

INVITATION TO BID.

Molemole Local Municipality hereby invites prospective service providers to submit bids for the following services and or goods.

PROJECT NUMBER	PROJECT NAME	TENDER FEE	MINIMUM REQUIREMENTS	DOCUMENTS AVAILABILITY DATE	COMPULSORY BRIEFING SESSION, TIME & VENUE	CLOSING DATE AND TIME	CONTACT PERSON
MLM/CPS/01/2013	Design and supply of Mayoral chain.	R150.00	A valid certificate/permit for precious metal jewelleryes [in line with section 9 of the Precious metals act, 2005 (act 37 of 2005)]	29 April 2013	N/A Specification on www.molemole.gov.za from the 29th April 2013.	13 May 2013 @09:30	Mr. N Modisha Tel:015 501 0243
MLM/CPS/02/2013	Supply and delivery of disaster recovery hardware.	R150.00	N/A	29 April 2013	N/A Specification on www.molemole.gov.za from the 29th April 2013.	13 May 2013@ 10:30	Mr. N Modisha Tel:015 501 0243
MLM/TCS/01/2013	Supply and delivery of protective clothing.	R150.00	N/A	30 April 2013	30 April 2013 @ 10:00	13 May 2013@11H30	Mr. G Hlungwani Tel:015 501 0243
MLM/TCS/02/2013	Supply and Installation of Mobile offices.	R150.00	N/A	30 April 2013	30 April 2013 @ 12:00	13 May 2013@12H30	Mr. G Hlungwani Tel:015 501 0243
MLM/TCS/03/2013	Refurbishment of electricity network for Mogwadi extension 3	R150.00	CIDB GRADE 2EPPE	30 April 2013	30 April 2013 @11:00	13 May 2013@13H30	Mr. P Ntjana Tel:015 501 0243

Completed and sealed tender documents clearly **marked the project name and reference number** must be deposited in the municipal tender box situated at the entrance of Molemole Municipality (Old building), 303 Church Street, Mogwadi, 0715.

Tender submission **must** reach the Municipality **not later than Monday, 13 May 2013 at specified time for each tender. Any bid received after closing date and time will automatically be disqualified from the tender process.**

Molemole Municipality will evaluate and adjudicate the submitted tenders in line with the supply chain management policy on 80/20 preference point system in line with PPPFA of 2000, BBEEA of 2003 and preferential procurement regulation of 2001.

The following documents must be included in submissions:

- > The full name and VAT number of the service provider
- > Original tax clearance certificate
- > Certified copies of company or CC registration certificate
- > Proof of relevant experience and contactable references
- > Proof of registration with a relevant body (CIDB etc), wherever applicable.

The municipality is not bound to accept the lowest or any bid and proposal and reserves the right to accept any proposal either wholly or part thereof. All SCM enquiries must be directed to Jimmy Mojela between 08h00 and 16h30 during weekdays on 015 501 0243.

Acting Municipal Manager
EK Moloko

INVITATION TO REGISTER ON MOLEMOLLE MUNICIPALITY' SUPPLIER DATABASE

Molemole local Municipality invites its current suppliers and new service providers of goods and or services to apply for inclusion in the Molemole local Municipality database. Below are the list of commodities and services that providers are required to register for:

OFFICE ADMINISTRATION

Office cleaning materials and services
Printing and Stationery
Catering
Travel Agencies
Conference venues
Office furniture and Equipment
Security Services (Registered SIRA)
Blinds, Tinting and Curtaining
Supply of Groceries
Hiring of Tents, chairs and decorations
Mobile Toilets
Uniforms and Protective clothing

MARKETING AND COMMUNICATIONS

Advertising
Video and Photography
Corporate Gifts
Printing of booklets, newsletter & publications
Media Publicity
Public Address system (sound system)

HUMAN RESOURCES

Recruitment & placement agencies
Training and Development
Training HIV/AIDS
Employee wellness programs
Organizational Development
Job evaluation
Performance Management
Human Resource Planning
Labour relations consultants
Team building and motivational speakers
Workshop facilitation

REPAIRS AND MAINTENANCE

Electric fencing
Plumbing
Electrical Services
Paving and fencing
Carpentry
Locksmiths
Building renovations
Roof repairs and water proofing
Air Conditioning and refrigerators
Bore hole and pump maintenance
Water reticulation and purification
Fleet repairs and maintenance
Heavy equipment repairs and maintenance
Boiler Makers

LEGAL AND LAW FIRMS

Debt Collection
Legal Consulting
Corporate Law
Employment Law
Financial Law
Industrial Law
property Law

CONSULTING SERVICES

Supply chain consultants,
Service delivery optimization consultants,
Corporate governance consultants
Strategic Management
Policy development
By law Development
Project Management
Property Development
Feasibility studies

TECHNICAL (CONSULTANTS)

Consulting Engineers
Registered Architectural specialists
Registered Quantity survey specialists
Contractors (registered CIDB)
Fishing out of fallen pipes
Supply and delivery of fuel (Diesel, Petrol and oil)
Repairs and maintenance of Municipal fleet (including heavy machineries)

All interested suppliers are requested to complete the Molemole Local municipality's database forms obtainable from our website at www.molemole.gov.za or alternatively forms may be collected from procurement office at Civic Center. Completed forms must be submitted to Procurement Office at Civic Centre or posted to the address below clearly marked **DATABASE REGISTRATION** on or before **14th June 2013**:

Molemole Local Municipality
Private Bag 44, Mogwadi, 0715

Please note that all registration forms must be accompanied by: Valid tax clearance certificate. (Original) Certified BBB-EE Certificate from an accredited agency, auditor or accountant. (If any) Certified company registration certificate. Certified copy of accreditation with relevant body .eg CIDB. (If any)

All registration enquiries can be directed to **Mr. Jimmy Mojela or Mrs. Moyahabo Ramakadi on 015 501 0243** during office hours.

MOLOKO EK
ACTING MUNICIPAL MANAGER