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ALL CORRESPONDENCE TO BE ADDRESSED TO THE MUNICIPAL MANAGER

Enquiry: Ralephenya T.D

FIN/04/2023/24

## SUPPLY CHAIN MANAGEMENT UNIT

### INVITATION TO BID

#### ADDENDUM

Project Name	Project Number
Preparation of the Nine (9) months and annual Financial statement for 2023-24 Financial year	FIN/04/2023/24

This communique serves to clarify bidders on **Scope of Work** in the original tender document. Bidders are advised to ignore the **Scope of Work on page 46** in the original document and consider the following scope of work.

The Closing date for the Bid has been extended from **16 April 2024** as indicated on the advert to **19 April 2024 @11h00am**

#### SCOPE OF WORK

NO.	ITEM DESCRIPTION
1.	Verification of the opening balances
2.	Clearing of the suspense accounts
3.	Reviewing of balances from the currently prepared quarterly and half yearly financial statements.
4.	Verification of accuracy and completeness for all Journals currently posted and post financial year.
5.	Verification of calculations for depreciation, provision, amortization and related disclosures
6.	Verification of accounting treatments of different transactions
7.	Verification of treatment of Review for useful lives of assets
8.	Verification of capitalization of the assets
9.	Any other item necessary for compilation of GRAP as well as Mscoa compliant AFS
10.	Compilation GRAP and MSCOA AFS 2023/2024-(Third quarter )
11.	Compilation of GRAP and MSCOA AFS 2023/2024- year end

**Vision:** A developmental people driven organization that serves its people

**Mission:** To provide essential and sustainable services in an efficient and effective manner

14.	Independent review of 2023/24 quarter and annual AFS
15.	Assisting the municipality with response and reviewing the audit findings for 2023/24 financial year.
16.	Adjustment 2023/24 GRAP compliant annual financial statement.
17.	Verification, balancing and Uploading of the opening balances for the year 2023/24.

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