

HEAD OFFICE

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[www.molemole.gov.za](http://www.molemole.gov.za)

ALL CORRESPONDENCE TO BE ADDRESSED TO THE MUNICIPAL MANAGER

Enquiries: Mr. Mabote

Ref: FIN-8/1/1:06

08 February 2018

**REQUEST FOR QUOTATION FROM THREE (3) SUITABLE SERVICE PROVIDERS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD) FOR VALUATION OF THE PROPERTY (VACANT LAND) FOR THE PURPOSE OF SALE.**

**1. BID SPECIFICATION** [Quotations should be on the company letterhead with the below layout]:

Item no	Description	Unit Price	Total Amount
1.	<ul style="list-style-type: none"> <li>Erf 491 Dendron Ext 3 measuring 14603.05 square metres</li> <li>Erf 371 Morebeng township measuring 8012 square metres</li> </ul>		
		<b>Subtotal [Excluding vat]</b>	
		<b>Vat at 14% [if registered for vat]</b>	
		<b>Grand Total [including vat]</b>	

**2. The following documentation should accompany the quotations to qualify the bidder for evaluation:**

- The recent up-to-date central supplier data (CSD) registration report detailing all compliance requirements; [Last verified between the **advert date** and the **closing date**]
- Valid Certified copy of BBBEE certificates (ORIGINAL also accepted)
- Fully signed and completed declaration of interest form [downloadable from [www.molemole.gov.za](http://www.molemole.gov.za)]
- Fully signed and completed MBD 9 form [downloadable from [www.molemole.gov.za](http://www.molemole.gov.za)]

*N.B. Failure to attach the above documents will disqualify the bidder from further evaluation.*

**3. The following conditions will apply:**

- Quotations must be on an official letterhead of the company;
- Prices (s) must be firm and inclusive of VAT (if applicable);
- Quotations will be evaluated according to 80/20 points system whereby 80 points will be for price and 20 points will be allocated in line with Preferential Procurement Policy framework, 2000 and BBBEE regulations, as amended;

**Vision:** A developmental people driven organization that serves its people

**Mission:** To provide essential and sustainable services in an efficient and effective manner

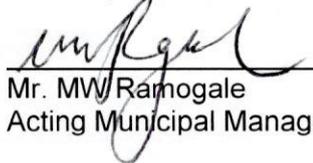
- d) Payment will be effected within 30 days from receipt of the invoice and all supporting documentation.
- e) The municipality is not bound to accept the lowest or any Bid and reserves the right to not accept any quotation either wholly or a part thereof;

#### 4. Evaluation Criteria: Functionality

- Bidders must achieve a minimum of 75% functionality in order to be considered for further evaluation in stage 2 (Evaluation on Price and BBEE). Bidders that score less than the minimum of 75% will be disqualified from further evaluation.

Criteria	Weight	Applicable values
<b>Qualification:</b> Company profile, detailed CV of project manager with a qualification in Property Valuation & Management, Real Estate (Property Valuation), Property Studies.	10	Poor = 1 Average = 2
<b>Registration:</b> ✓ South African Council for the Property Valuers Profession (SACPVP).	15	Good = 3 Very good = 4
<b>Experience</b> ✓ Submit at least two (2) reference letters (appointment letter/order) from previous work done <i>[N.B. The municipality will contact the clients for reference]</i>	20	Excellent = 5
<b>Methodology</b> ✓ Formal Methodology/Project plan for conducting competency assessments on company letterhead and signed.	5	
<b>Total functionality Score</b>	<b>50</b>	

- Kindly direct all Technical enquiries to Mr. **Mabote N.J** at **015 5012316** between **08H00** to **16H30** during the weekdays. All quotations should be submitted in the RFQ tender box situated at Mogwadi offices, no 303 Church Street by latest **16 February 2018**, at **11H00**, clearly marked "**VALUATION OF THE PROPERTY (VACANT LAND) FOR THE PUPOSE OF SALE**"
- No quotation will be accepted after the closing date and time

  
 Mr. M.W. Ramogale  
 Acting Municipal Manager

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