

HEAD OFFICE

303 Church Street
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 MOGWADI 0715
 Telephone: (015) 501 2300
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Molemole Municipality

ALL CORRESPONDENCE TO BE ADDRESSED TO THE MUNICIPAL MANAGER

MOREBENG BRANCH OFFICE

25 Cnr. Roets & Viviers Street
 MOREBENG 0810
 Telephone : (015) 501 2371
 Fax no : (015) 397 4334

www.molemole.gov.za

Enquiries: Ralephenya T.D

Reference: CORP: 8/1/1/11

Date: 23 March 2026

REQUEST FOR QUOTATION

MOLEMOLE LOCAL MUNICIPALITY IS INVITING QUOTATIONS FROM SUITABLE SERVICE PROVIDERS WHO ARE LISTED ON THE CENTRAL SUPPLIER DATABASE FOR SUPPLY AND DELIVERY OF BRAND NEW LAPTOPS AS PER SPECIFICATION BELOW

No	ITEM DESCRIPTION	SPECIFICATION	QTY	PRICE PER ITEM	TOTAL PRICE
1	LAPTOP	250R G10 15.6IN Core 5 120U 8GB,512GB 1year warranty Window11 Pro silver 250R G10 15	06		
2	Laptop carry bags	Advance Laptop Backpack Fits Up To 15.6 inch"	06		
Total price exc Vat					
Total price inc Vat					

1. The following documentation should accompany your quotations:

- a) The recent up-to-date central supplier database (CSD) registration report detailing all compliance requirements; [Last verified between the **advert date** and the **closing date**]
- b) Valid Tax Compliance status pin
- c) Fully signed and completed declaration of interest form [downloadable from www.molemole.gov.za]
- d) Fully signed and completed MBD 9 form [downloadable from www.molemole.gov.za]

N.B. Failure to attach the above documents will disqualify the bidder from further evaluation.

2. Stage 3: Evaluation on Price and Specific Goals

- Bidders must attach following supporting documents to claim points. Failure to attach the valid documents shall not disqualify the Bidder from further evaluation; but only points will be forfeited.

Preference Points for specific Goals	Means of Verification	Points
People or Business residing within Molemole Local Municipality	Statement of municipal rates or Proof of residents from Traditional Authority with the same address as the address on the csd.	5
Woman-ownership of 51% and above (less than 51% of woman ownership prorate will apply)	Identification Document and Company and Intellectual Property Commission (CIPC) document.	5
People with Disability	Medical Report indicating Disability	5
Youth (18 to 34 years) ownership of 51% and above (less than 51% prorate will apply)	Identification Document	5

3. The following conditions will apply:

- Quotations must be on an official letterhead of the company
- Price(s) quoted must be valid for fourteen (14) days from the date of this offer
- Incomplete quotations will be disqualified from further evaluation
- Payment will be effected within 30 days of receipt of invoice.
- Quotations will be evaluated on 80/20 preference point system. Whereas 80 points will be for price and 20 will be for specific goal as per PPPFA of 2022,
- The bidder needs to ensure that there is skills transfer.
- The Municipality is not bound to accept the lowest or any bid and reserve the right to not accept any quotation either wholly or a part thereof;

Kindly direct all technical enquiries to **Mr. Manyelo M** at **015 501 2300/86** between 08:00 and 16:30. All quotations should be submitted at Mogwadi Municipal RFQ Box by the **30 March 2026 at 11h00**, clearly marked "**LAPTOPS**" No quotations would be accepted after the closing date. Molemole municipality reserves the right to accept any quotations



Mr. Makgatho K.E
MUNICIPAL MANAGER
CORP: 8/1/11