HEAD OFFICE

303 Church Street
Private Bag X 44
MOGWADI 0715
Telephone : (015) 501 0243/4
Fax no : (015) 501 0419
E-mail: info@molemole.gov.za

Molemole Municipality

MOREBENG BRANCH OFFICE

25 Cnr. Roets & Viviers Street
MOREBENG 0810
Telephone : (015) 501 2301 / (015) 501 2371
Fax no : (015) 397 4334

www.molemole.gov.za

ALL CORRESPONDENCE TO BE ADDRESSED TO THE MUNICIPAL MANAGER

Enquiries: Ralephenya T.D **Ref: LED&P-001-2026/27**

Date: 13 October 2026

RE-ADVERT

REQUEST FOR QUOTATION

MOLEMOLE LOCAL MUNICIPALITY INVITES QUOTATIONS FROM SUITABLY SERVICE PROVIDERS REGISTERED ON THE CENTRAL SUPPLIER DATABASE FOR THE REZONING OF TWO MUNICIPAL PROPERTIES

1. Work Description

The successful bidder will be required to lodge and obtain rezoning approvals for Erf 156, Morebeng and Erf 07, Mogwadi. The purpose is to establish and optimally utilise the sites for revenue enhancement.

No.	Description	Quantity	Rate	Total price
Erf 07 Mogwadi town				
1.	Inception and status quo report	1		
2.	Compilation and Lodging of applications	1		
3.	Public consultation	1		
4.	Approval	1		
Erf 156 Morebeng town				
1.	Inception and status quo report	1		
2.	Compilation and Lodging of applications	1		

3.	Public consultation	1		
4.	Approval	1		
		Subtotal (excluding VAT)		
		VAT at 15%		
		TOTAL (including VAT)		

2. **The following documentation should be attached to the quotations:**

a. The recent up-to-date central supplier database (CSD) registration report detailing all compliance requirements; [Last verified between the advert date and the closing date]

b. Valid Tax Compliance Status Pin

c. Fully signed and completed declaration of interest form downloadable from [www.molemole.gov.za]

d. Fully signed and completed MBD 9 form [downloadable from www.molemole.gov.za].

e. A valid certificate confirming that the company director is registered as a Professional with the South African Council for Planners (SACPLAN)

N.B. Failure to attach the above documents will disqualify the bidder from further evaluation.

3. **Stage 1: Evaluation on functionality.**

Under functionality, Bidders must achieve a minimum of 80% of the total points (rounded to the nearest decimal point) for functionality (quality) in order to be considered for further evaluation in stage 2 (Evaluation on Price and Specific Goal).

Criteria	Weights	Applicable values
COMPANY EXPERIENCE Company experience in rezoning applications; closure of public places; preparation of Special zoning annexures; Attach three (3) appointment letters/ Order with contactable reference on client's letterhead	**40**	Poor = 1 Average = 2 Good = 3 Very good = 4 Excellent = 5
KEY PERSONNEL **Professional Planner** **Attach the following** CV indicating a minimum of three (3) years of relevant experience in rezoning, closure of public places, Special zoning annexures, Site Development Plans, Certified copy of NQF Level 7 or higher qualification in Town and Regional Planning, Urban and Regional Planning or equivalent;	**60**	
Total functionality Score	**100**	

4. **<u>Stage 3: Evaluation on Price and Specific Goals</u>**

- Bidders must attach following supporting documents to claim points. Failure to attach the valid documents shall not disqualify the Bidder from further evaluation; but only points will be forfeited.

Preference Points for specific Goals	Means of Verification	Points
People or Business residing within Molemole Local Municipality	Statement of municipal rates or Proof of residents from Traditional Authority with the same address as the address on the CSD.	5
Woman-ownership of 51% and above (less than 51% of woman ownership prorate will apply)	Identification Document and Company and Intellectual Property Commission (CIPC) document.	5
People with Disability	Medical Report indicating Disability	5
Youth (18 to 34 years) ownership of 51% and above (less than 51% prorate will apply)	Identification Document	5

5. **The following conditions will apply:**
   a) Bidders must complete the attached ANNEX A.
   b) Sub-Contracting references/appointment letters & clients testimonial are not acceptable. Only direct appointments shall be accepted.
   c) Quotations must be on an official letterhead of the company
   d) Price(s) quoted must be valid for fourteen (14) days from the date of this offer
   e) Incomplete quotations will be disqualified from further evaluation
   f) Payment will be effected within 30 days of receipt of invoice.
   g) Quotations will be evaluated on 80/20 preference point system. Whereas 80 points will be for price and 20 will be for specific goal as per PPPFA of 2022,
   h) The bidder needs to ensure that there is skills transfer.
   i) The Municipality is not bound to accept the lowest or any bid and reserve the right to not accept any quotation either wholly or a part thereof;

Kindly direct all technical enquiries to Mashotja MF at 015 501 2304 between 08:00 and 16:30. All quotations should be submitted at Mogwadi municipal Tender Box, No. 303 Church Street Mogwadi 0715, by **20 October 2026** at 11:00, clearly marking "**Rezoning of municipal properties**". No quotations will be accepted after the closing date. Molemole municipality reserves the right to accept any quotations

Makgatho KE
Municipal Manager

ANNEX A

Molemole Municipality

SCHEDULE OF PREVIOUS WORK CARRIED OUT BY BIDDER

[N.B. COMPULSORY: TO BE USED FOR EVALUATION PURPOSES]

Provide the following information on relevant previous experience. Indicate comparable projects of similar or larger size. This information is material to the award of the Contract. Give a maximum of two (02) names and telephone numbers and e-mail address per reference. Please provide latest contact details.

CLIENT NAME AND PLACE WHERE PROJECT WAS IMPLEMENTED	TEL NO & EMAIL ADDRESS	DESCRIPTION OF WORK	CONTRACT VALUE (R)	DURATION CONTRACT PERIOD
	_____ _____			

CLIENT NAME AND PLACE WHERE PROJECT WAS IMPLEMENTED	TEL NO & EMAIL ADDRESS	DESCRIPTION OF WORK	CONTRACT VALUE (R)	DURATION CONTRACT PERIOD
