Action Plan | Percentage of AG audit queries addressed | Implementation of AG Audit action plan | 92 | 100 | 100 | 100 | None | None | Opex | Opex | Updated AG, Action Plan |
| CORPO P-003 2021/22 | Risk Management | Percentage of risk register | Percentage of risk register implemented | 100 | 100 | 100 | 50 | 1 of 2 resolved | None | Opex | Opex | Risk register |
| CORPO P-004 2021/22 | Council Resolutions | Percentage of Council resolutions implemented | Implementation of Council resolutions | 100 | 100 | 100 | 100 | None | None | Opex | Opex | Updated Council Resolution register |
| CORPO P-005 2021/22 | Audit Committee | Percentage of Audit committee | Implementation of audit committee resolutions | 100 | 100 | 100 | 20 | 1 out of 5 Resolutions Implemented | None | Opex | Opex | Updated Audit Committee resolution register |
| Total KPIs: 12 | | | | | | | | | | | | |

Declaration:

The Municipal Manager of Molemole Municipality hereby submit the 3rd Quarter 2021/22 SDBIP Performance report as required by section 52d of the Municipal Finance Management Act, 2003 (Act 56 of 2003).



Mr. K.E Makgatho
ACTING MUNICIPAL MANAGER

26 July 2022

DATE