



INVITATION TO REGISTER

An invitation is extended to all interested service providers to register on the Supplier Database of Molemole Local Municipality

**Molemole Local Municipality hereby invites prospective service providers and suppliers to submit completed application form for the inclusion in the database
Opening date for registration is the 19th March 2012**

Please note service providers and suppliers that have previously registered need to update or confirm their unchanged details.

Below are the list of commodities and services that providers are requested to register for:

OFFICE ADMINISTRATION

Office cleaning materials and services
Printing and Stationery
Catering
Travel agencies
Conference Venues
Office furniture and equipment
Security Services (Registered SIRA)
Blinds, tinting and curtaining
Supply of groceries
Hiring of tents, chairs and decoration
Mobile Toilets
Uniform & Protective Clothing

OFFICE ADMINISTRATION HUMAN RESOURCES

Recruitment & Placemen agencies
Training and development
Training HIV/AIDS
Employee wellness Programmes
Organizational development
Job evaluation
Performance management
Human resource planning
Labour relations consultants
Team Building & motivational speakers
Workshop facilitation

REPAIRS & MAINTENACE

Electric fencing
Plumbing
Electrical services
Paving and fencing
Carpentry
Locksmiths
Building renovations
Roof repairs and water proofing
Air conditioning and refrigerators

Borehole and pump maintenance
Water reticulation and purification
Fleet repairs and maintenance

LEGAL AND LAW FIRMS

Debt Collection
Legal consulting
Corporate law
Employment law
Financial Law
Industrial law
Property law

MARKETING AND COMMUNICATIONS

Advertising
Corporate gifts
Media publicity
Video and photography
Printing of booklets, newsletter & publications
Public Address system (sound system)

CONSULTING SERVICES

Supply chain consultants
Service delivery optimization consultants
Corporate governance consultants
Strategic management
Policy development
By law development
Project management
Property development
Feasibility studies

TECHNICAL (CONSULTANTS)

Consulting engineers
Registered architectural specialists
Registered quantity survey specialists
Contractors (registered CIDB)

Database forms may be collected from the Finance Department (Supply Chain Management Unit) or alternatively obtainable from our website at www.molemole.gov.za Completed forms must be deposited in the tender box at the entrance of Mogwadi Offices(written Databases) in a sealed envelopes and clearly marked "Database Registration "on/ before **27th April 2012** or can be posted to the address below

All enquiries regarding the registration can be directed to Mr. N J Mabote at 015 501 0243/4

**Database Registration
Molemole Municipality
P/Bag x 44
Mogwadi
0715**

**T.D Nkoana
Municipal Manager**